Jefferson County School District 509J
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2025-2026 BOARD MEETING AGENDA
Jefferson County School District 509-J

Monday, September 8, 2025

Hybrid: In-person and Electronic via Zoom available for both meetings

ACCESS ZOOM MEETING HERE
Phone 253 215 8782 US (Tacoma)
Meeting ID: 868 2957 7828 Passcode: 078386

MEETING LOCATION:
Jefferson County School District 509J
445 SE Buff Street, Madras, OR 97741

2025-2026 Board of Directors:
Chair Jacob Struck, Vice Chair Regina Mitchell, Kevin Richards, Laurie Danzuka and Courtney Snead

REGULAR SESSION MEETING MINUTES

BOARD OF DIRECTORS ATTENDANCE: Chair Jacob Struck, Vice Chair Regina Mitchell, Laurie Danzuka, and Kevin Richards

ABSENT: Courtney Snead

1. CALL TO ORDER / PLEDGE OF ALLEGIANCE / BOARD MEMBER ROLL CALL
Board Chair Jacob Struck called the meeting to order at 6:33pm followed by the Pledge of Allegiance. Board secretary noted board member attendance for the record.

Board Chair Jacob Struck called for a motion to adopt the agenda.

2. AGENDA ADOPTION
Laurie Danzuka made a motion to adopt the agenda as presented; motion passed unanimously – **APPROVED 4/0**.

3. INFORMATION / PRESENTATIONS / REPORTS / COMMUNICATION / DISCUSSION ITEMS

3.1. JCSD 509J Student Representative – Oath Of Office
Board Chair Jacob Struck and Superintendent Jay Mathisen introduced the 2025-2026 Student Representative Chloe Carillo to take her oath of office.

Chloe Carrillo took an oath of office:
"I Chloe Carrillo will support the Constitution and the laws of the United States and the State of Oregon and will discharge the duties of Student Representative to the Jefferson School District 509J Board to the best of my ability."

Superintendent Jay Mathisen and board members asked Chloe a few questions, about how the phone policy has impacted her and other students at MHS, what kind of clubs and extra-curricular

activities she will be involved in, and what is her favorite thing about high school. Chloe expressed that the phone policy has not affected her much (other than music) and believes the students are doing well with the no phone policy, so far. She also shared her goals for the new school year.

Board Chair Jacob Struck thanked her for attending the meeting and said the board appreciates her enthusiasm and looks forward to her contributions throughout the year.

3.2. 2025-2026 Start-up Enrollment Report

Superintendent Jay Mathisen directed board members to the enrollment report in the front of their board binder, explaining an update was done today in order to show the most current data.

The board discussed the enrollment report, noting a higher-than-expected kindergarten enrollment but a slight decline in overall district enrollment. The superintendent and the board plans to monitor enrollment closely, with the next checkpoint on October 10, 2025.

3.3. Board /Superintendent Communications

3.3.1. School Visit Google Calendar

Superintendent Jay Mathisen shared and the board discussed the school visit Google calendar, encouraging board members to sign up for visits during the one-to-one meetings with the principals. There is an opportunity for them to meet with each principal twice within the 2025-2026 school year.

3.3.2. Drawing on Strengths – Individual Board Expertise / Interest Areas

The board discussed their consideration for drawing on individual board members' strengths and interests to enhance their contributions. Chair Jacob Struck said he owes that to the board and will provide an independent handout for consideration and input.

3.3.3. Board Goals - Action Item

Superintendent Jay Mathisen directed board members to page 5 of the board packet and provided details on the updates for the JCSD 509J Board Goals for 2025-2026.

The board reviewed the document and provided feedback, emphasizing the importance of data-informed decision-making.

Kevin Richards explained that he definitely does not want to make more work where it's not necessary if it doesn't add value. But he feels like often when they look at the data, there ends up being a lot of questions about what they are looking at, and it would be nice to have a bit of an iterative process where we look at it, very briefly, and then, identify some things that we'd like to really dig in a little bit deeper on, rather than, he feels like we look at it, have some questions about what does this really mean, and then we push it aside until next year.

The board liked the updates made for this year and plans to continue refining the goals each year to ensure they are actionable and valuable.

3.4. OSBA Legislative Policy Committee Nominations OSBA Elections Information

Superintendent Jay Mathisen shared, as previously discussed at last month's retreat Courtney Snead's position on the OSBA Legislative Policy Committee is up for reelection and she is not

interested in running again. This is the opportunity for members to express interest and nominate a candidate. He shared that Sean Gallagher from the Jefferson County ESD is a potential candidate.

The board discussed potential nominations for the OSBA Legislative Policy Committee, and decided not to nominate anyone from the group at this time. They appreciate Sean Gallagher's willingness to serve in this capacity. They will revisit the nomination process in the future. There is no recommend action this evening.

3.5. 2025-2026 Indian Education Advisory Committee Calendar – *Action Item*
Superintendent Jay Mathisen directed board members to page 6 of the board packet and explained the 2025-2026 Indian Education Advisory Committee Calendar stating that the calendar outlines a series of meetings and activities to ensure effective communication and collaboration with the local tribes.

Superintendent Jay Mathisen explained that Laurie Danzuka is the Board representative on the committee. He attends the meetings, Melinda Boyle and Lonnie Henderson also go to the meetings. He shared that there are different government agencies in Warm Springs, who have a representative who go to those meetings, like Health and Human Services, the Education Department, Culture and Heritage, two tribal council members are appointed, and the Secretary Treasurer is part of that group. It is a great group of people who have different perspectives on the partnership we share.

What we do is we formally bring this to our school board for a vote each year, and then he will be sharing this on Wednesday, when Laurie Danzuka and he report to tribal council. He said that we check in with them, usually three times a year, in an attempt to be quarterly. He explained there are not many changes to the process this year, this looks like a calendar, similar timeline to prior years, and with his four years of experience with this this, it makes more sense to him every year that this really is a smart process to have.

The board reviewed the Indian Education Advisory Committee calendar, highlighting the importance of consultation with local tribes.

Superintendent Jay Mathisen asked Laurie Danzuka to share from her perspective.

Laurie Danzuka shared that this has definitely improved our relationships; the communication, sharing, where we can just have quality conversations. It really creates more dialog, so we can talk through some situations we may be facing, especially our community engagement – noting that we have struggled with making sure our families are aware of what's happening, and how we're getting the information out to the families. Concluding, it is not just the top telling them how we are going to educate their kids, but giving them opportunities to offer input as well.

Board Chair Jacob Struck asked about and suggested social media as a platform; not only the local newspapers. He explained that social media is a means of advertising on the same day of the event. Superintendent Jay Mathisen referred the topic to Director of Communications Joseph Prechtl attending the meeting and requested that he explain to the board what social media (if any) he uses around the Impact Aid community engagement notification.

Director of Communications Joseph Prechtl shared the process in which he communicates the Impact Aid community engagement event each year (via Parent Square, with phone calls to parents, emails and also on the district website); he said he does not advertise it on social media, he uses social media more for a way of celebrating successes and happenings in the classrooms, but that it is something he can do pretty easily if the board wants him to go that route this year.

Board discussion took place about the various platforms for sharing the family engagement with Warm Springs and the Jefferson County community. It was suggested that we can offer, when they meet with tribal council and leave it up to them on if they want to release the information that way because theirs is not a public page.

With no further questions or comments Board Chair Struck proceeded to the next agenda item.

3.6. SRO Contract(s)

3.6.1. Jefferson County Sherriff

3.6.2. WSK8

Director of Operations/Safety Simon White explained that the Jefferson County Sherriff SRO contract is in the hands of County Commissioner and he will be meeting with Warm Springs in the next few days. He explained that there is very little change.

Board Chair Struck asked about the cost, assuming that it goes up a little each year. Director of Operations/Safety Simon White confirmed yes, and explained that the county is in the middle of negotiations, they do expect that it will go up but does not have the exact figure yet, but will provide it to the board when they do.

With no further questions or comments Board Chair Struck proceeded to the next agenda item.

3.7. Student Investment Account (SIA) Annual Plan

Assistant Superintendent Shay Mikalson directed board members to pages 22-24 of the board packet and explained that as part of the grant obligation for the Student Investment Account, which is a resource that we get out of the Student Success Act - it requires that we bring answers to three questions that we report on:

- Question 1: As you review your progress markers/overall reflection responses and reflect on plan implementation, how do you see your progress contributing to the Outcomes and Strategies in your plan and your Longitudinal Performance Growth Targets (LPGT)? Discuss at least one Outcome where you have seen challenges or barriers to implementation.
- Question 2: Where have you experienced barriers, challenges, or impediments to progress toward your outcomes and Strategies in your plan that you could use support with? Discuss at least one Outcome where you have seen challenges or barriers to implementation.
- Question 3: Review actual metric rates compared to previously created LPGT and LOM and share reflection on progress. Describe how activities are supporting progress toward targets and if any shifts in strategy implementation are planned for the future based upon that current progress. Include specific metrics and target types in your reflection.

He explained that the three questions are pretty broad, they ask in terms of areas, our reflection towards progress, where we see barriers, both internal and in partnership with the state of Oregon,

and then specifically, the detailed tracking of the five metrics related to our progress to goals that we set according to that plan. We are obligated to report globally, quarterly, where we are related to that grant, and then annually. He explained that our obligation is to make sure the board is well informed, and that it is presented at a community meeting.

Assistant Superintendent Mikalson informed the board that there is no action related to this topic, but it allows us to submit our final quarterly report as required.

3.8. Personal Electronic Devices and Social Media Discussion

Superintendent Jay Mathisen referred to 3.9 on the agenda and explained that there is a larger batch of policies from OSBA policy, provided as an independent packet. We have pulled the JFCEB - Personal Electronic Devices and Social Media policy update as a separate line item on the agenda to discuss because it has been such a media focused issue on our state. He further explained that we are bringing the policy updates tonight as a first read only, allowing time for board members to take home and read through. We will bring them all back in October with some edits/suggestions if any are made, as the second and final read for board consideration for adoption.

Superintendent Jay Mathisen pointed out two things about the policy update, (directing board members to pages 17- 22 of the independent packet) allowing them to review – noting:

1) We allow our school administration to give direction about where personal electronic devices are to go. Conditions in schools are different, and so we want school administration to determine that, and our policy reflects that.

2) The same is true when it comes to consequences for students who violate the policy. We want schools to be able to set age-appropriate consequences. So, the language reflects that school administration will communicate well with families and students what that will look like.

Board Vice Chair Regina Mitchell asked for clarification about the policy updates on electronic device to be submitted to the state.

Superintendent Jay Mathisen clarified that at this point there is not a separate submission for the update, however they are telling us that we need to show record of board adoption and that the policy is available to the public – which they are, as always under our current policy review and adoption process.

Board discussion took place about the Personal Electronic Devices and Social Media policy with some additional comments from board meeting attendees, MHS Principal Tony Summers and JCMS Assistant Principal Shannon Richards. The board chair expressed how he really appreciates this policy and thanked staff for making it happen.

With no further comments on that specific policy update, Board Chair Jacob Struck proceeded to the next agenda item.

3.9. OSBA Policy Updates - (August 2025) - <u>1st Read</u>

- 3.9.1. DBEA – Budget Committee, Version 1, Highly Recommended
- 3.9.2. IGBAB/JO-AR – Education Records/Records of Students with Disabilities, Required
- 3.9.3. JFCEB - Personal Electronic Devices and Social Media** (Version 1), Required, Delete
- 3.9.4. JFCEB-AR - Personal Electronic Devices and Social Media, Optional, Delete

3.9.5. JFCEB - Personal Electronic Devices */**, Required, New
3.9.6. JFCEB-AR - Request for Personal Electronic Devices Exception, Optional, New
3.9.7. JO/IGBAB-AR – Education Records/Records of Students with Disabilities, Required

Superintendent Jay Mathisen explained the policy updates reflected in agenda item 3.9. Explaining that 3.9.1 is a small change to the budget committee, that a member of our district's Equity Committee is to have a seat on the Budget Committee when there is a seat that is available. We do not have any seats available this time so we will cross that bridge when we get to it. There are also policy updates that legislation requires, for records management with students with disabilities. The personal electronic devices policy they discussed earlier. He concluded that actually there are very minor changes, and encourage board members to take them with them for further review and consideration for adoption in October.

3.10. JCSD 509J Policy DJ-AR(3) Update [separate from OSBA Policy Updates listed above] – 1st Read

Superintendent Jay Mathisen explained that 3.1.0 is its own agenda item because it did not come to us from the OSBA policy batch (August 2025). However, he is expecting it to show up at some point. Explaining that there was a recent Oregon Ethics Commission ruling that brought a spotlight to a potential conflict of interest for board members - if district dollars are in some way, used in ways that board members benefit, think about going to OSBA conference. If some of those transportation costs, expenses, lodging our district dollars, and they are, and if elected board members vote to adopt the budget, and you do, we have a situation where elected officials are accessing or benefiting from funds in a budget that they vote on. Our board members vote on the budget by law, and of course, professional development is an important use of those dollars. But this entity, our ethics commission, has said, you know, in a strictly ethical conversation, there seems to be what could be a conflict of interest there. Summarizing - we have added language to this that says we are recognizing, as a board that there is potential conflict of interest. We declare that, and as such, we will be able to continue voting to adopt a budget, which, by law, we have to do. We think there is a common-sense way through this - this is just the first step.

Board Chair Jacob Struck asked if there are any questions or comments on the policy updates; with none being presented he proceeded to the public comments.

4. HEARING OF CITIZENS / DELEGATIONS / PUBLIC COMMENT [2-OPTIONS]

OPTION 1: Each person wishing to speak will have signed in at the beginning of the meeting to be recognized. The 509-J Board of Directors reserves this time for citizens to share comments or concerns. Because time is limited, as a standard practice, as a courtesy to others, and to maintain our meeting schedule, guests will be allotted three minutes to speak. If you have a group attending regarding the same topic, you will need to appoint one speaker. The Chair has authority to keep order and impose any reasonable restrictions necessary to conduct an efficient meeting. The Board reserves the right to delay discussion on any item presented until later in the meeting or at a subsequent meeting. Objective criticism of operations and programs may be heard, but no complaints concerning specific personnel, the visitor will be directed to the appropriate means for filing complaints as necessary.

OPTION 2: Jefferson County School District 509-J will accept public comment in writing prior to the meeting. Written comments must be received online (via the comment link on the agenda) by 1:00

pm [the date of the board meeting] and may be read during the public comment section of the meeting. Comments or complaints regarding specific people or personnel WILL NOT be accepted, please refer to the district complaint policy.

There were no comments submitted.

Board Chair Jacob Struck proceeded to the action items and called for a motion on the consent agenda.

5. ACTION ITEMS

5.1. CONSENT AGENDA

5.1.1. Approval of Regular Session Board Meeting Minutes of August 14, 2025
5.1.2. Personnel Action
5.1.3. Resolution #26-03, Misc. Grants & Donations ($12,500)
5.1.4. Financial Report

Kevin Richards made a motion to accept the consent agenda as presented, a vote was taken and motion passed unanimously **– APPROVED 4/0.**

5.2. 2025-2026 BOARD GOALS

Laurie Danzuka made a motion to approve the 2025-2026 Board Goals as presented, a vote was taken and motion passed unanimously **– APPROVED 4/0.**

5.3. 2025-2026 OSBA LEGISLATIVE POLICY COMMITTEE NOMINATIONS *(if any)*

As determined during the discussion, board members decided to wait for further information on this topic, therefore no action was taken.

5.4. 2025-2026 INDIAN EDUCATION ADVISORY COMMITTEE CALENDAR

Regina Mitchell made a motion to approve the 2025-2026 Indian Education Advisory Committee Calendar, a vote was taken and motion passed unanimously **– APPROVED 4/0.**

5.5. 2025-2026 SRO CONTRACT(S)

5.5.1. Jefferson County Sherriff

Regina Mitchell made a motion to approve the Jefferson County Sherriff SRO contract as presented, a vote was taken and motion passed unanimously **– APPROVED 4/0.**

5.5.2. Warm Springs

Laurie Danzuka made a motion to approve the Warm Springs K8 SRO contract as presented, a vote was taken and motion passed unanimously **– APPROVED 4/0.**

Board Chair Jacob Struck proceeded to the board and superintendent highlights.

6. BOARD & SUPERINTENDENT HIGHLIGHTS

- I appreciate the work that Simon has done these past years and the presentation, and I appreciate the conversation about putting something in place to be more deliberate about tracking and making decisions. There is a lot of value to be created when we are deliberate about how we make those improvements and spend that money.

- Thanks, Simon for your work, and it's good work. I enjoy telling my kids that have taken classes at Madras Elementary and at Westside and JCMs and the high school, and the fact that those buildings are still in use and improving with some of these investments in the work that the district is doing - it is cool.
- This is a first year to have three kids in three different buildings, and I am really impressed at how excited and happy they were at the first day of school and after the second day of school. I think it's just a testament to show how great our staff is, how great our building principals are, to be running schools that kids want to go to. I just really appreciate that.
- It was really nice to see the preparation for the classrooms over the summer and talking to different teachers and them express their highlights and their concerns at the same time, I'm happy about this.
- I attended a couple of the open houses, and was really impressed with the one that was at Warm Springs. It was the first time I went, and I was just elated to see all of the support of the community resources.
- It was nice to see the kids excited. The teachers excited. Everybody was just really happy to be at the school.
- I was part of the new teacher orientation, and having such a small group of teachers was really nice to be able to have good dialog and feedback.
- I heard a lot of conversations that "This is the best district to be in.". We want to be the place where people want to come to work; we want to be the place where people want to come to school and stay – we are just really be proud and committed to that.
- Glad to see all the administrative staff that came down to the barbecue in Warm Springs.
- Excited for the amount of participation of students we have in all of our activities and our athletics.
- New Teacher Orientation – the smallest class of new teachers. The fact that we only have 14 new teachers this year was a pretty good indicator that we managed to keep a lot of the teachers – that is really cool.
- Madras High school girls soccer team won the first match that they've won in over two years, so that made me pretty happy to hear that.
- Thank you to Board Chair Jacob Struck in front of this group, for his speech at the Welcome back on that Monday. Thank you, it shows some words that I thought for a while; the speech was thoughtful and well delivered.
- Great starts sometimes we can take for granted, and there's lots of work that is done by countless people for months to prepare for this start, so to see it go off well, to see in our schools, kids loving to be there, staff loving to be there. That's from our whole crew, from classified, certified and administrative team. A quote – *"Great leaders rally people to a better future."* We have leadership in each and every one of our buildings, not just administrators, but teacher leaders, and staff leaders that are really doing that. It is not just a foundation to build upon, but a collective commitment to continue to again, inspire us all to something better on behalf of our students, and it's pretty exciting to be a part of.

7. REMINDERS MARK YOUR CALENDAR

- JCSD 509J 2025-2026 Board Leadership – **Tuesday, October 7, 2025, (JS & LD)**
- Next JCSD 509J 2025-2026 Board Meeting – **Monday, October 13, 2025**
- ~~OSBA Summer Board Conference (Salem Convention Center) – **August 8-10, 2025**~~
- NIEA Convention & Trade Show, Spokane, WA – **October 8-11, 2025**
- OSBA Annual Convention, Portland Marriott Downtown - **November 6-8, 2025**

***Important Note**: Dates, times and locations of the events listed are subject to change with little or no notice, please check the JCSD 509J website for school board, individual school and performing arts center information on the various events scheduled throughout our district: https://www.jcsd.k12.or.us/*

8. MEETING CLOSURE/ADJOURNED

With no further business, Board Chair Jacob Struck adjourned the meeting at 7:27pm.

Draft to Board for approval at next meeting,
Monday, October 13, 2025

_____
Tessa Bailey, Executive Assistant

_____
Board Chair Jacob Struck

_____
Superintendent Jay Mathisen

_____
Date

_____
Date