



## Department of Purchasing

100 N. Main Street, 2<sup>nd</sup> Floor  
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To All Interested Parties:

**Subject: Addendum #2, Request for Proposal – Website Design, Hosting and Support/Mass Communication Solutions**

### QUESTIONS AND ANSWERS:

QUESTION: Who is your current WordPress Hosting provider?

ANSWER: We host WordPress currently in our VM. However, we are shutting the WordPress environment down in June 2022

QUESTION: Current Server Specs if available? - CPU & Ram allocation

ANSWER: Currently our Web Pages are hosted by a hosting service

QUESTION: Desired Server Layout - 1: Single Dedicated Server + Aurora RDS 2: High Availability Server + Aurora RDS 3: Custom Cluster Arrangement:

ANSWER: The Hosted server specification should be determined based on the proposer's requirements

QUESTION: As a minority-owned and a SDVOB in NY, we can help Suffolk Public Schools attain socio-economic goals. Can the Suffolk Public Schools provide the SDVOB goals for this solicitation?

ANSWER: No; we do not have to meet certain SWAM goals, however, we encourage SWAM businesses to propose as we find that many SWAM vendors provide a good quality of service at a competitive price.

QUESTION: Where is the website currently hosted?

ANSWER: SchoolMessenger Presence

QUESTION: Does Suffolk Public Schools have a System Admin that is currently managing the hosting environment?

ANSWER: This is currently handled by the Hosting Service

QUESTION: The app is tied to the new website, not the current one through Intrado, correct?

ANSWER: We want the new app to be tied to the new website. The current app is tied to Intrado.

QUESTION: Are there platforms beyond iPhones (Apple Store) and Android (Google Play) that the app must support?

ANSWER: No

QUESTION: So as to quote the proper app license, what is the anticipated number of users of the app for both iPhone and Android?

ANSWER: We do not have current data on the number of Apple/Android app downloads

QUESTION: The last paragraph under "General Requirements" makes it clear that you are not seeking writing services, however will the Offeror be providing all content entry services, or will the majority of the content entry be performed by SPS staff?

ANSWER: The majority of the content entry will be performed by SPS Staff to maintain the site. However, content entry should be provided by the Offeror when initially building the webpages.

QUESTION: The sixth item under "Deliverables" mentions a mobile app that needs to be integrated with the website. Is this an existing application, or are you seeking mobile app development as part of this proposal? If the proposal includes mobile app development could you expand on what the needs are for this application? Will it simply display the website content, with added push notifications, or are there other requirements as well?

ANSWER: The new website should be fully integrated with the new mobile app. The app should have push notification functionality and closely mimic the content available on the website.

QUESTION: The seventh item under "Deliverables" refers to a calendar of events. Can this calendar be built on an existing system, such as Google Calendar, or are you looking for a completely separate calendar system?

ANSWER: Google calendar is preferred

QUESTION: The first item under "Preferred Options" for a Rapid Notification System is unclear about whether this is a necessary element or not. Will SPS be using the existing software mentioned (Edulog, School Messenger, etc.)? Or are you seeking development of a new application to replicate this functionality?

ANSWER: Seeking a development of a new application to replicate functionalities that are similar to school messenger, but more nuanced for easy language translations, and more advanced SMS text options. If an existing program already exists, we will certainly accept that proposal as well.

## **TIME EXTENSION**

**Due to the number of questions that have required additional time to answer, we are extending the due date to March 15, 2022 on or before 2:00 PM. As time is of the essence, we will be closing the question portion of the solicitation process on February 28, 2022 at 3:00. No additional questions will be contemplated after that date and time.**

## **ADDITIONAL ADDENDA**

**We anticipate there being an additional addendum being issued for this procurement to answer questions**

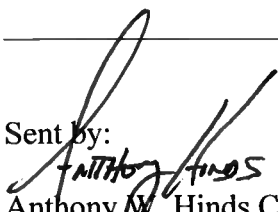
Please email Anthony Hinds at [anthonyhinds@spsk12.net](mailto:anthonyhinds@spsk12.net) if you have any additional questions and sign below to acknowledge receipt of the addendum and include with your proposal. If your proposal has already been sent, this may be signed at a later date.

Addendum 2 Acknowledged:

\_\_\_\_\_

Date \_\_\_\_\_

Sent by:

  
Anthony W. Hinds CPPB  
Purchasing Manager