



MIDWESTERN INTERMEDIATE UNIT IV
BOARD OF DIRECTORS
NOTICE OF MEETING



The November meeting will be held on Wednesday, November 19, 2025, at the Midwestern Intermediate Unit IV, 453 Maple Street, Grove City, Pennsylvania at **5:30 p.m.**

MEMBERS

Mr. RODNEY BOBBY Mercer _____	DR. MICHAEL PANZA _____ Moniteau
Mr. KEVIN BOARIU Ellwood City _____	Mrs. DEBORAH ROBERSON _____ Sharon City
Mr. JOSEPH BOLTZ Karns City _____	Mr. RICHARD ROSSI _____ Greenville
Mr. ERIC DITULLIO Seneca Valley _____	Mr. GARY SHINGLETON _____ Butler
Mr. MERLE GLASS Shenango _____	Mrs. PATTY WILSON _____ Grove City
Mrs. KAREN HOUK Neshannock _____	 DR. WAYDE KILLMEYER _____ Executive Director

Donna Volpe _____
Board Secretary

Melissa Wyllie _____
Director of Special Education

Brenda Marino, Esq. _____
Assistant to the Executive Director

Maureen Werwie _____
Director of Business Services

Jason Williams _____
Director of Technology

OTHERS

AGENDA

- I.** Call to order by the President.
- II.** Roll call by the Secretary (____ Members present)
- III.** Discussion of negotiations and/or personnel will require a closed session at the discretion of the president. Start Time: _____ Stop Time: _____
- IV.** Minutes of the October 22, 2025 and the October 28, 2025 Special meeting, held at Midwestern Intermediate Unit IV, 453 Maple Street, Grove City, PA 16127, have been sent to members. Their acceptance is recommended.

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

- V.** Approval of the Agenda is recommended with the following:

ADDITION: Voluntary Transfer – Jennifer Hedglin, Executive Secretary
ADDITION: Resignation – IU Board Member
ADDITION: Salary Adjustments
ADDITION: Employment – Paige Neupauer, E.I. Coordinator
CHANGE: Field Experience
CHANGE: Contracts for Approval

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

VI. PUBLIC PARTICIPATION

Prior Notice

Prior Notice Waiver

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

VII. OLD BUSINESS

VIII. NEW BUSINESS

A. Financial Statements and Bills

It is recommended that the following financial statements and bills for the various IU Budgets be accepted:

FINANCIAL STATEMENTS October 1, 2025, through October 31, 2025

1.	State and Federal Programs (Fund 10)	\$ 37,785,717.00
2.	Special Education (Fund 20)	\$ 16,013,921.00
3.	Capital Projects (Fund 30)	\$ 265,000.00
4.	Nonpublic Schools (Fund 10)	\$ 2,404,912.00
5.	IU General Fund (Fund 10)	\$ 4,442,184.00
6.	Internal Service Fund – UC/WC (Fund 70)	\$ 131,000.00
7.	Internal Service Fund – Dental & Vision (72)	\$ 162,700.00
8.	OPEB Trust (Fund 73)	\$ 190,000.00

TOTAL	\$ 61,395,434.00
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BILLS	October 1, 2025, through October 31, 2025
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1.	General Fund (Fund 10)	\$	1,105,581.78
	• State and Federal Programs • Nonpublic School Services • General Fund		
2.	Special Education (Fund 20)	\$	816,788.67

TOTAL	\$ 1,922,370.48
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Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

B. Updated Listing of Credit Card Corporations and Authorized Employees

It is recommended that the attached updated listing of credit cards and authorized employees, as shown, be approved in compliance with MIU IV Policy #610.1 – Credit Cards. Each authorized employee will sign the credit card employee usage agreement, and it will be made part of the employee’s personnel file maintained in Human Resources.

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

VIII. NEW BUSINESS (continued)

C. Request for Contract Authorization

In order to comply with PA Public School Code Section 508, approval is requested for Midwestern Intermediate Unit IV to enter into contracts in excess of one hundred dollars (\$100) with service providers as indicated on the attached listing.

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

D. Resignation

Valerie Mitcheltree, Special Education Teacher, effective 60 days from November 10, 2025 or upon the hire of a successful candidate whichever is sooner.

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

E. Employment

Paige Neupauer, Early Intervention Coordinator, effective upon her release from her current employment due to the transfer of Valerie Mitcheltree. Her pay will be based on \$65,000 with all benefits as outlined in the Act 93 Agreement.

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

F. Voluntary Transfer

It is recommended that Jennifer Hedglin be transferred from a 260-day secretary/clerk position (ESPA) to a 260-day Executive Secretary position (Non-Act 93) effective March 2, 2026 due to the retirement of Donna Volpe. Her salary will be based on \$55,000 and will continue until June 30, 2027 in accordance with the Board approved Non-Act 93 Nonbargaining Unit Compensation Agreement with all benefits provided in the Board approved Non-Act 93 Nonbargaining Unit Agreement.

Due to the retirement of Donna Volpe, it is recommended that Jennifer Hedglin be appointed Board Secretary with a stipend of \$5,000 effective July 1, 2026.

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

VIII. NEW BUSINESS (continued)

G. Salary Adjustments

It is recommended the following Early Intervention Coordinators receive a salary adjustment due to an increase in caseload and job duties/functions. It is recommended that the base salaries are as follows:

Shana Cook - \$70,370

Nichole Allen -\$66,000

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

H. Field Experience

The following college students are recommended for Field Experience in the MIU IV Early Intervention Classrooms:

Student Name	University/College	Timeframe	MIU IV Staff
Katabella Byers	Thiel College	1/5/2026-4/30/2026	Valerie Corini Micaela Harris
Lauren Bistarkey	Slippery Rock University	11/18/2025-12/11/2025	Katelyn Folsom
Alyssa Morrison	Slippery Rock University	11/18/2025-12/11/2025	Haley Vissari
Olivia McClimans	Slippery Rock University	11/20/2025-12/13/2025	Katie McCune

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

I. Appointment of Labor Counsel

It is recommended that Matthew Lasher of Knox, McLaughlin, Gornall & Sennett, P.C., Erie, Pa. be appointed as labor counsel for MIU IV from January 1, 2026 through June 30, 2026 at a rate of \$205 per hour. Services on an as-needed basis will include discipline and discharge, demotions, transfers, performance evaluations; the interpretation and administration of bargaining agreements; grievance processing and arbitration; unfair labor practice litigation; policy review; EEO claims defense and court litigation related to employment matters.

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

VIII. NEW BUSINESS (continued)

J. Bond Counsel

It is recommended that Charles Sapienza of Law Offices of Charles Sapienza, New Castle, Pa be appointed as Bond Counsel for the 2025 Revenue Anticipation Note billed in tenth of an hour increments at a rate of \$300 an hour.

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

K. Policy Review

It is recommended that the following MIU Policies, **Operations, 810, and 811** be given first read and tentative approval.

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

L. Resignation- IU Board of Directors

Approval is recommended for the resignation of Kevin Boariu, Ellwood City S.D., from the Board of Directors of Midwestern Intermediate Unit IV, effective December 10, 2025.

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

IX. ADJOURNMENT

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____