

Long Beach Island Board of Education
Regular Meeting Minutes
August 26, 2025

1. **CALL TO ORDER:** The Board of Education of the Long Beach Island School District, Ocean County, met in the gymnasium of the Long Beach Island Elementary School, 200 South Barnegat Avenue, Surf City, New Jersey on August 26, 2025.

Board President, Mrs. Southwick, called the meeting to order at 4:00 PM and read the following statement:

"This meeting is hereby called to order. Adequate and electronic notice of this meeting was provided in accordance with the Open Public Meetings Act. The notice has been posted in the Board of Education Office, Ethel A. Jacobsen School building, the Long Beach Island Grade School building and on the district website. The notice was also mailed to *The Press of Atlantic City* and *The Sandpaper*, and filed with the Municipal Clerks of Barnegat Light, Harvey Cedars, Surf City, Ship Bottom and Long Beach Township."

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**
- | | | |
|----------------|---------------|----------------|
| Dr. Chung | Dr. Oros | Mr. Wright |
| Ms. Hagler | | |
| Mrs. Linkewich | Mr. Schragger | Mrs. Southwick |

ABSENT Mrs. Raber Mrs. Hoffacker

OTHERS PRESENT Dr. Peter Kopack, Superintendent
Mr. Frank Birney, Principal
Ms. Meghan Lee, School Business Administrator/Board Secretary

4. **REPORT OF THE SUPERINTENDENT:** Dr. Kopack thanked everyone for attending the meeting and reported on the following: the move to the Ethel Jacobsen Elementary School, grade level orientations, PTA involvements, and the *Echoes of LBI* magazine.
5. **REPORT OF THE PRINCIPAL:** Mr. Birney thanked the custodians, technology team, and the office staff for their support in getting the school year ready. He reported we were ahead of schedule for the move and teachers were able to return to the building to get their classrooms ready.
6. **REPORT OF THE PRESIDENT:** Mrs. Southwick gave a quick update regarding the consolidation as well as staff positions.
7. **PUBLIC COMMENT – AGENDA ITEMS ONLY:** Public comments consisted of the following topics:
- Name change of the school
 - Purchase Agreement Third Amendment
8. **BOARD CORRESPONDENCE:** None
9. **APPROVAL OF MINUTES:**

Motion by Dr. Oros, second by Ms. Hagler to approve the following as per the recommendation of the Superintendent:

RESOLVED, THAT THE BOARD OF EDUCATION APPROVE THE MINUTES OF THE FOLLOWING MEETINGS:

July 22, 2025: Regular and Closed Session

Minutes of the closed session meeting will be released to the public when the reasons for nondisclosure no longer exist.

Upon a roll call vote, motion carried:

Ayes (6): Dr. Chung, Ms. Hagler, Mrs. Linkewich, Dr. Oros, Mr. Wright, Mrs. Southwick
Nays (1): Mr. Schragger
Abstain: 0

10. COMMITTEE REPORTS:

- Negotiations: Mrs. Southwick reported that the committee has not met.
- Building/Grounds/Transportation/Finance: Mrs. Linkewich reported that the committee met today and discussed the Purchase Agreement Amendment, a proposal from the architect regarding parking lot improvements, a lease agreement for the Board office, and electrical outlets quotes.
- PTA Liaison: Ms. Hagler reported that the PTA has their first meeting coming up and they are looking for new members as well as their ticket fundraiser sale.

11. PERSONNEL

Motion by Mrs. Linkewich, second by Ms. Hagler to approve the following as per the recommendation of the Superintendent:

A. Letter of Resignation

Motion to accept a letter of resignation from Shannon McGinty, Paraprofessional, effective August 7, 2025. Ms. McGinty has been employed in the district since 2022.

B. Stipend Positions

Motion to approve stipend/XCOMP positions for the 2025/2026 school year with approved timesheets:

- Curriculum Committee: 5 teachers, up to 5 hrs. each @\$50/hour: Janelle Gosline, Megan Kraus, Lauren Rothstein, Jackie Ramilo, Shelley Smith
- SCIP/DEAC Committee: 4 teachers, 5 hrs. each @ \$50/hr.: Karen Beetel, Jackie Ramilo, Megan Kraus, and Julia Townsend

C. Substitute Personnel

Motion to approve the employment of substitute personnel for the 2025-2026 school year as listed below pending receipt of required paperwork and completion of required substitute orientation:

Trish Verdi	Teacher
Olivia Aizen	Teacher

D. Substitute Rates

Motion to approve substitute rates for the 2025-2026 school year as follows:

Teacher	\$130/day
	\$160 (long-term substitute)
Nurse	\$210/day
Aides/Secretaries	\$17/hour

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Custodian \$18/hour
Bus Driver \$19/hour

E. KidsCare Aides

Motion to approve the employment of KidsCare Aides for the 2025-2026 school year at the hourly rate of \$17 as follows: Benefits are not included.

Kathleen McClellan
Debra Cifone

F. Substitute Personnel

Motion to approve substitute personnel for the 2025-2026 school year as listed below pending receipt of required paperwork and completion of required substitute orientation:

Teacher/Aide (Classroom/transportation/Kids Care)	School Nurse	Aide (classroom/transportation/kids care)
Donna Clark	Jennifer Collins	Lisa Caretta
Christopher Cormann	Patricia Cupka	Debra Cifone
Sharon Davis	Marie Marucci	Jennifer Hendrickson
Gail Cragg	Sharon VonGorski	Debra Mancini
Donna Fiore	Michelle Wallace	Eileen Milacek
Patricia Fleuhr	Amanda Zitner	Joanne Miller
Jan Gartland		Linda Mohalley
Anne Jordan	Subclerical	Patty Pogorzelski
Marianne Jordan	Anne Jordan	Kate Shaw
Kayla Kilcomons	Jamie Terman	
Eve Lehrer		
Kathleen McClellan	Bus Driver	
Mary Mirisola	William Baker	
Joann Pasterkiewicz	Elizabeth Dolly	
Charlie Purks		
Ellen Reilly	Custodian	
Kathleen Reilly	Andrew Kinzler	
Edward Ronk		

Christine Smith		
Jamie Terman		
William Weikel		

Upon a roll call vote, motion carried:

Ayes (6): Dr. Chung, Ms. Hagler, Mrs. Linkewich, Dr. Oros, Mr. Wright, Mrs. Southwick
Nays (1): Mr. Schragger
Abstain: 0

12. POLICY

Motion by Mr. Wright, second by Dr. Oros to approve the following as per the recommendation of the Superintendent:

A. N.J.A.C. 6A:23A – Fiscal Accountability, Efficiency, and Budgeting Procedures

P 0173 Duties of Public-School Accountant (Revised)
P 0174 Legal Services (M) (Revised)
P 0177 Professional Services (M) (Revised)
P & R 1570 Internal Controls (M) (Revised)
P 1620 Administrative Employment Contracts (M) (Revised)
P & R 6111 Special Education Medicaid Initiative (SEMI) Program (M) (Revised)
P 6220 Budget Preparation (M) (Revised)
R 6220 Budget Preparation (Revised)

B. General Policy and Regulation Updates

P 0141.3 Board Member Number and Term – Regional School District (New)
P 0143 Board Member Election and Appointment (Revised)
P 1636.01 Notification of Promotion, New Job, and Transfer Opportunities (New)
P 1648.15 Recordkeeping for Healthcare Settings in School Buildings – Covid-19 (M) (Abolished)
P 2422 Statutory Curricular Requirements (M) (Revised)
P & R 5117 Interdistrict Public School Choice (Revised)
P 5339.01 Student Sun Protection (M) (New)

Upon a roll call vote, motion carried:

Ayes (6): Dr. Chung, Ms. Hagler, Mrs. Linkewich, Dr. Oros, Mr. Wright, Mrs. Southwick
Nays (1): Mr. Schragger
Abstain: 0

13. BUILDING/GROUNDS/TRANSPORTATION/FINANCE

Motion by Mrs. Linkewich, second by Dr. Oros to approve the following as per the recommendation of the Superintendent:

A. Financial Reports

1. Financial Reports of the Secretary to the Board of Education

Motion to approve financial reports for the month of July 2025.

a. Report of the Secretary dated July 31, 2025

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2. Statement of Cash Balances

Motion to accept the Statement of Cash Balances for the month of July 2025 which are reconciled with the Board Secretary's Reports by fund for that month.

3. SBA Certification

Pursuant to N.J.A.C. 6A:23-2.11 (c) 4, I certify that as of July 2025 no budgetary line item account has been over expended in violation of N.J.A.C. 6A:23-2.11 (b).

September 24, 2025

Meghan Lee, School Business Administrator

B. Transfers

Motion to approve the July 2025 transfer report.

C. Bills List

Motion to approve the August 2025 Bills List, totaling \$885,416.75.

D. Capital Reserve Withdrawal

Motion to withdraw \$573,200 from Capital Reserve and transfer to Capital Projects for the purpose of architectural fees. The withdrawal of funds was included in the 2025-2026 budget.

E. Travel and Training

Motion to approve the following travel/training expenses.

Date	Name	Position	Workshop	Location	Cost
9/16/2025	LisaAnne Baumann	HR/Payroll	Frontline Education	New Providence	Mileage
8/16, 8/23, 9/6, 9/13, 9/27, 10/4, 10/11, 10/18, 10/25/25	Daniel Savage	Asst. to the BA	School Finance (BA Cert)	Robbinsville	\$750
9/26, 10/24, 11/14, 12/12, 1/30, 2/27, 3/27, 4/24	Meghan Lee	Business Administrator	Ocean County ASBO Monthly Meetings	Various	-
9/19/25 10/17/25 11/21/25 12/19/25 1/9/26 2/20/26 3/20/26 4/17/26 6/5/26	Peter Kopack	Superintendent	Ocean County Curriculum Consortium Monthly Meetings	Ocean County College	\$125 membership fee Mileage
8/14/25 9/11/25 10/9/25	Peter Kopack	Superintendent	Ocean County Association of	Various Locations in Ocean	Mileage

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11/13/25 12/11/25 1/8/26 2/12/26 3/12/26 4/16/26 5/16/26 6/11/26			School Administrators Monthly Meetings	County	
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F. Use of Facilities

Motion to approve use of facilities as follows, pending receipt of certificate of insurance:

1. PTA Meetings (10/16/25, 12/11/25, 2/19/26, 4/23/26) - EJ School

2. Girl Scout Meetings (3rd Thursday of each month) - EJ School

Upon a roll call vote, motion carried:

Ayes (6): Dr. Chung, Ms. Hagler, Mrs. Linkewich, Dr. Oros, Mr. Wright, Mrs. Southwick

Nays (1): Mr. Schragger

Abstain: 0

14. **ANNUAL APPROVALS/CONTRACTS**

Motion by Ms. Hagler, second by Dr. Oros to approve the following as per the recommendation of the Superintendent:

A. Professional Development Plan

Motion to adopt the Long Beach Island School District's Professional Development Plan for the 2025-2026 school year as presented.

B. Mentoring Plan

Motion to adopt the Long Beach Island School District's Mentoring Plan for the 2025-2026 school year as presented.

C. District Appointments

Motion to approve the following appointments for the 2025-2026 school year:

Name	Position
Peter Kopack	Homeless & Child Welfare Liaison 504 Officer NJSLA Testing Coordinator
Frank Birney	Anti-Bullying (HIB) Coordinator Intervention and Referral Services (I&RS) Title IX Coordinator Civil Rights Coordinator

- D. Commission for the Blind and Visually Impaired Contract
Motion to approve a contract with the NJDHS Commission for the Blind and Visually Impaired for the 2025-2026 school year in the amount of \$2,541.00.
- E. Emergency AED Action Plan
Motion to approve the Long Beach Island School District's Emergency AED Action Plan for the 2025-2026 school year as presented.
- F. Exposure Control Plan (Bloodborne Pathogens)
Motion to approve the Long Beach Island School District's Exposure Control Plan (Bloodborne Pathogens) for the 2025-2026 school year as presented.
- G. IDEA Grant Application
BE IT RESOLVED by the Long Beach Island Board of Education to accept the 2025-2026 Individuals with Disabilities Education Act (IDEA) Grant as follows and approve the submission of the application to the NJDOE for use of funds:
- | | |
|------------|-----------------|
| Basic: | \$68,438 |
| Preschool: | <u>\$ 4,320</u> |
| Total | \$72,758 |
- H. ESSA Grant Application
BE IT RESOLVED BY THE Long Beach Island Board of Education to authorize the submission of the Every Student Succeeds Act (ESSA) application for Fiscal Year 2026 and to accept the grant award of these funds upon the subsequent approval of the FY26 ESSA application.
- | | |
|-----------------|-----------------|
| Title I Part A | \$35,663 |
| Title II Part A | \$ 3,930 |
| Title IV Part A | <u>\$10,000</u> |
| Total | \$45,593 |
- I. Standing Orders
Motion to approve the Authorization for Standing Orders 2025-2026 (approved medical supplies) as presented.
- J. Committees
Motion to approve committees for the 2025-2026 school year as follows:

- **Safety Committee/School Threat Assessment Team**

Peter Kopack	Frank Birney	Daniel Savage
Denise Lake	Mark Bish	Brooke Mandarakas
Colette Southwick	Meghan Lee	Jackie Ramilo
Police Department Representatives		

- **Wellness Committee**

Peter Kopack	Frank Birney	Denise Lake
Bianca Aniski	James La Marco	Maschio's Representative

Sarah Esarey

Parent Representative

- **I&RS Team**

Frank Birney - Coordinator
Suzanne D'Arcangelo
Bianca Aniski

Peter Kopack
Stephanie Ivancich
Jackie Ramilo

Patti Gerety
Denise Lake
Kim Maschi

- **School Climate Team**

Peter Kopack - Coordinator
Danni Hagler
Amy Ferrer

Frank Birney
Shelley Smith
Janelle Gosline

Colette Southwick
Amy Aurelio
Laura Daly

Upon a roll call vote, motion carried:

Ayes (6): Dr. Chung, Ms. Hagler, Mrs. Linkewich, Dr. Oros, Mr. Wright, Mrs. Southwick

Nays (1): Mr. Schragger

Abstain: 0

15. **CURRICULUM/TECHNOLOGY**

Motion by Mrs. Linkewich, second by Dr. Oros to approve the following as per the recommendation of the Superintendent:

A. Curriculum

Motion to readopt the Long Beach Island School District Curricula for the 2025-2026 school year which are aligned with the most recent State Board adopted version of the New Jersey Student Learning Standards (NJSLS) as follows:

- ELA K-6
- Math K-6
- Science K-6
- Social Studies K-6
- Health/PE K-6
- Media Arts K-6
- Theater K-6
- Dance K-6
- Music K-6
- Visual Arts K-6
 - Visual and Performing Arts Integration Resources K-6
- World Language K-6

Upon a roll call vote, motion carried:

Ayes (6): Dr. Chung, Ms. Hagler, Mrs. Linkewich, Dr. Oros, Mr. Wright, Mrs. Southwick

Nays (1): Mr. Schragger

Abstain: 0

16. **UNFINISHED/NEW BUSINESS**

Motion by Dr. Oros, second by Ms. Hagler to open the floor to public comment. All in favor.

A. School Name Discussion

The Board of Education discussed changing the name of the Ethel Jacobsen Elementary School to the Long Beach Island Elementary School and dedicating the Media Center to Ethel A. Jacobsen. Board members and members of the public gave their suggestions.

Motion by Dr. Oros, second by Ms. Hagler to close the floor to public comment. All in favor.

Motion by Mr. Schragger, second by Dr. Chung to approve the following as per the recommendation of the Superintendent:

School Name Change

BE IT RESOLVED, the Board hereby renames the Ethel A. Jacobsen Elementary School to the Long Beach Island Elementary School; and

BE IT FURTHER RESOLVED, the Board hereby names the Media Center at the Ethel A. Jacobsen School to the Ethel A. Jacobsen Media Center with an appropriate dedication ceremony to follow.

Upon a roll call vote, motion carried:

Ayes (5): Dr. Chung, Ms. Hagler, Mrs. Linkewich, Mr. Wright, Mrs. Southwick
Nays (2): Dr. Oros, Mr. Schragger
Abstain: 0

Motion by Mr. Wright, second by Ms. Hagler to approve the following as per the recommendation of the Superintendent:

B. Proposal for Professional Services for Parking Lot Upgrades

Motion to approve a proposal with Spiezle Architectural Group, Inc. for professional services to support the design of parking lot upgrades at the Ethel Jacobsen Elementary School.

C. Purchase Agreement Addendum

Motion to approve the Third Amendment to the Contract for Sale between the Board and Michael Pagnotta Architecture, PC.

D. Board Office Rental Agreement

Motion to approve a lease agreement at 325 Route 72 East, Unit B, Manahawkin, NJ 08050 starting on September 1, 2025 at the monthly rate of \$1,500.

Upon a roll call vote, motion carried:

Ayes (6): Dr. Chung, Ms. Hagler, Mrs. Linkewich, Dr. Oros, Mr. Wright, Mrs. Southwick
Nays (1): Mr. Schragger
Abstain: 0

17. **ANNOUNCEMENTS**

A. Dates to Remember

Aug. 26: Student Orientation
Sept. 2: First Day of School
Sept. 2-5: Early Dismissal
Sept. 10: Back to School Night
Sept. 17: PTA Meeting 6pm - Terrace Tavern
Sept. 23: Fun Run
Sept. 23: Board of Education Meeting

18. **PUBLIC COMMENT:** None

19. **Motion by Ms. Hagler, second by Mrs. Linkewich to approve the following as per the recommendation of the Superintendent:**

RESOLUTION: Resolved that the Board of Education will open its next scheduled meeting (Executive Session) on September 23, 2025, at 6:00 p.m. in the Gymnasium of the Long Beach Island Elementary School, 200 South Barnegat Avenue, Surf City, NJ for matters of Attorney/Client Privilege, Negotiations, Student Issues, and Personnel and will suspend opening activities, including the Pledge of Allegiance and reading of Adequate Notice of Meeting, until the Board opens in Public Session at 6:30 p.m. In accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., as amended by P.L.2020, c.11, and Section 8, c. 34 (N.J.S.A. 52:27D-18.11) the Board may conduct a public meeting remotely by electronic means during a state of emergency so long as reasonable public notice and provision for public input is made under the circumstances.

Upon a roll call vote, motion carried:

Ayes (7): Dr. Chung, Ms. Hagler, Mrs. Linkewich, Dr. Oros, Mr. Schragger, Mr. Wright, Mrs. Southwick

Nays: 0

Abstain: 0

20. **EXECUTIVE SESSION #2 (If Needed):** The Board did not return to Executive Session.

21. **ADJOURNMENT:** At 5:07 PM, a motion was made by Ms. Hagler, second by Dr. Chung to adjourn. All in favor.

Respectfully Submitted,

Meghan Lee
Business Administrator/Board Secretary