



## Department of Purchasing

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March 12, 2021

To All Interested Parties:

**Subject: Addendum #2,  
Request for Proposal – Provide 6-8 Science Textbooks and AP Science (Biology,  
Chemistry, & Physics) Textbooks/Resources**

### QUESTIONS AND ANSWERS:

QUESTION: Are teacher editions of the AP student textbooks required?

**ANSWER: Preferred, if available**

QUESTION: For the AP Physics course requested, can you please clarify if you request Physics 1 & 2, which are algebra-based, or Physics C, which is calculus-based, or both?

**ANSWER: Physics 1 and 2**

QUESTION: If vendors have multiple programs to offer the courses requested, will the page limit of 25 pages plus correlations apply to each vendor's submission of a single complete proposal as outlined in Section II Proposal Requirements or are vendors allowed to submit the maximum of 25 pages per program offered by course listing on Attachment 3, page 17?

**ANSWER: The requirement is for you to be as concise as possible in your initial response. However, each course would be allowed the 25-page limit.**

QUESTION: Regarding the sample requirement,

- a. How many access accounts are needed for the evaluators?
- b. Per page 8, physical samples of all resources shall be sent to each school upon notification by the School Board, but on page 15, the timeline states that samples will be received the week of 3/15/21 and delivered to schools the week of 3/22/21 and page 16 provides the list of schools and addresses.
  - i. Can you please clarify if physical samples are needed to be submitted with the RFP response?
  - ii. If so, how many copies are requested for each of the schools listed on page 16?

**ANSWER:**

**Part A: AP numbers 12; Middle School Science numbers 14**

**Part B: Samples are not required at the time of your initial submission. Samples will be requested after the steering committees review the submissions.**

QUESTION: The RFP provided is in PDF image format. Can you please provide a copy of the RFP in Word format so vendors may complete the required forms and information?

**ANSWER: Please see attachments in EVA for word version**

QUESTION: For the submission of the response, page one states Proposers may deliver the response via the eVA portal or via physical hard copy of one original binder and eight thumb drives. Can you please clarify that vendors may choose only one option of either online eVA submission or physical hard copy submission?

**ANSWER: You can submit either by way of hard copy by mailing the proposal with ONE digital copy or you can submit through EVA. Please submit either way but not both.**

QUESTION: Is there a deadline to submit questions? Can we extend the deadline?

**ANSWER: The deadline for questions is Monday, March 15 and in the interest of making sure we get as many proposals as possible the deadline for submission is March 19, 2021 on or before 2:00 PM**

QUESTION: Can you send me the number of students per grade level 6-8?

**ANSWER: Grade 6; 1,003  
Grade 7: 1,110  
Grade 8: 1,101**

QUESTION: Can you send me the number of teachers who teach science in your middle schools?

**ANSWER:30 middle school teachers**

QUESTION: Do your middle school teachers teach 5 science sessions per day/semester?

**ANSWER: Varies per teacher/building**

QUESTION: Is your district looking to also purchase hands-on kits during this science adoption?

**ANSWER: You may price them out for the future, but it is not planned in the initial purchase. It also must be items that fit the adopted book; not additional kits that are not a part of the book purchase.**

QUESTION: Can you share with me if Suffolk is only requesting/reviewing books that are on the state approved textbook list or if other books can be submitted for review? Can we still submit our response to the secondary science RFP or is Suffolk only reviewing the books on the state list?

**ANSWER: Yes; we are using the RFP process to look at books not necessarily on the state list. It appears that the state list didn't have as much choice as the committee wanted so we wanted to have a more robust option. This doesn't necessarily mean that we will not choose a state list book but does mean that we wanted to look at all available options (state list or not).**

QUESTION: It was not clear to us whether Suffolk County is looking primarily for a textbook provider that would include those types of ancillary materials with the textbooks, or if you were considering adopting a textbook PLUS possibly a lab curriculum?

**ANSWER: Looking for a textbook and accompanying materials.**

QUESTION: Is the District currently using Canvas or Clever?

**ANSWER: Both**

QUESTION: I am also checking to see if you all are interested in reviewing materials for AP Environmental Science?

**ANSWER: No; we are not interested at this time.**

QUESTION: What is our total AP enrollment?

**ANSWER:392 students, 576 enrollments (77 enrollments in science)**

QUESTION: What is our total AP teacher count?

**ANSWER:23 (8 science)**

QUESTION: Total Samples Per Subject required?

**ANSWER: 13; but we will call for samples after review from the steering committee**

QUESTION: Are vendors required to respond to the rubric on the last two pages?

**ANSWER: No; the rubric is there so you can see how we are going to evaluate your submissions.**

QUESTION: I received a notification that Suffolk Public Schools had issued an RFP for a 6-8 Science Adoption and was curious if our team needed to submit a proposal in order to continue on in the process

**ANSWER: Yes; a proposal is required in order to be considered.**

QUESTION: In preparation there is a question for AP Physics, as to which courses you offer? Are you only offering AP Physics 1 and 2? Or do you offer a AP Physics C?

**ANSWER: We offer AP Physics 1. We do not offer 2 or C.**

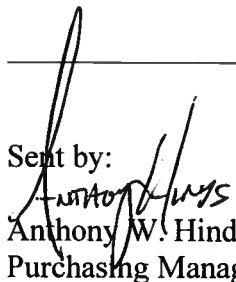
Please email Anthony Hinds at [anthonyhinds@spsk12.net](mailto:anthonyhinds@spsk12.net) if you have any additional questions and sign below to acknowledge receipt of the addendum and include with your proposal.

Addendum 2 Acknowledged:

\_\_\_\_\_

Date \_\_\_\_\_

Sent by:

  
Anthony W. Hinds  
Purchasing Manager