



Department of Purchasing

100 N. Main Street, 2nd Floor
Suffolk, VA 23434
(757) 925-6762

May 28, 2020

To All Interested Parties:

**Subject: Addendum #1
Insurance/Benefit Consulting Services**

Please note the following response to questions received regarding the above Request for Proposals. All available information has been provided.

Question: I wanted to ask if we were eligible to respond to this RFP. Quest Insurance is a full-service broker. We also, however, have a license for Insurance Consulting

Answer: **I believe the RFP states in the first paragraph that you cannot be a broker of insurance services. This was mentioned to remove the appearance of conflict. However, should the vendor wish to provide a proposal, all proposals will be reviewed.**

Question: Scope of Services "Letter O" indicates reviewing and oversight of all benefits listed. Is there an opportunity to carve out and only do a portion of this list or are you looking for a single vendor to cover all of those?

Answer: **We prefer one vendor to provide all needed insurance consulting services if possible.**

TIME EXTENSION: Suffolk Public Schools will be extending this RFP submission deadline to Tuesday, June 2, 2020 by 2:00 PM to allow for potential proposers to respond to the RFP with the answers to these questions.

Addendum 1 Acknowledged:

Date _____

Sent by:

Anthony W. Hinds, CPPB
Purchasing Manager