



Department of Purchasing

100 N. Main Street, 2nd Floor

Suffolk, VA 23434

(757) 925-6762 Fax (757) 942-4333

NOTICE

Sole Source Purchase

Date: August 28, 2025

For: Certiport CTE Testing

Vendor Name: Certiport

Requested by: CTE

Description: IT Specialist, Gmetrix and Unity Testing Materials

Cost: Not to Exceed \$13,000.00 FY 25/26

Justification: Certiport is the only source for this testing material

Approved By:

Linda Bates, NIGP-CPP, VCO, VCA
Interim Coordinator of Purchasing

Date