



Department of Purchasing

100 N. Main Street, 2nd Floor
Suffolk, VA 23434
(757) 925-6762 Fax (757) 925-6763

December 8, 2020

To All Interested Parties:

**Subject: Addendum #2,
Request for Proposal – Special Education Data Management System**

Question: What system is the District currently using for Special Education data management?

Answer: Power School Special Programs

Question: Regarding the implementation timeline, is it the District's intention to go live with the new system for the 2021/2022 school year?

Answer: Go live in the spring of 2021

Question: Is the District seeking to migrate current copies of IEPs into the new system, and would this include historical IEPs (for students who have graduated or transferred out of the District)?

Answer: Yes to both

Question: Can the District confirm that the RFP can be submitted in the EVA portal?

Answer: Yes; you can submit via mail or through the EVA system. You must be a member to do so. Membership is free.

Question: Page 4 section 2 mentions a test item bank – Is the District looking for an item bank?

Answer: This will serve as a clarification. Should your service require any additional add ons they need to be included. This can include but not be limited to test banks, storage services, pricing for trainings, etc. This was intended to capture as many of the costs as possible in the RFP submissions.

Question: What is the District's current budget for this system?

Answer: Currently the division is paying approximately \$40,000 yearly but that doesn't necessarily mean this number couldn't go up or down based on the solution presented.

Question: When is the anticipated date of award?

Answer: January – February 2021

Question: What is the current Special Ed student population?

Answer: Approximately 1,900 students

Question: What is the anticipated user count in the new system?

Answer: Approximately 300

Question: Will legacy IEP documents need to be imported into the new system? If so, how many?

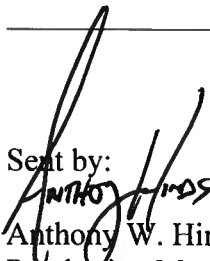
Answer: Yes; it is unknown at this time. Should there be a charge for service, please include the pricing structure for this service.

Please email Anthony Hinds at anthonyhinds@spsk12.net if you have any additional questions and sign below to acknowledge receipt of the addendum and include with your proposal.

Addendum 2 Acknowledged:

Date _____

Sent by:


Anthony W. Hinds
Purchasing Manager