

**Northland Community Schools  
Independent School District #118  
Remer, Minnesota**

**NOTICE OF ASSIGNMENT  
2024-2025**

An Agreement is made this 24th day of July 2024 between **Independent School District No. 118**, Remer, Minnesota, hereafter called the party of the first part and **Kerry Ruyak**, hereafter called the party of the second part.

The party of the second part agrees to perform the prescribed duties of **School Nurse** as directed by the Superintendent of Schools, or his/her designated representative and the School Board for the period beginning July 1, 2024 through June 30, 2025 unless employment is terminated before June 30, 2025.

**July 1, 2024 - June 30, 2025**

247 hours at \$34.00 per hour 1 day per week (38 days) 6.5 hours per day 9 month position	\$8,398.00
Insurance Benefit of \$148.88 per month (If enrolled in one of the District's health or dental plans)	1,340.00
L.T. D. Insurance	39.56
P.E.R.A.	618.18
F.I.C.A.	630.54
403 (b) match	\$40.00
<b>Grand Total</b>	<b>\$10,910.67</b>

**Additional Annual Benefits**

- 3 days sick leave per year – Sick leave pay shall be allowed when the employee's absence is found to have been due to illness or disability which prevented the employee's attendance and performance of duties on that day or days or the illness of a family member. Family member is defined from M.S. 181.9413 as a child, adult child, spouse, sibling, parent, grandparent or stepparent. Earned Sick and Safe Time as per District Policy.
- 1 emergency days per year – request must be submitted to the Superintendent for approval
- 1 personal days per year – request must be submitted to the Superintendent for approval at least 3 days in advance

\_\_\_\_\_  
Kerry Ruyak

\_\_\_\_\_  
School Board Clerk

\_\_\_\_\_  
Date

\_\_\_\_\_  
School Board Chairperson