

UPPER LAKE MIDDLE SCHOOL (ULMS)

UPPER LAKE HIGH SCHOOL (ULHS)

CLOVER VALLEY HIGH SCHOOL (CVHS)

Site Council 2025-2026
SITE COUNCIL MINUTES
November 18, 2025

Attendance:

Administration: Dr. Petrie (ULHS & CVHS Principal), Mike Smith (ULMS Principal), Becky Toback (ULHS & CVHS Dean)
Students: SoWi (7), LoLe (12), DaCr (11)
Teachers: Paul Holt (ULHS), Maia Duncan (ULHS), Kathleen O'Rourke (ULHS), Alex Stabiner (CVHS)
Classified Staff: Chelsea Perez (ULMS)
Parent/Guardians: Jaclyn Ley (ULHS), Tara Suzor (ULHS), Shauna LaBrash (ULMS), Lydia Cramer (ULHS), Suzanne Feeley (ULMS)

Not Present:

Administration: Anna Sabalone (ULMS Dean)
Teachers: Megan Verstoppen (ULMS), Wyatt Hensley (ULMS)
Classified Staff: Ashley Dooley (ULHS)
Parent/Guardians: Logan Burnet (ULHS), Esther Stipp (ULHS), Mike Dounhour (ULMS), Chelsea Foley (ULMS), Catherine Bisaccio (CVHS)
Students: JaKn (11)

Guests:

The meeting was called to order by Suzanne Feeley at 3:32 pm.
Everyone introduced themselves.

Gratitude:

Dr. Petrie and Mr. Smith thanked the members for their support as we enter the holiday season. Dr. Petrie shared that Lydia had proposed the idea of hosting a family gathering next year as a Site Council initiative. Lydia also brought food to share at today's meeting. The group will revisit the idea at a future meeting to determine whether they would like to move forward with hosting an event next year.

Shauna LaBrash reviewed the norms.

- a. Ask questions
- b. Engage fully
- c. Integrate new information
- d. Open your minds to diverse views
- e. Utilize what you learned

Review and Approve October 2025 Minutes

Kathleen motioned to approve the minutes. Ashley seconded. All approved. Motion passed.

Public Input

Is the stop bully button working on the website? Dr. Petrie and Mr. Smith shared that ULUSD is working on making sure that button works and then will put something out.

Question about the building out by Clover. North Coast Opportunity owns the building. There are negotiations on who will take over.

State of The School

ULHS

Dr. Petrie shared the state of the school.

Academic Update

- The school is entering the final stretch of the semester with approximately three weeks of regular instruction remaining, followed by one week of finals.
- Final exams will take place on Wednesday and Thursday, with Friday designated as a minimum day. This schedule was adjusted based on teacher feedback to provide additional grading time, as final grades are due the Thursday after winter break.
- The biggest academic challenge at this time is maintaining student focus. Staff and families are encouraged to partner together to help students remain engaged and finish the semester strong.
- Cell phone misuse continues to be a significant distraction. The school is maintaining a consistent approach and partnering with families to reinforce expectations.

Student Activities

- Leadership students are working in committees to plan the upcoming holiday week, including dress-up days and schoolwide activities.
- Additional student-led games and events are being organized to promote engagement and school spirit.

Arts Update

- Mr. Cembellin and Ms. E took a small group of students to a film festival in Point Arena.
- ULHS graduate Naomi Love Poe had her film featured at the festival. Staff are working to support further exposure of her work, particularly within Native American film platforms.

Athletics Update

- The Athletics Department implemented a reset at the Winter Sports Night, emphasizing the "Ready-to-Play" standard, which prioritizes being a student first.
- Coaches and administrators are providing ongoing reinforcement to ensure student-athletes uphold academic and behavioral expectations throughout the season.

Additional Student Programs

- Mock Trial: Students will participate in a December scrimmage at the Ukiah courthouse.
- Robotics: The robotics team will compete in its first competition on December 13 in Santa Clara.

WASC (Western Association of Schools and Colleges)

- Dr. Petrie mentioned that ULHS will have to start the WASC self-study process next semester. WASC will be an agenda item on future Site Council meetings.

CVHS

- Clover Valley received new classroom furniture this year, including soft seating, high tables, and varied seating options for students.
- Students recently completed seasonal art projects, including pumpkin decorating.
- Clover Valley is preparing for Thanksgiving activities and continues to strengthen its school culture and student engagement.
- Current enrollment includes 19 students, with 15 attending in person and **3 enrolled in independent study.

ULMS

Independent Study (IS) Program

- Mr. Stabner continues to serve as the secondary Independent Study Coordinator.
- Several long-term IS students are using the program as a reset from the traditional setting.
- Two students are expected to return to campus following the Thanksgiving break.

Drug & Alcohol Awareness Instruction

- Sixth grade began a drug and alcohol awareness series in partnership with Lakeport AODS.
- The program features dynamic presenters who build strong connections with students.
- Staff noted that students are “very naive”—a positive sign—but emphasized the importance of educating them on safety given past community tragedies.
- The series will continue over the next five weeks and will expand to seventh grade later in the year.

Campus Operations

- The new nighttime custodian, Bear Brown, is in his third week and has had an immediate positive impact.
- Staff reported improved campus cleanliness, strong communication, and positive relationships between the custodian and teachers.

Athletics

- Girls' basketball began their season with the first away game in Anderson Valley and the first home game the following day.
Boys' basketball tryouts will begin after Thanksgiving, with the season running through late January.

Student Activities & Wellness

- Leadership students are leading a canned food drive to support the school's Wellness Center.
- Students have begun bringing in donations, contributing to local support efforts.

Student Center Improvements

- Staff are updating the Student Center based on needs identified over the past semester.

- Planned improvements include creating designated areas for discipline support, social–emotional needs, and students recovering from injuries.
- The goal is to establish a welcoming, functional space outside the main office—referred to as “Student Center 2.5.”

LCAP Feedback

Dr. Petrie informed the committee that it is time to begin gathering feedback for the upcoming LCAP cycle. She reviewed the purpose of the Local Control Funding Formula (LCFF) and the Local Control and Accountability Plan (LCAP), noting that the district will soon enter the budget development season and that stakeholder input is essential to shaping priorities.

She also highlighted that LCAP Goal 4 is specific to Clover Valley High School, ensuring the plan reflects the needs of the continuation school.

A parent noted that the current feedback form appeared to be focused primarily on the high school. Dr. Petrie acknowledged this concern and shared that the next version of the form will be revised to be more inclusive of all school sites.

Bylaws Update

Dr. Petrie provided an update on the bylaws revision process. She reminded the committee that the goal is to combine the ULMS and ULHS bylaws and include Clover Valley within the unified document. The committee previously provided feedback in September, and Dr. Petrie incorporated that input into the revised draft, with all new language highlighted in yellow.

The committee reviewed the updated sections and discussed next steps.

Tara motioned to approve the bylaws. Kathleen seconded. Motion passed.

Next Meeting, Tuesday, January 27, 2026

Ashley motioned to adjourn the meeting at 4:21pm. Tara seconded the motion. All approved. Meeting adjourned at 4:21 pm.