



Step 1: Select an exam administration window.

Choose only one session per form.

Session 1: February 9-12, 2026	Registration and deposit due: January 9, 2026
Session 2: May 11 - 14, 2026	Registration and deposit due: April 10, 2026
Session 3: July 14-16, 2026	Registration and deposit due: June 1, 2026
Session 4: October 19-22, 2026	Registration and deposit due: September 18, 2026

Step 2: Provide student and parent/guardian information for test orders.

Student's Last Name	Student's First Name	Campus
Current Grade	Date of Birth	Student Local ID Number
Parent/Guardian Name	Home Phone	Parent/Guardian Cell Phone
Parent/Guardian Mailing Address		
Parent/Guardian Email Address		

Step 3: Select the grade/subject or course exam you'd like to take.

Acceleration for Grades K-8: \$25 per subject-area exam

Please select the grade-level and subject that you are testing to advance through.

- | | | | | |
|---------------------------------------|------------------------------------|------------------------------------|------------------------------------|------------------------------------|
| ☐ Kindergarten | ☐ 1st Grade | ☐ 2nd Grade | ☐ 3rd Grade | ☐ 4th Grade |
| ☐ 5th Grade | ☐ 6th Grade | ☐ 7th Grade | ☐ 8th Grade | |

Please select the subject-area exam(s). **All four subjects are required to advance one grade level.**

- | | | | |
|--|--------------------------------------|----------------------------------|---|
| ☐ Language Arts | ☐ Mathematics | ☐ Science | ☐ Social Studies |
|--|--------------------------------------|----------------------------------|---|

High School Course Acceleration: \$25 per semester exam, \$50 per full course exam

****Students are responsible for reviewing study guides prior to the exam. Some tests have a required pre-read.** <https://highschool.utexas.edu/credit-exam-study-guides>

Subject (Maximum of 3 subjects may be attempted during any one session):	Semester: A(1st) B(2nd)
_____	☐ ☐
_____	☐ ☐
_____	☐ ☐

Step 4: Print name, sign, and date.

*Exams will be ordered one semester at a time. The student must score $\geq 80\%$ on the 1st semester or grade level subject test before the second semester (part B) will be ordered. Tests during the school year will be online and proctored by the student's counselor.

Printed Name of Parent/Guardian

Signature

Date

Your signature indicates that you have read the Hitchcock ISD Credit by Exam procedures and understand that your deposit will be forfeited if your child does not test.

Step 5: Attach a check made out to Hitchcock ISD for the full cost of the exams you wish to take. **DO NOT SEND CASH.** The check will be returned with scores after the student completes the exam. The check will not be returned if a student registers for an exam, but fails to attend the administration of the exam.

Check number: _____

Check Amount: _____

Step 6: Return this form and the deposit to the counselor by the registration due date. The counselor will forward the form and check to the Assessment Coordinator.

Printed Name of Counselor/Campus Admin.

Signature

Date

Counselor's Retest Verification: Complete the following **IF** this is a request for a retest.

Only 1 retest is allowed per student.

Subject requested for retest: _____

Did the student score $\geq 70\%$ on the first attempt? ☐ Yes ☐ No

Counselor's Verification: Your signature above indicates that you have reviewed the student's records, verified they have had no prior instruction in the subject(s), and deem them eligible to take the exam(s). Additionally, you are verifying that you will be available to proctor the exam(s).