Jefferson County School District 509J
UNITE. ENGAGE. SOAR.

Jefferson County School District 509-J

Thursday, July 17, 2025

2024-2025 BOARD MEETING AGENDA

Regular Session *@6:30PM*

Hybrid: In-person and Electronic via Zoom available for both meetings

MEETING LOCATION:

Jefferson County School District 509J

445 SE Buff Street, Madras, OR 97741

ACCESS ZOOM MEETING HERE

Phone 253 215 8782 US (Tacoma)

Meeting ID: 879 6934 8307 Passcode: 572376

2025-2026 Board of Directors:

Courtney Snead, Jacob Struck, Kevin Richards, Laurie Danzuka and Regina Mitchell

REGULAR SESSION

1. **CALL TO ORDER / PLEDGE OF ALLEGIANCE / BOARD MEMBER ROLL CALL**
2. **2025/2026 NEW BOARD MEMBERS [May 2025 Special Election] – OATH OF OFFICE**
   - **2.1.** Laurie Danzuka – Position 1, 4-year term
   - **2.2.** Regina Mitchell – Position 2, 4-year term
   - **2.3.** Jacob Struck – Position 3, 4-year term
3. **AGENDA ADOPTION**
4. **INFORMATION / PRESENTATIONS / REPORTS / COMMUNICATION / DISCUSSION ITEMS**

3.1 2025-2026 JCSD 509J Board Officer Nominations

- **3.1.1** Chair
- **3.1.2** Vice-Chair

3.2 2025-2026 Board Leadership Schedule JCSD 509J

3.3 Immediate 2025-2026 Policy Updates [to update Title VI and Title IX Coordinator] **–** *Action Item*

- 3.3.1 JBA/GBN and GBN/JBA – Sexual Harassment
- 3.3.2 JBA/GBN-AR(1) and GBN/JBA-AR(1) – Sexual Harassment Complaint Procedure

AMERICANS WITH DISABILITIES ACT: Please contact Tessa Bailey at 541.475-6192 if you need accommodations to participate in the board meeting. Please call at least two days prior to the scheduled meeting date. Thank you

3.4 Employee Agreements Updates – *Action Item(s)*

3.4.1 Certified (licensed) agreement summary with MEA

3.4.2 Classified agreement summary with OSEA

3.4.3 Administrator, Supervisor, Confidential Handbook summary

3.4.4 Assistant Superintendent Contract

3.5 Budget Committee Vacancies Update / Current Interest – *Potential Action Item*

3.5.1 Melissa Irvine (term ended 6/30/2025)

3.5.2 Demus Martinez (term ended 6/30/2025)

3.6 2025-26 IGA between the MACRD and 509J – *Action Item*

3.7 Staff Housing Update

3.7.1 Recent Learning

3.7.2 Non-Binding MOU with Rooted Homes

3.8 2025-2026 Federal Funding Update

3.9 2025 Legislative Session Recap

5. HEARING OF CITIZENS / DELEGATIONS / PUBLIC COMMENT [2-OPTIONS]

OPTION 1: Each person wishing to speak will have signed in at the beginning of the meeting to be recognized. The 509-J Board of Directors reserves this time for citizens to share comments or concerns. Because time is limited, as a standard practice, as a courtesy to others, and to maintain our meeting schedule, guests will be allotted three minutes to speak. If you have a group attending regarding the same topic, you will need to appoint one speaker. The Chair has authority to keep order and impose any reasonable restrictions necessary to conduct an efficient meeting. The Board reserves the right to delay discussion on any item presented until later in the meeting or at a subsequent meeting. Objective criticism of operations and programs may be heard, but no complaints concerning specific personnel, the visitor will be directed to the appropriate means for filing complaints as necessary.

OPTION 2: Jefferson County School District 509-J will accept public comment in writing prior to the meeting. Written comments must be received online (via the comment link on the agenda) by ***1:00 pm*** *[the date of the board meeting]* and may be read during the public comment section of the meeting. Comments or complaints regarding specific people or personnel WILL NOT be accepted, please refer to the district complaint policy. Please submit your COMMENT HERE

6. ACTION ITEMS

6.1. CONSENT AGENDA

6.1.1. Approval of Regular Session Board Meeting Minutes of ***June 9, 2025***

6.1.2. Personnel Action

6.1.3. Resolution #26-02, Misc. Grants & Donations ($5,700)

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6.1.4. Financial Report

6.2. EMPLOYEE AGREEMENTS UPDATES

6.2.1. Certified (licensed) agreement summary with MEA

6.2.2. Classified agreement summary with OSEA

6.2.3. Administrator, Supervisor, Confidential Handbook summary

6.2.4. Assistant Superintendent Contract

6.3. JCSD 509J IMMEDIATE 2025-2026 POLICY UPDATES

6.3.1. JBA/GBN and GBN/JBA - Sexual Harrassment

6.3.2. JBA/GBN-AR(1) and GBN/JBA-AR(1) - Sexual Harassment Complaint Procedure

6.4. RE-APPOINT JCSD 590J BUDGET COMMITTEE VACANCIES AND/OR NEXT STEPS

6.4.1. Melissa Irvine (term ended 6/30/2025) - 3 Year Term

6.4.2. Demus Martinez (term ended 6/30/2025) - 3 Year Term

6.5. SUPERTINTENDENT 2024-2025 EVALUATION APPROVAL

6.6. APPROVE THE 2025-26 IGA BETWEEN THE MACRD AND 509J

7. BOARD & SUPERINTENDENT HIGHLIGHTS

8. REMINDERS MARK YOUR CALENDAR

- JCSD 509J 2025-2026 Board Leadership -
- OSBA Summer Board Conference (Salem Convention Center) – **August 8-10, 2025**
- JCSD 509J 2025-2026 Board Retreat – **Thursday, August 14, 2025 @8:30am-12:30pm [Location TBD]**
- 1st Day of School for students – **September 3, 2025**
- NIEA Convention & Trade Show, Spokane, WA – **October 8-11, 2025**
- OSBA Annual Convention, Portland Marriott Downtown - **November 6-8, 2025**

***Important Note**: Dates, times and locations of the events listed are subject to change with little or no notice, please check the JCSD 509J website for school board, individual school and performing arts center information on the various events scheduled throughout our district: https://www.jcsd.k12.or.us/*

9. MEETING CLOSURE/ADJOURNED

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