

SOUTHERN FULTON SCHOOL DISTRICT

13083 Buck Valley Road
WARFORDSBURG, PA 17267

October 21, 2025

6:30 p.m.

Board Meeting Minutes

The board meeting began at 7:00 p.m. in the library of the high school in Warfordsburg, Pennsylvania with visitors attending in person. The following members were present: Timothy Mellott, Jon Diffenderfer, Tony Shives, Jeff Hull, Jada Smith, Nikki Stewart, Allen Morton, and Patrick Bard. The meeting was conducted by the board president, Patrick Bard.

Also present were: Meredith Hendershot, superintendent; Laurel Keegan, director of special education; Jeremy Hollinshead, high school principal; Tyler Burns, elementary principal; Cindy Flaherty, director of educational support services; David Cason, director of operations; MaryAnn Johnson, board secretary; Anita Munson, business manager/operations coordinator; Gregory Gates, chief financial officer

1. The meeting was opened with the Pledge of Allegiance led by Mr. Patrick Bard.
2. A motion was made by Mrs. Jada Smith and seconded by Mr. Jeff Hull to go into executive session for personnel reasons. **VOICE VOTE, All in Favor. Motion carried.**

Executive session began at 7:01 p.m. and ended at 7:40 p.m.

3. A motion was made by Mr. Timothy Mellott and seconded by Mr. Tony Shives to grant that as the president of the board conducts this meeting, it is not necessary to announce each roll call vote. If, however, a director or directors, wish to comment or have his/her comment or vote specifically recorded, the director(s) shall have the opportunity to so state. The chair of the meeting, the president of the board, should announce before each roll call vote, that if he hears no objections from any member of the board present, the vote will be considered a unanimous roll call vote and so recorded. **VOICE VOTE, All in Favor. Motion carried.**

A motion was made by Mr. Timothy Mellott and seconded by Mr. Allen Morton to approve the minutes from the Board Meeting on September 16, 2025.

Allen Morton- yes	Nikki Stewart- yes
Timothy Mellott- no	Jada Smith- yes
Jeff Hull- yes	Tony Shives- yes
Jon Diffenderfer- yes	Patrick Bard- yes

“7” yes “1” no members. Motion carried.

4. A motion was made by Mr. Timothy Mellott and seconded by Mr. Allen Morton to approve the payment of bills for September. **VOICE VOTE, All in Favor. Motion carried.**
5. A motion was made by Mr. Timothy Mellott and seconded by Mr. Allen Morton to

approve the investment report for September. **VOICE VOTE, All in Favor.**
Motion carried.

6. A motion was made by Ms. Nikki Stewart and seconded by Mr. Jon Diffenderfer to accept with regret the resignation of Jason Carpenter as junior high boys head basketball coach, effective immediately. **VOICE VOTE, All in Favor. Motion carried.**
7. A motion was made by Ms. Nikki Stewart and seconded by Mr. Jon Diffenderfer to hire Mark Mellott as an unpaid volunteer elementary boys' basketball coach for the 2025-2026 school year. **VOICE VOTE, All in Favor. Motion carried.**
8. A motion was made by Ms. Nikki Stewart and seconded by Mr. Jon Diffenderfer to hire Chloe Souders as co-cheer head advisor for the 2025-2026 school year. **VOICE VOTE, All in Favor. Motion carried.**
9. A motion was made by Ms. Nikki Stewart and seconded by Mr. Jon Diffenderfer to hire Carissa Morton as co-cheer head advisor for the 2025-2026 school year. **VOICE VOTE, All in Favor. Motion carried.**
10. A motion was made by Ms. Nikki Stewart and seconded by Mr. Jon Diffenderfer to hire Jason Carpenter as junior varsity boys' head basketball coach for the 2025-2026 school year. **VOICE VOTE, All in Favor. Motion carried.**
11. A motion was made by Ms. Nikki Stewart and seconded by Mr. Jon Diffenderfer to hire Mason Valenti as junior high boys' head basketball coach for the 2025-2026 school year. **VOICE VOTE, All in Favor. Motion carried.**
12. A motion was made by Ms. Nikki Stewart and seconded by Mr. Jon Diffenderfer to hire Garrett Rees as junior high boys' assistant basketball coach for the 2025-2026 school year. **VOICE VOTE, All in Favor. Motion carried.**
13. A motion was made by Ms. Nikki Stewart and seconded by Mr. Jon Diffenderfer to hire Chase Varner as an unpaid volunteer assistant basketball coach for the 2025-2026 school year. **VOICE VOTE, All in Favor. Motion carried.**
14. A motion was made by Ms. Nikki Stewart and seconded by Mr. Jon Diffenderfer to hire Kailee Leonard as a substitute teacher under Act 86 of 2016 for the 2025-2026 school year. **VOICE VOTE, All in Favor. Motion carried.**
15. A motion was made by Ms. Nikki Stewart and seconded by Mr. Jon Diffenderfer to approve Natasha McFadden as a student teacher under the supervision of Melissa Duncan for the 2025-2026 Spring semester beginning approximately January 5, 2026, through April 19, 2026. **VOICE VOTE, All in Favor. Motion carried.**
16. A motion was made by Ms. Nikki Stewart and seconded by Mr. Jon Diffenderfer to approve for elementary girls' basketball to sell Krispy Kreme donuts from October 27, 2025, through November 17, 2025, to help purchase all-star jersey shorts and warm-ups. **VOICE VOTE, All in Favor. Motion carried.**

17. A motion was made by Ms. Nikki Stewart and seconded by Mr. Jon Diffenderfer to approve for elementary girls' basketball to sell dates on a calendar and pull names for a prize from December 1, 2025, through December 13, 2025, for all-star expenses, end-of-the-year party, and to help offset costs for the following year's registration. **VOICE VOTE, All in Favor. Motion carried.**

18. A motion was made by Mr. Tony Shives and seconded by Mrs. Jada Smith to approve the second reading of the following policies:

- a. Policy 102, Programs, Academic Standards
- b. Policy 105, Programs, Curriculum
- c. Policy 122, Programs, Extracurricular Activities
- d. Policy 122.1, Programs, Nonschool-Sponsored Student Groups
- e. Policy 123, Programs, Interscholastic Athletics
- f. Policy 209.2, Pupils, Diabetes Management
- g. Policy 317, Administrative Employees, Conduct/Disciplinary Procedures
- h. Policy 317.1 Administrative Employees, Educator Misconduct
- i. Policy 320, Administrative Employees, Freedom of Speech by Employees
- j. Policy 417, Professional Employees, Conduct/Disciplinary Procedures
- k. Policy 417.1, Professional Employees, Educator Misconduct
- l. Policy 420, Professional Employees, Freedom of Speech by Employees
- m. Policy 517, Support Employees, Conduct/Disciplinary Procedures
- n. Policy 517.1, Support Employees, Conduct/Disciplinary Procedures
- o. Policy 520, Support Employees, Educator Misconduct
- p. Policy 626, Finances, Federal Fiscal Compliance
 - 1) Attachment #1- Allowability of Costs- Federal Programs
 - 2) Attachment #2- Cash Management- Federal Programs
 - 3) Attachment #3- Administration of Federal Funds Type of Costs, Financial Obligations and Property Management
 - 4) Attachment #4- Grant Subrecipient Monitoring Procedures- Federal Programs
 - 5) Attachment #5- Procurement- Federal Programs
- q. Policy 626.1, Finances, Travel Reimbursement-Federal Programs
- r. Policy 718, Property, Service Animals in Schools
- s. Policy 827, Operations, Conflict of Interest

VOICE VOTE, All in Favor. Motion carried.

19. A motion was made by Mr. Allen Morton and seconded by Mrs. Jada Smith to approve for Alexis Johnson to use the high school gymnasium on November 7, 2025, from 6:00 p.m. to 9:00 p.m. for a boys vs. girls volleyball game for her senior project. Proceeds will go to the Humane Society of Morgan County. **VOICE VOTE, All in Favor. Motion carried.**

20. A motion was made by Mr. Allen Morton and seconded by Mrs. Jada Smith to approve for WAYS to use the Elementary cafeteria, gym, and soccer field on October 12, 2025, from 12:00 p.m. to 3:30 p.m. for their end-of-season party. **VOICE VOTE, All in Favor. Motion carried.**

21. A motion was made by Mr. Allen Morton and seconded by Mrs. Jada Smith to approve the National Honor Society to use the high school cafeteria and

auditorium on November 5, 2025, from 6:00 p.m. to 8:00 p.m. for an induction banquet. **VOICE VOTE, All in Favor. Motion carried.**

22. A motion was made by Mr. Tony Shives and seconded by Mr. Allen Morton to approve the memorandum of understanding between Southern Fulton Elementary School and the Fulton County Food Basket for the delivery of SNAP-Ed to students from October 1, 2025, through September 30, 2027.

Allen Morton- yes	Nikki Stewart- yes
Timothy Mellott- yes	Jada Smith- yes
Jeff Hull- yes	Tony Shives- yes
Jon Diffenderfer- yes	Patrick Bard- yes

“8” yes “0” no members. Motion carried.

23. A motion was made by Mrs. Jada Smith and seconded by Ms. Nikki Stewart to approve the letter of agreement is between Fulton County Family Partnership, Franklin-Fulton County MH/IDD/EI and Southern Fulton School District from July 1, 2025, through June 30, 2026.

Allen Morton- yes	Nikki Stewart- yes
Timothy Mellott- yes	Jada Smith- yes
Jeff Hull- yes	Tony Shives- yes
Jon Diffenderfer- yes	Patrick Bard- yes

“8” yes “0” no members. Motion carried.

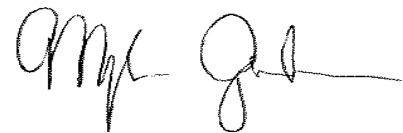
24. A motion was made by Ms. Nikki Stewart and seconded by Mr. Tony Shives to deny grievance #2025-10-09.

Allen Morton- yes	Nikki Stewart- yes
Timothy Mellott- yes	Jada Smith- yes
Jeff Hull- yes	Tony Shives- yes
Jon Diffenderfer- yes	Patrick Bard- yes

“8” yes “0” no members. Motion carried.

25. A motion was made by Mr. Tony Shives and seconded by Mr. Allen Morton to adjourn the meeting. **VOICE VOTE, All in Favor. Motion carried.**

Meeting adjourned at 7:53 p.m.



Signature _____

Date 11/19/2025