



**Department of Purchasing**  
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September 5, 2023

To All Interested Parties:

**Subject: Addendum #1  
RFQ 1818Q – Copier Paper**

**Question: The bid is due on September 7<sup>th</sup> and delivery is due on September 18<sup>th</sup>, when do you expect the winner to be awarded the order?**

**Answer: The notice of intent will be posted by 5:00 PM on Thursday, September 7, 2023**

**Question: Will the delivery address accommodate a 53' trailer and tractor?**

**Answer: Yes**

**Question: Does the delivery address have a 48" loading dock?**

**Answer: Yes**

**Question: Does the delivery location have the necessary delivery equipment to unload the 21 skids of copy paper?**

**Answer: Yes**

Questions will be closed with this Addendum

Sent by:

Robin Booth, MAOL, VCA  
Purchasing Technician