

Board of Education Regular Meeting
 October 20, 2025 6:00 PM
 Sharp Middle School
 District Training Room
 35 Wright Road
 Butler, KY 41006

Attendance Taken at: 6:00 PM

Present Board Members:

Ms. Cheri Griffin—Board Chairperson
 Mrs. Laura Schack—Board Vice-Chairperson
 Mrs. Amber Beebe
 Mr. Derek Brown
 Ava Wood—Student Board Representative

Absent Board Members:

Mr. Kevin Brown

Pendleton County Schools Mission

Pendleton County Schools is committed to graduating every student college and/or career ready by empowering staff to deliver high quality instruction and services in a safe and trusting environment.

I. Call to Order

A. Approve Agenda

Order #25-10648 - Motion Passed: A recommendation by Superintendent Buerkley to add the following item as Item B under Executive Session: Board Policy 01.43 and 02.14 and KRS 61.810(1)(f)—Discussion of Personnel - Superintendent PGP passed with a motion by Mr. Derek Brown and a second by Mrs. Laura Schack.

VOTE: Griffin-Yes; Schack-Yes; Beebe-Yes; Brown—Yes.

Motion Carried

Order #25-10649 - Motion Passed: A recommendation by Superintendent Buerkley to approve the agenda passed with a motion by Mrs. Amber Beebe and a second by Mr. Derek Brown.

VOTE: Griffin-Yes; Schack-Yes; Beebe-Yes; Brown—Yes.

Motion Carried

B. Pledge of Allegiance

Miss Ava Wood, Student Board Representative, led the group in the Pledge of Allegiance.

C. Mission Statement

Miss Ava Wood, Student Board Representative, read the Mission Statement.

D. Moment of Silence**II. Communications****A. Audience Comments****B. Board Member Comments****C. Superintendent's Report****D. Personnel Actions**

Personnel Changes Board Meeting				
October 20, 2025				
Last Name	First Name	Location	Position	Effective Date
Hire				
Elliott	Lauren	SMS	7th Grade Girls Basketball Coach	9/24/2025
Faulkner	Michelle	NES	Cook/Baker I	9/3/2025
Gregg	Christina	SMS	6th Grade Girls Basketball Coach	9/24/2025
Hill	James Austin	Dist	Substitute Teacher	9/12/2025
Klaber	Layla	DSS	Student Bus Monitor	9/16/2025
Madden	Emily	DIST	Substitute Teacher	9/9/2025
Strong	Jackson	SMS	6th Grade Boys Basketball Coach	9/24/2025
Strugill	Andy	SMS	8th Grade Boys Basketball Coach	9/24/2025
Verst	Matthew	SMS	7th Grade Boys Basketball Coach	9/24/2025
Verst	Samantha	DIST	Substitute School Nurse	9/5/2025
Wilburn	Sara	DIST	Substitute Instructional Assistant	9/30/2025
Woodyard	Becky	SMS	Assistant Archery Coach	9/16/2025
Woolf	Dahna	DIST	Substitute Teacher	9/23/2025
Workman	Kristen	PHS	JV Softball Coach	9/30/2025
Resigned				
Atha-Hill	Kristin	SES	Teacher	10/2/2025
Faulkner	Michelle	NES	Instructional Assistant I	10/2/2025
Nahari	Joel	DIST	Substitute Teacher	9/8/2025
Record	Emma	PHS	Assistant Track Coach	9/30/2025
Remley	Sarah	PHS	Head Coach - Track and Field	9/5/2025
Wright	Lisa	DSS	Substitute Bus Monitor	9/30/2025

III. Written Communications & Reports**A. DPP Report****B. Transportation Report****C. SBDM Minutes****D. FRYSC Reports****E. 2026-27 Calendar****1. Option 1****2. Option 2****F. Public Relations Report**

- G. SES Field Trip Request--4th Grade
- H. PCHS GATES Trips Request
- I. PCHS-Boys Basketball Trip Request
- J. Sharp Middle School--Academic Team Trip
- K. Maintenance and Technology Report
- L. Monthly Financial Report
- M. Procedure Revision 08.135 AP.2

IV. Action Agenda

A. Capital Funds Request

Order #25-10650 - Motion Passed: A recommendation to approve the Capital Funds Request in the amount of \$675,985 is being submitted for the cost of the Sharp Middle School - Tennis Court Addition on BG #26-033 passed with a motion by Mrs. Laura Schack and a second by Mr. Derek Brown.

VOTE: Griffin-Yes; Schack-Yes; Beebe-Yes; Brown--Yes.
Motion Carried

B. Appointment of Wellness Committee--Board Representative

Order #25-10651 - Motion Passed: A recommendation by Superintendent Buerkley for the board appoint our board chairperson - Cheri Griffin to serve on the district wellness committee for the 2025-2026 school year passed with a motion by Mrs. Amber Beebe and a second by Mr. Derek Brown.

VOTE: Griffin-Yes; Schack-Yes; Beebe-Yes; Brown--Yes.
Motion Carried

C. KETS 1st Offer of Assistance

Order #25-10652 - Motion Passed: A recommendation by Superintendent Buerkley for approval of the 2025-26 KETS 1st Offer of Assistance passed with a motion by Mrs. Amber Beebe and a second by Mrs. Laura Schack.

VOTE: Griffin-Yes; Schack-Yes; Beebe-Yes; Brown--Yes.
Motion Carried

V. Consent Agenda

Order #25-10653 - Motion Passed: A recommendation to approve the Consent Agenda passed with a motion by Mrs. Laura Schack and a second by Mr. Derek Brown.

VOTE: Griffin-Yes; Schack-Yes; Beebe-Yes; Brown--Yes.
Motion Carried

- A. Board Meeting Minutes
- B. Orders of the Treasurer
- C. Acceptance of Donation--Harrison Memorial Hospital
- D. Treasurer's Report
- E. Leave of Absence Requests

—◆—
BOARD MEMO

DATE: 10/20/2025
 TO: Mr. Buerkley & Board Members
 FR: Jennifer K. Pierce
 RE: Request for Leaves

A request for Leave of Absence has been received from the following:

Louise Browning— DSS— Special Ed Bus Monitor - The request for intermittent Family Medical Leave of Absence will begin approximately September 15, 2025, and end approximately the end of the school year.

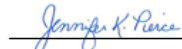
Rice, Patty — NES — Cook/Baker I — The request for Family Medical Leave will begin approximately August 11, 2025, and end approximately October 10, 2025

Cheyenne Clymer — NES — PE Teacher- The request for Family Medical Leave of Absence will begin approximately August 11, 2025, and end approximately September 5, 2025

Rick Wolfe - DSS — Bus Driver - The request for Family Medical Leave of Absence will begin approximately August 28, 2025, and end approximately December 9, 2025.

Destiny Wyckoff — PHS— Special Education Teacher- The request for Family Medical Leave of Absence will begin approximately August 25, 2025, and end approximately November 17, 2025.

I recommend approval by the Board.



Name: Jennifer K. Pierce
 Title: Director of Finance and Human Resources

VI. Executive Session

Order #25-10654 - Motion Passed: A recommendation to go into Executive Session passed with a motion by Mr. Derek Brown and a second by Mrs. Amber Beebe.

VOTE: Griffin-Yes; Schack-Yes; Beebe-Yes; Brown—Yes.
Motion Carried

A. Board Policy 01.43 and KRS 61.810(1)(f)- Student Discipline Action
**Vice Chairperson, Laura Schack, did not attend the closed session for this item.*

B. Board Policy 01.43 and 02.14 and KRS 61.810(1)(f)—Discussion of Personnel - Superintendent PGP

VII. Return from Executive Session

Order #25-10655 - Motion Passed: A recommendation to come out of Executive Session passed with a motion by Mrs. Amber Beebe and a second by Mrs. Laura Schack.

VOTE: Griffin-Yes; Schack-Yes; Beebe-Yes; Brown–Yes.
Motion Carried

VIII. Adjournment

Order #25-10656 - Motion Passed: A recommendation to adjourn passed with a motion by Mrs. Laura Schack and a second by Mr. Derek Brown.

VOTE: Griffin-Yes; Schack-Yes; Beebe-Yes; Brown–Yes.
Motion Carried

_____ Board Chairperson

_____ Board Secretary