



Department of Purchasing

100 N. Main Street, 2nd Floor
Suffolk, VA 23434
(757) 925-6762 Fax (757) 925-6763

To All Interested Parties:

Subject: Addendum #1, Request for Proposal – Website Design, Hosting and Support/Mass Communication Solutions

QUESTIONS AND ANSWERS:

QUESTION: Does Suffolk Public Schools have a budget for the new website, or a budget range that you are willing to share?

ANSWER: No; we do not have a specific budget and will follow the market conditions when we open the RFPs. We will select a vendor that makes financial sense while meeting the requirements of the RFP.

QUESTION: Will you want the content from your existing website(s) migrated to the new sites once they are developed?

ANSWER: Some of the content will need to be moved, not all

QUESTION: Is Suffolk Public Schools requiring the vendor to develop a mobile app, or is there an existing mobile app that needs to have connectivity to the new website?

ANSWER: The vendor will need to develop the app.

QUESTION: The RFP mentions that "calendars need to integrate with Google and other web-based calendars". Could you please specify which other web-based calendars the school is using?

ANSWER: The schools are currently using Google Calendar

QUESTION: Will the content on the 'Web Portals' be content only visible to certain designated people, the equivalent of having an Intranet for staff and students, separate to the public facing sites?

ANSWER: Yes

QUESTION: Please confirm that you require details for 5 references of like work completed in the past three years.

ANSWER: That is our preference but we need a minimum of three.

QUESTION: If the contractor has not worked with Virginia schools will they be penalized?

ANSWER: No; however, companies must provide their SCC Identification number or justification for not having one.

QUESTION: Do you have information available on the number of site visits your site/sites receive on a monthly/annual basis?

ANSWER: Yes; available by request.

QUESTION: Is this a new requirement, if not can you specify the name of the incumbent?

ANSWER: No; our current provider is West (Intrado). This is the last year of our contract with them.

ADDITIONAL INFORMATION

A request has been made to an editable version of the RFP. This will be attached in the EVA posting. This may also be requested, in writing, to anthonyhinds@spsk12.net

We have received a number of other questions and an additional Addendum will be forthcoming to answer those questions.

ELECTRONIC SUBMISSION:

Proposers may submit their proposals through the EVA portal as mentioned on our website.

Please email Anthony Hinds at anthonyhinds@spsk12.net if you have any additional questions and sign below to acknowledge receipt of the addendum and include with your proposal. If your proposal has already been sent, this may be signed at a later date.

Addendum 1 Acknowledged:

Date _____

Sent by:


Anthony W. Hinds CPPB
Purchasing Manager