

**Regular Meeting of the Board of Education  
Woodrow Wilson Elementary School  
Tuesday, November 18, 2025  
6:30 p.m.**

Pledge of Allegiance		Page 3190
Board President called meeting to order		Pledge
Roll Call:	Gary Sieczkarek – President	Roll Call
	James Stachewicz – Vice President	
	Stephanie Dombrowski	
	Jennifer L. Kregg	
	Denise McCowan	
	Zachary Smith	
	Racheal Tarapacki	
Motion by S. Dombrowski seconded by J. Stachewicz, to approve the minutes of the Regular Meeting of October 21, 2025.		Approve Minutes
	Motion Carried          7 Ayes 0 Noes 0 Absent 0 Abstain	
Motion by Z. Smith seconded by R. Tarapacki, to approve the Treasurer’s Report for the month of October, 2025 as submitted.		Approve Reports
	Motion Carried          7 Ayes 0 Noes 0 Absent 0 Abstain	
Motion by J. Stachewicz seconded by S. Dombrowski, to approve the Student Activities Report and School Lunch Report for the month of October, 2025.		
	Motion Carried          7 Ayes 0 Noes 0 Absent 0 Abstain	
Motion by Z. Smith seconded by J. Kregg, to approve the Appropriation Status Report and the Revenue Report for the period ending October 31, 2025 as submitted.		
	Motion Carried          7 Ayes 0 Noes 0 Absent 0 Abstain	
Motion by S. Dombrowski seconded by R. Tarapacki, to suspend the reading of each Warrant payment and to approve payments for the General Fund, School Lunch Fund, Special Aid Fund and Capital Fund as submitted.		Approve Payments
	Motion Carried          7 Ayes 0 Noes 0 Absent 0 Abstain	
Mr. Wayne Drescher, Business Manager – 2026-2027 Budget Calendar and Plan		Presentations
Mr. Robert Julian, JFK High School Principal & Mrs. Jessica Emmerling, Director of Special Education & Student Services-Early Warning System (EWS) at JFK HS		
Monthly highlights for each school--Student Representative		
Motion by Z. Smith seconded by J. Stachewicz, to accept the resignation of Sabrina Mongiolo, Provisional 12-month Civil Service Senior Clerk Typist, effective October 27, 2025		Resignation: S. Mongiolo
	Motion Carried          7 Ayes 0 Noes 0 Absent 0 Abstain	
Motion by J. Stachewicz seconded by J. Kregg, that upon the recommendation of the Superintendent of Schools, the submitted coaches and volunteer coach shall be appointed for the 2025-2026 school year. Compensation as per the TAC contract with no compensation for the volunteer coach.		Appointments: Coaches
	Motion Carried          7 Ayes 0 Noes 0 Absent 0 Abstain	
Motion by S. Dombrowski seconded by R. Tarapacki, that upon the recommendation of the Superintendent of Schools, Paul Witnauer be appointed as a Full-Time, 12-Month, Split Shift Groundsman for the Cheektowaga-Sloan Union Free School District effective November 19, 2025. This position holds a 6-month probationary period beginning November 19, 2025. Compensation and benefits as per the CSEA contract.		Groundsman P. Witnauer
	Motion Carried          7 Ayes 0 Noes 0 Absent 0 Abstain	

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Motion by J. Stachewicz seconded by Z. Smith, to approve the list of teaching substitutes as submitted.

Substitutes

Motion Carried            7 Ayes 0 Noes 0 Absent 0 Abstain

Motion by Z. Smith seconded by J. Stachewicz, to approve the recommendation from the CPSE / CSE as submitted.

CPSE / CSE

Motion Carried            7 Ayes 0 Noes 0 Absent 0 Abstain

Motion by S. Dombrowski seconded by J. Stachewicz, to approve the following field trip requests:

Field Trips

- Amy Fitzner to have the Theodore Roosevelt and Woodrow Wilson Elementary Choirs attend and sing at the Town of Cheektowaga Tree Lighting ceremony on Monday, December 1, 2025 from 6:00 p.m. – 7:30 p.m. There is no cost to the District and parents/guardians will accompany and bring the students.
- Amy Fitzner to have the Theodore Roosevelt and Woodrow Wilson Elementary Choirs participate in the Six Flags Darien Lake Music Festival on June 6, 2026. There is no cost to the District and parents/guardians will accompany and bring the students.
- Katherine Palmiter to take approximately thirty JFK High School students to the National College Fair at the Buffalo-Niagara Convention Center on March 19, 2026 from 9:30 a.m. until 11:30 a.m. Cost to the District: 1 bus.
- Katherine Palmiter to take approximately twenty JFK High School students to Buffalo RiverWorks on March 31, 2026 from 10:00 a.m. to 1:30 p.m. for the *Be Your Own Hero Career Fair*. Cost to the District: 1 bus.
- Jennifer Meyers and Christopher Farrell to take five JFK Middle School students to the Cheektowaga Boys' and Girls' Club on December 2, 2025 from 8:45 a.m. to 2:00 p.m. for the *Blue Bridges Female Empowerment Day*. Cost to the District: 1 bus.
- Jennifer Meyers and Christopher Farrell to take five JFK Middle School students to the Cheektowaga Boys' and Girls' Club on December 4, 2025 from 8:45 a.m. to 2:00 p.m. for the *Blue Bridges Male Empowerment Day*. Cost to the District: 1 bus.

Motion Carried            7 Ayes 0 Noes 0 Absent 0 Abstain

Motion by Z. Smith seconded by J. Kregg, to approve a fundraising request from the Varsity K Club to sell concession stand items during the Boys' and Girls' JV and Varsity Basketball home games. Proceeds will be used for student scholarships.

Fundraiser

Motion Carried            7 Ayes 0 Noes 0 Absent 0 Abstain

Motion by J. Stachewicz seconded by S. Dombrowski, to accept the following Statements of Profit and Loss:

Profit and Loss

- The JFK MS Student Council sold concession stand items at the JFK Modified Football home games in September and October of 2025. There are two statements. One shows a profit of \$276.00 and the other shows a profit of \$715.44.
- The JFK MS Band held an Eco-Scents Candle Fundraiser in September and October of 2025. The statement shows a profit of \$3,099.62.
- The JFK HS Band held an Eco-Scents Candle Fundraiser in September and October of 2025. The statement shows a profit of \$912.28.
- The Varsity Club sold concession stand items at the JFK Varsity Football home games in September and October. The statement shows a profit of \$842.16.

Motion Carried            7 Ayes 0 Noes 0 Absent 0 Abstain

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Motion by J. Stachewicz seconded by R. Tarapacki, that upon the recommendation of the Superintendent of Schools, the Board of Education shall approve the donations as submitted.

Donations

Motion Carried            7 Ayes 0 Noes 0 Absent 0 Abstain

Motion by S. Dombrowski seconded by J. Stachewicz, to approve the request from Christopher Farrell to deem the submitted equipment as damaged or obsolete and dispose of the same.

Obsolete  
Equipment

Motion Carried            7 Ayes 0 Noes 0 Absent 0 Abstain

Motion by Z. Smith seconded by J. Stachewicz, to adopt the school budget calendar for the 2026-2027 fiscal year.

Adopt  
School Budget  
Calendar

Motion Carried            7 Ayes 0 Noes 0 Absent 0 Abstain

Motion by Z. Smith seconded by J. Kregg, to approve the following resolution:

WHEREAS, the District's independent auditors noted two observations in their audit of the District for the fiscal year ended June 30, 2025, and

Corrective  
Action Plan –  
Independent  
Audit

WHEREAS, District administration has reviewed the observations and written a Corrective Action Plan for the observations noted,

THEREFORE, BE IT FURTHER RESOLVED, that the Board of Education approves the Corrective Action Plan and authorizes the District to implement the Plan.

Motion Carried            7 Ayes 0 Noes 0 Absent 0 Abstain

Motion by Z. Smith seconded by R. Tarapacki, to approve the following resolution:

WHEREAS, the New York State Comptroller's audit of the District's Claims Auditing (report 2024M-76 dated October 2024) noted recommendations relating to the District's claims auditing process, and

Corrective  
Action Plan –  
NYS  
Comptroller's  
Audit

WHEREAS, District administration has reviewed the recommendations and prepared a written Corrective Action Plan for the items noted,

THEREFORE, BE IT FURTHER RESOLVED, that the Board of Education approves the Corrective Action Plan and authorizes the District to implement the Plan.

Motion Carried            7 Ayes 0 Noes 0 Absent 0 Abstain

Motion by S. Dombrowski seconded by J. Stachewicz, to adjourn this meeting at 8:18 p.m.

Adjourn

Motion Carried            7 Ayes 0 Noes 0 Absent 0 Abstain

Respectfully submitted,



Denise Knaebe  
District Clerk