



Department of Purchasing

100 N. Main Street, 2nd Floor

Suffolk, VA 23434

(757) 925-6762 Fax (757) 942-4333

NOTICE

Sole Source Purchase

Date: August 28, 2025

For: Testing Material

Vendor Name: National Retail Federation

Requested by: CTE

Description: NRF Testing Services

Cost: Not to exceed \$49,000.00 FY 25/26

Justification: The Virginia Department of Education (VDOE) has selected this vendor to administer these CTE tests

Approved By:

Linda Bates

Linda Bates, NIGP-CPP, VCO, VCA
Interim Coordinator of Purchasing

8/28/25

Date