



**Wednesday, November 19, 2025
Board Meeting**

**POTTSVILLE AREA SCHOOL DISTRICT
DHH LENGEL MIDDLE SCHOOL AUDITORIUM
7:00 p.m.**

1. MEETING OPENING

Subject	1.1 Opening - Ms. Linda Wytovich / Roll Call - Mrs. Krista Bevan
Meeting	Nov 19, 2025 - Board Meeting
Category	1. MEETING OPENING
Access	Public
Type	Information

Subject	1.2 Public Comment
Meeting	Nov 19, 2025 - Board Meeting
Category	1. MEETING OPENING
Access	Public
Type	Information, Procedural

Ms. Wytovich- Board Statement

A reminder to the public that the public comment period is not a question-and-answer period, but rather the opportunity for the public to submit comments to the Board. If members of the public wish to make public comments, then they must do so in person. Public comments will follow School Board Policy 903 and public comment procedures. Members of the public who are residents and/or taxpayers of the school district who wish to comment shall identify themselves by indicating name, address, and topic upon which they want to address. If the subject matter is on the agenda, such persons shall be given priority over residents and/or taxpayers who want to comment on non-agenda items. Please limit your comments to three (3) minutes. The public comment segment of each Board meeting shall be a maximum of one (1) hour per public meeting. Anyone who does not get the opportunity to speak because of the expiration of this one (1) hour time period shall be afforded a

priority speaking position at the next public Board meeting. After the School Board agenda is posted online, questions may be emailed to kbevan@pottsville.k12.pa.us by 2:00 PM the day of the meeting. Questions will be forwarded to all Board members. The meeting will be available online.

Are there any public comments at this time?

2. Recognize Outgoing Board of Directors

Subject	2.1 Mr. Jerome Urban
Meeting	Nov 19, 2025 - Board Meeting
Category	2. Recognize Outgoing Board of Directors
Access	Public
Type	

3. BOARD MEETING MINUTES

Subject	3.1 Approval of Committee of the Whole and Board Meeting Minutes - Board Secretary Mrs. Krista Bevan
Meeting	Nov 19, 2025 - Board Meeting
Category	3. BOARD MEETING MINUTES
Access	Public
Type	Action
Recommended Action	Motion to approve as recommended.

It is recommended that the Board approve the October 8, 2025 Committee of the Whole Minutes and the October 15, 2025 Board Meeting Minutes.

Could I please have a motion to approve as recommended?

4. FINANCIAL REPORTS - MRS. STEPHANIE WOOD

Subject	4.1 Approval of Financial Reports
Meeting	Nov 19, 2025 - Board Meeting
Category	4. FINANCIAL REPORTS - MRS. STEPHANIE WOOD
Access	Public
Type	Action
	Motion to approve as recommended.

Recommended
Action

1. Treasurer's Report (All Funds) - **General Fund Balance as of October 31, 2025 - \$1,196,895.85, Cafeteria Checking Balance as of October 31, 2025 - \$989,227.54.**
2. General Fund Condensed Board Summary Revenue Report
3. General Fund Condensed Board Summary Expenditure Report
4. Cafeteria Condensed Board Summary Report
5. Payment Summary - General Fund, Food Service
6. Budget Transfers

Could I please have a motion to approve as recommended?

5. UNFINISHED BUSINESS

6. DONATIONS

Subject	6.1 Donations
Meeting	Nov 19, 2025 - Board Meeting
Category	6. DONATIONS
Access	Public
Type	Action
Recommended Action	Motion to approve as recommended.

1. It is recommended that the Board approve the donation of \$500.00 to the Girls Basketball Program and \$500.00 to the Boys Basketball Program from Bob Weaver Chevrolet GMC.
2. It is recommended that the Board approve the donation of \$1000.00 for improvements at Steidle Baseball Field within the CACL Complex from UFP Industries.

We are thankful for their generosity to benefit our students.

Could I please have a motion to approve as recommended?

7. SOLICITOR'S REPORT - Kevin Reid, ATTORNEY AT LAW

8. SUPERINTENDENT'S REPORT

Subject	8.1 Pre-approval of Credits
Meeting	Nov 19, 2025 - Board Meeting

Category	8. SUPERINTENDENT'S REPORT
Access	Public
Type	Action
Recommended Action	Motion to approve as recommended.

It is recommended that the Acting Superintendent's pre-approval of credit hours indicated for the following professional employee(s) be ratified in accordance with the negotiated agreement between PASD and the PASDEA:

Brianna Betz - 6 Credits
 Jamie Dawson - 3 Credits
 Serena Foulk - 3 Credits
 Emma Libby - 7 Credits
 Johanna Morrison - 3 Credits
 Christopher Nabholz - 12 Credits
 Lynda Tomicich - 3 Credits
 Haley Wiscount - 3 Credits

Could I please have a motion to approve as recommended?

Subject	8.2 Credit Reimbursement
Meeting	Nov 19, 2025 - Board Meeting
Category	8. SUPERINTENDENT'S REPORT
Access	Public
Type	Action
Recommended Action	Motion to approve as recommended.

It is recommended that the following professional employee(s) be reimbursed as indicated for the successful completion of pre-approved credit courses in accordance with the negotiated agreement between the PASD and PASDEA:

Jamie Dawson \$1,635.00
 Nicole Doran - \$1,548.00
 Paula Heffner - \$1,635.00

Could I please have a motion to approve as recommended?

Subject	8.3 Salary Adjustment
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Meeting	Nov 19, 2025 - Board Meeting
Category	8. SUPERINTENDENT'S REPORT
Access	Public
Type	Action
Recommended Action	Motion to approve as recommended.

It is recommended that the following salary adjustment be approved and made effective the 2025-2026 school year:

Michael Walser - Bachelor's + 15

Could I please have a motion to approve as recommended?

Subject	8.4 Affiliation Agreement
Meeting	Nov 19, 2025 - Board Meeting
Category	8. SUPERINTENDENT'S REPORT
Access	Public
Type	Action
Recommended Action	Motion to approve as recommended.

1. It is recommended that that Board approve the Affiliation Agreement with Susquehanna University Teacher Intern Program effective the 2025-2026 school year.

Could I please have a motion to approve as recommended?

9. INFORMATION - SUPERINTENDENT DR. ALAN LONOCONUS

Subject	9.1 Federal Programs
Meeting	Nov 19, 2025 - Board Meeting
Category	9. INFORMATION - SUPERINTENDENT DR. ALAN LONOCONUS
Access	Public
Type	Information

Subject	9.2 Crimson Tide Foundation
Meeting	Nov 19, 2025 - Board Meeting
Category	9. INFORMATION - SUPERINTENDENT DR. ALAN LONOCONUS
Access	Public
Type	Information

The Crimson Tide Foundation is proud to announce the following Venture Grants, which were awarded for the 2025-2026 school year.

Applicant	Department / Building	Project	Number of Students Impacted	Amount Requested
Jennifer Lutz	8th Grade / DHHL	Red Creek Wildlife Center Presentation	190	\$559.70
Jonathan Hughes	STEM / DHHL & PAHS	Field trip to STEM on Ice	45	\$735
Christopher Davis	STEM / DHHL	Lego League team implementation	10+	\$1110
Amy Rubinkam / JSC Kindergarten team	Kindergarten / JSC	Document cameras	135	\$674.10
Migdalia Gunoskey	Little Aevium Club / JSC	Cricut machine and tee shirts	All JSC students	\$564.44
Crystal Pugh	Business / PAHS	30 TI-30XIIS calculators + storage pockets	Approximately 200 students	\$433.96
				\$4077.17

10. COMMITTEE REPORTS

Subject 10.1 Athletics and Extracurricular Activities - Mr. Craig Shields

Meeting Nov 19, 2025 - Board Meeting

Category 10. COMMITTEE REPORTS

Access Public

Type Action

Recommended Motion to approve as recommended.
Action

It is recommended by the Athletics and Extracurricular Activities Committee that the Board approve the following:

1. It is recommended that the Board approve the following Winter Sports Coaches and Event Workers for the 2025 - 2026 Season:

Lauren Klinger - Swimming & Diving Volunteer Coach, retroactive to November 14, 2025

Rob Kline - Swimming & Diving Volunteer Coach, retroactive to November 14, 2025

Serenity Allen - 7th grade Boys' Basketball Coach, retroactive to November 14, 2025, \$2,400 stipend.

Felicia Bruni - Event Worker
Bernard Bruni - Event Worker

Motion to approve as recommended.

Subject	10.2 Facilities and Grounds - Mr. Jerome Urban
Meeting	Nov 19, 2025 - Board Meeting
Category	10. COMMITTEE REPORTS
Access	Public
Type	Action
Recommended Action	Motion to approve as recommended

It is recommended by the Facilities and Grounds Committee that the Board approve the following:

1. It is recommended that the Board approve the Professional Services Agreement with Sitelogiq for an investment grade audit, facility condition assessment, and grant writing & advocacy services, for the high school and Veteran's Memorial Stadium. Also included is a one-year technology subscription - \$15,000.
2. It is recommended that the Board approve the quote from Hubert for a Forced Air Milk Cooler for the JSC ELeментарy School Cafeteria - \$4,125.81
3. It is recommended that the Board approve the Amendment to extend the contract between Pottsville Area School District and World Fuel Services, Inc. for the 2025-2026 and 2026-2027 school years priced at an escalating price basis as outlined in the amendment.
4. It is recommended that the Board approve permission to advertise to bid for the Steidle Field Rock Scaling and Removal Project, pending legal review of documentation.

Motion to approve as recommended.

Subject	10.3 Transportation - Mrs. Ashley DeWitt
Meeting	Nov 19, 2025 - Board Meeting
Category	10. COMMITTEE REPORTS
Access	Public
Type	Action
Recommended Action	Motion to approve as recommended.

Subject	10.4 Personnel - Dr. Ashley Dewitt
Meeting	Nov 19, 2025 - Board Meeting
Category	10. COMMITTEE REPORTS
Access	Public
Type	Action
Recommended Action	Motion to approve as recommended.

It is recommended by the Personnel Committee that the Board approve the following:

1. It is recommended that the Board approve the Leave Without Pay request per School Board Policy #334:
 - Employee # 1563 - 12/22/25 to 2/25/26
 - Employee # 402 - 2/2/26 to 5/22/26
 - Employee #538 - 11/17/25 - 11/18/25
2. It is recommended that the Board approve the resignation of Kristen Cunningham, full-time Custodian, dated October 20, 2025.
3. It is recommended that the Board approve the resignation due to retirement of Sophia Felker, full-time Payroll Specialist, effective December 31, 2026.
4. It is recommended that the Board approve the resignation due to retirement of Sandy Paulshock, part-time Paraprofessional, effective November 26, 2025.
5. It is recommended that the Board approve Martin Judd and Christopher Herring as volunteer instructors for the EMT program at the high school.
6. It is recommended that the Board approve the resignation of Melissa Brennan, After-School Tutoring Coordinator, effective November 19, 2025.
7. It is recommended that the Board approve the resignation of Mrs. Angelique Mundy, Title I Math Interventionist, at John S. Clarke Elementary Center, letter dated October 17, 2025.
8. It is recommended that the Board approve the resignation of Miss Victoria Chernesky, Fourth Grade Teacher, at John S. Clarke Elementary Center, letter dated November 18, 2025.
9. It is recommended that the Board approve Ms. Michelle Wade as a Special Education Teacher at John S. Clarke Elementary Center, effective November 20, 2025 - Step 1 - Bachelor's - \$46,000. Mrs. Samantha Gardner will serve as mentor for Ms. Wade.
10. It is recommended that the Board approve Ms. Alycia Semanco as a Special Education Teacher at Pottsville Area High School, effective December 17, 2025 - Step 1 - Bachelor's - \$46,000. Miss Erin Tranquillo will serve as mentor for Ms. Semanco.
11. It is recommended that the Board approve the resignation of Kayla (Neifert) Murphy, Paraprofessional at JSC Elementary, effective November 14, 2025.
12. It is recommended that the Board approve the resignation due to retirement of Richard Cooper, full-time Custodian, effective December 31, 2025. We wish Richard well in his retirement.

13. It is recommended that the Board approve the resignation of Sherry Franz, part-time Cafeteria Worker, effective November 30, 2025.

14. It is recommended that the Board approve the following list of after school tutors for the remainder of the 2025-2026 school year:

PAHS

Suzanne Fredericks

DHHL

Alicia Fehr

Mary Matulevich

JSC

Rebecca Oakill

Nathaniel Libby

Angelique Mundy

Motion to approve as recommended.

It is recommended by Board President Linda Wytovich that the Board approve the following:

It is recommended that the Board approve Superintendent Dr. Guy Lowery's contract, which contains a start date of December 1, 2025.

Motion to approve as recommended.

Subject	10.5 Finance - Mr. Harry Ciavarella
Meeting	Nov 19, 2025 - Board Meeting
Category	10. COMMITTEE REPORTS
Access	Public
Type	Action, Information
Recommended Action	Motion to approve as recommended.

It is recommended by the Finance Committee that the Board approve the following:

1. It is recommended that the Board approve payment to Jones & Co. for professional accounting services and preparation of financial statements for the six District tax collectors for the period of July 1, 2024 through December 31, 2024. - \$5,000.

2. It is recommended that the Board approve the tax collectors audit for the period of July 1, 2024 through December 31, 2024 for the following:

- City of Pottsville
- Palo Alto Borough
- Mechanicsville Borough
- Mount Carbon Borough

- Port Carbon Borough
- Norwegian Township

The audit was conducted by Jones & Co., Pottsville, PA and included Real Estate, Per Capita and Occupation Taxes.

3. It is recommended that the Board approve the 63-month agreement with First Choice Business Solutions for a Pitney Bowes SendPro MailCenter 2000 at \$305 a month, which will replace the old model.
4. It is recommended that the Board approve the agreement with Vector Solutions for mandatory staff trainings, effective July 1, 2026 through June 30, 2027 - \$4,020.00.
5. It is recommended that the Board approve the transfer of funds from the Districts PSDLAF account to the General Fund in an amount necessary to meet the Districts operating expenses but not to exceed \$6,000,000. This authority expires in 60 days.
6. It is recommended that the Board approve Mrs. Stephanie Wood, Business Manager, and Mrs. Lisa Schu, Food Service Director to attend the PASBO Food Service Conference in Manheim, PA; November 18-19, 2025. Total cost of the conference is approximately \$700.00.

Motion to approve as recommended.

Subject	10.6 Promotion, Public Relations & Social Media - Mrs. Stephanie Buchanan
Meeting	Nov 19, 2025 - Board Meeting
Category	10. COMMITTEE REPORTS
Access	Public
Type	Information

1. Congratulations to PAHS Rotary Students of the Month, Maggie Brennan and Reese Ketner.
2. Thank you to the PAHS Marching Band and staff who helped prepare for Alumni Night on October 17th. 145+ alumni members ranging from graduating classes 1962-2025 participated in the annual performance.
3. Congratulations to PAHS Artists of the Month, Natalie Boyer and Yadira Cintron.
4. Thank you to DHHL Lengel PTO for providing a Halloween Dance to students on October 25th.
5. Thank you to DHHL PBIS Leaders for hosting a spectacular Veteran's Day Program on November 11th.

Subject	10.7 Technology - Mr. Jerome Urban
Meeting	Nov 19, 2025 - Board Meeting
Category	10. COMMITTEE REPORTS

Access	Public
Type	Action
Recommended Action	Motion to approve as recommended.

It is recommended by the Technology Committee that the Board approve the following:

1. It is recommended that the Board approve the Request for Proposal (RFP) for wireless access points, cabling for computer labs, network switches, and intercom system.
2. It is recommended that the Board approve Alec Gonzalez as a volunteer for the Technology Department, effective December 1, 2025.

Motion to approve as recommended.

Subject	10.8 Curriculum - Mrs. Stephanie Buchanan
Meeting	Nov 19, 2025 - Board Meeting
Category	10. COMMITTEE REPORTS
Access	Public
Type	Action, Information
Recommended Action	Motion to approve as recommended.

1. It is recommended that the Board approve the agreement with Alvernia for Professional Development, paid for by the School Improvement Set Aside Grant as part of the DHH Lengel Middle School CSI School Plan - \$17,500.

Subject	10.9 Policy and Procedure - Mr. Bob Thomas
Meeting	Nov 19, 2025 - Board Meeting
Category	10. COMMITTEE REPORTS
Access	Public
Type	Information

Subject	10.10 Food Services - Mr. Craig Shields
Meeting	Nov 19, 2025 - Board Meeting
Category	10. COMMITTEE REPORTS

Access Public

Type Action

Subject 10.11 Labor Relations - Mr. Jerome Urban

Meeting Nov 19, 2025 - Board Meeting

Category 10. COMMITTEE REPORTS

Access Public

Type Information

11. INFORMATION BOARD MEMBER REPORTS

Subject 11.1 Legislation - Mrs. Stephanie Buchanan

Meeting Nov 19, 2025 - Board Meeting

Category 11. INFORMATION BOARD MEMBER REPORTS

Access Public

Type Information, Reports

Subject 11.2 IU 29 Representative – Mr. Jerome Urban

Meeting Nov 19, 2025 - Board Meeting

Category 11. INFORMATION BOARD MEMBER REPORTS

Access Public

Type Information, Reports

Subject 11.3 St. Clair Committee – Mr. Harry Ciavarella

Meeting Nov 19, 2025 - Board Meeting

Category 11. INFORMATION BOARD MEMBER REPORTS

Access Public

Type Information, Reports

Subject 11.4 PSBA Representative – Mrs. Rachael Hobbs

Meeting Nov 19, 2025 - Board Meeting

Category 11. INFORMATION BOARD MEMBER REPORTS

Access Public

Type Information

12. NEW BUSINESS

Subject 12.1 Upcoming Events - Junior Board Member

Meeting Nov 19, 2025 - Board Meeting

Category 12. NEW BUSINESS

Access Public

Type Information

November 26, 2025 - Holiday Early Dismissal

November 27 - December 1, 2025 - Thanksgiving Recess

December 6 , 2025 - PAHS Winter Formal

Subject 12.2 Use of Facilities - Board Secretary Mrs. Krista Bevan

Meeting Nov 19, 2025 - Board Meeting

Category 12. NEW BUSINESS

Access Public

Type Action

Recommended Motion to approve as recommended.
Action

It is recommended that the Board approve the following use of facilities:

DHHL

Natatorium

Sundays 4pm - 6pm; Fridays 7pm - 9pm

November 16, 2025 through March 27, 2026

Stoic Aquatics

Could I please have a motion to approve as recommended?**Subject 12.3 Dates for Future Meetings - Board Secretary Mrs. Krista Bevan**

Meeting Nov 19, 2025 - Board Meeting

Category 12. NEW BUSINESS

Access Public

Type Information

Meetings for December 2024

Reorganization/Board Meeting - Wednesday, December 3, 2025 at 7 PM in the DHH Lengel Middle School Auditorium

13. ANNOUNCEMENT OF EXECUTIVE SESSION

Subject	13.1 Executive Session - Board Secretary Mrs. Krista Bevan
Meeting	Nov 19, 2025 - Board Meeting
Category	13. ANNOUNCEMENT OF EXECUTIVE SESSION
Access	Public
Type	Information

An Executive Session was held on November 12, 2025 from 7:38 p.m. until 8:14 p.m. for personnel and legal matters.

14. ADJOURNMENT

Subject	14.1 Adjourn
Meeting	Nov 19, 2025 - Board Meeting
Category	14. ADJOURNMENT
Access	Public
Type	Action
Recommended Action	Motion to adjourn