



PTO Meeting Minutes

November 13, 2025

6-7pm

Topic/Speaker	Notes
Welcome & Call to Order (Alycia)	<ul style="list-style-type: none"> ● Group question ● Split into groups (20 mins) <ul style="list-style-type: none"> ○ Run for Education debrief ○ Book Fair debrief ○ Fundraising Task Force & Sunshine Committee ○ Other topic of interest TBD
Principal's Report (Dr. Kramer)	<ul style="list-style-type: none"> ● Update <ul style="list-style-type: none"> Request for feedback for online scheduling of conferences. <ul style="list-style-type: none"> ● Generally very positive. ● A request was made for single scheduling for students in multiple schools. Dr. Kramer shared that they reached out to families with 3+ kids in the school. They will look into ways to help support families traveling to multiple schools across the district. ● The holidays or holiday weeks can be harder for some parents to take time off. ● Virtual Meetings although not encouraged can certainly be accommodated. Please reach out to your teacher. * ● Confirmation emails should have gone to your gmail address or Google Calendar, reminder notifications should be received a week before conferences. ● March 2026 conferences will be a little different and will be either teacher or parent initiated. It was requested that parents receive a quick update in March to help decide if they would like to meet with a student's teacher and Dr. Kramer shared that teachers could share the Star Reports prior to March. ● The Anchor Club will be available to parents during conferences to help with childcare.
Treasurer Report (Michelle)	<ul style="list-style-type: none"> ● Monthly Update <ul style="list-style-type: none"> Complete operating summary distributed at meeting. Income: \$3,287.50 Expenses: \$8,448.78 Available Funds: \$21,013.00 ● Receipts Monthly ● Chairs can reach out for purchases - Michelle/Alycia/Brianne ● Staff Fund Request - Open for re-submissions <ul style="list-style-type: none"> Spoke with the Hempfield Foundation consider working with them to provide grants for items like seating and light covers for the entire school. These were most frequent or popular requests.

<p>Old Business (Alycia/Brianne)</p>	<ul style="list-style-type: none"> ● Chair List <ul style="list-style-type: none"> ○ <i>Social Media</i> - Bri Whitehill - Please like, share, and follow. Posting Box Top items and recipes for meal ideas. Looking to make this a very organic, pressure way to find out what is happening at the school. ○ <i>Anchor Club</i> - Alycia - Is anyone interested in coordinating volunteers? ○ <i>Book Fair</i> - Kit & Conner ○ <i>Spirit Wear</i> - Abby Kerns ○ <i>Concert Flowers & Balloons (12/10 & 3/26)</i> - Christine ○ <i>Fun Fest Basket Raffle</i> - Chanel Neff ○ <i>Fun Fest (looking for 2 or more, task force)</i> - Food, Prizes, Candy, Games. Look to start planning soon. Fun Fest at CES has always been more community fair based and does not make much if any money for the PTO. ○ <i>Glow Dance</i> - Alycia (shadow) -Please see Alycia if you are interested. ○ <i>Book Swap</i> - Amanda ○ <i>Fundraising Task Force</i> - Melanie & Christine ○ <i>Thank yous</i> - Amanda ○ <i>Sunshine Committee</i> - Bri ● <i>Blizzard Battle/Penny Wars</i> Proposed for Feb, determine date & chair ● <i>Box Tops</i> - Melanie Please sign up for the app, send in receipts. We can raise up to \$22,000 for PTO this year on money we are already spending.
<p>Run for Education (Brianne)</p>	<ul style="list-style-type: none"> ● Raised: \$40,248.50 ● <i>Debrief</i> Amazing Vibe. For 2026 we will have registration sign ups at the sneak peak, ice cream social and back to school night. The PTO would like to acquire a runners tunnel for 2026. We need ideas for a theme for next year Maybe colored shirts per grade next year? DJ, Playlist, Someone willing to MC The coffee truck was a big hit 6th grade won a movie day with popcorn week before Christmas break. ● <i>Outstanding: One Big Thing</i> Looking into soccer nets and new frames. 2 swings will cost approximately 3k in materials and 2k in installation. Can we paint the blacktop? Even this is a hefty price and requires specific paint requirements. Adding shade to the playground was cost prohibitive. Dr. Kramer shared he would like to look into the timeline on when repaving would occur. Brianne shared that the cafeteria was mentioned. Could we enhance that or the step risers? It was requested that we collect and present prices and options for the December meeting on Soccer nets, black top

	<p>painting, and printing and application of a design on risers/stairs.</p>
<p>Scholastic Book Fair (Alycia for Kit and Connor)</p>	<ul style="list-style-type: none"> • Debrief Incredible job with the book fair this year. Requests for more volunteers for younger grades next year A way for ways parents can help guide how \$ is spent • e-Wallet letters - going home this week, by 11/14 Balances and request to “Share the fair”
<p>Fundraising Task Force (Melina)</p>	<ul style="list-style-type: none"> • Update • Dominos Dine Out - 11/24, 12-7:30pm 20% to PTO includes total sales and gift cards. <ul style="list-style-type: none"> ○ Partner with local restaurants monthly fundraiser, fund Sunshine Committee & School Spirit initiatives <p>We are putting together a masterlist spreadsheet of businesses to reach out to. The goal is to ease the burden on parents and support The Sunshine Club. Please see Melanie if you are interested in joining the task force.</p>
<p>Sunshine Committee (Bri)</p>	<ul style="list-style-type: none"> • Update Looking for fundraising task forces additional funds to initially support Sunshine Committee work this year as we work to rightsize budget and income. This committee will be to appreciate the adults that also happen to work at the school in ways that are meaningful to them. Dr. Kramer to send Google Docs of favorite things. Look at local discount card for teachers When preparing for teachers and staff, prepare for 90 • Oct thank you gifts to front office staff - Brianne
<p>Spiritwear (Abby & Jillian Mateja) School Spirit (All / TBD)</p>	<ul style="list-style-type: none"> • Launch online store next week, 11/17 centervillepto.spiritsale.com Very positive feedback for district logo wear and Perfect Tri T-shirt brand selected for Run 4 Ed this year. Request to offer that t-shirt on Spiritwear site. Promo codes will be sent throughout the year and the store will be run year-round There will be an area at the checkout to indicate if the order is a gift so it is not sent to students directly. • 67th day of school
<p>Parent/Teacher Conference Dinner (Melina) Nov. 24, 2025</p>	<ul style="list-style-type: none"> • Update • Potluck signup out 11/14 or 11/17 We plan to ask for venmo donations to purchase subs, chips, beverages, and ask for desserts this year. The soup idea was abandoned this year. Melina will connect with Amanda Blaney for BJ’s information. We are looking at 3pm for lunch/dinner. • Child care - confirmed with Anchor Club for parents.
<p>Family Fun Night (Mrs. Ember Koehler)</p>	<ul style="list-style-type: none"> • In planning • Prizes for Bingo winners

Jan. 8, 2025	Ember will be at the next meeting. Looking at special fun fest or golden packs as prizes.
New Business	<ul style="list-style-type: none"> ● Clothing tags - distributed at Family Fun Night, again at BTSN, volunteer to research pricing? (Alycia) Looking to provide clothing labels for students for back to school night to help reduce the amount of items that end up in lost and found. ● 67th day of school (Brienne) December 3rd is the 67th day of school. We will look to provide some sort of drawing and prizes, something like champ tickets. Classrooms could guess the amount of 6 7's in a specific area and the winner could be drawn by class for closest guess without going over. ● Volunteer hours (Michelle) Feedback is that the asks for Funfest are a lot. We are also asking for Staff Appreciation, funfest tickets, and end of year class party donations at this time as well. Looking into ways for parents to volunteer a certain number of events or hours for Funfest tickets etc... We know that we ask a lot at the end of the year, we do not make a lot of if any money off of Funfest but we do not want to make people feel overwhelmed. We are looking at discounts for PTO/Parents preliminary such as 10 hours of volunteer time, \$250 donation, you would receive a free Fun Pass as a thank you. We would want to better define this and make it fair. It was asked if VIP packs could be sold as Christmas Gifts. Maybe in the future but we would not have tickets or packs ready this year.
Teacher Report (Mrs. Ashley Cope)	<ul style="list-style-type: none"> ● Update ● Bookfair Feedback. Extra Volunteers at Book Fair for the little ones. Would little shopping baskets be helpful? Communication process Michelle - communicators will go back to ask teachers to double check the communicator lists that they have. Moving forward we will get together in April/May to refine the communication process. Preschool Connections Mrs. Saporetti shared that 14 future centerville students attended most recent preschool connections. There will be an evening preschool connection in January. Help from the Anchor Club for siblings would be appreciated. Thank you to the PTO for supporting and providing the books.
Next Meetings	<ul style="list-style-type: none"> ● Last of 2025 - Monday 12/8 at 6pm ● First of 2026 - Thursday, 1/8/26 at 6pm ● Childcare confirmed w/ Mrs. Erin Settle/Anchor Club Meeting Adjourned 8:09pm