



Department of Purchasing

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[Signature]

March 18, 2020

To All Interested Parties:

**Subject: Addendum #1,-1745 P
Graduation requirements, yearbook, branding and related services**

The following procurement has been amended due to the division's closing and other meeting requirements as required by state and federal governments:

The deadline for this procurement will now be Tuesday, April 21, 2020 by no later than 2:00 PM.

SECTION V – Selection of Offeror

Suffolk Public Schools may use formal or informal interviews but reserves the right to use alternative methods to have questions asked and answered during the selection process including electronic means such as telephone calls, phone conferences or other electronic media during the competitive negotiations phase.

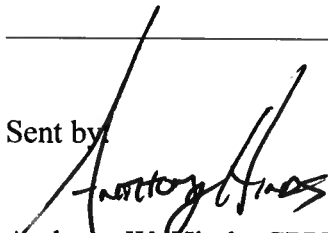
Several questions have been asked and due to our teleworking some questions will require additional lead time to answer. All questions will be answered by way of another addendum.

Please email Anthony Hinds at anthonyhinds@spsk12.net if you have any additional questions and sign below to acknowledge receipt of the addendum and include with your proposal.

Addendum 1 Acknowledged:

Date _____

Sent by


Anthony W. Hinds, CPPB
Purchasing Manager