

**BELFAST CENTRAL SCHOOL
BOARD OF EDUCATION MEETING MINUTES
November 18 2025**

School Board Members Present: Becky Backer, Jonathan Barney, Russell Calanni (5:33), Chris Enders, Randa Harrington (Vice President) (left at 6:14), Ashley Moore, Josie Preston (President)

Absent: Emerson Weaver, Ex-Officio Student BOE Member

District Personnel: Wendy Butler, Ed.D., Superintendent (Clerk Pro-Tem); Rick Bull, 5-12 Principal; Chelsey Aylor, PK-4 Principal/ Director of Curriculum

Others: Lizzy Austin, Mary Guilford, Will Guilford, and Logan Estabrook

Josie Preston, BOE President, called the meeting to order at 5:30 p.m.
Attendees said the Pledge of Allegiance.

Public Presentation Mary Guilford, Will Guilford, and Logan Estabrook presented the proposed senior trip to Sandusky and Cleveland, OH, itinerary.

Financial Mr. Keegan Harrington, Business Manager, presented Budget Status and Revenue Status reports, August warrants, and the Internal Claims audit report. Mr. Harrington provided the August Treasurer’s report. Mr. Harrington represented the 26-27 budget calendar. Mr. Harrington reviewed the Corrective Action Plan for the 24-25 Independent Audit. Mr. Harrington provided an update on the District’s insurance. Two insurance carriers will present at future BOE meetings.

Leadership Reports Mr. Rick Bull, 5-12 Principal, reviewed the proposed itinerary for the 8th-grade Washington, D.C., Trip planned for March 2026. Mr. Bull also shared information on the first-quarter discipline and honor roll.

Mrs. Aylor, PK-4 Principal/Director of Curriculum, presented the 24-25 3-8 assessment results. Student achievement on the NYS assessments has improved; however, a discrepancy still exists between the performance of low-income and non-low-income students. The elementary musical Aladdin Jr. had packed for both evening performances.

Dr. Wendy Butler, Superintendent, shared the recommended updates to the 25-26 Extracurricular Handbook. Dr. Butler reminded the BOE that initial planning for the next Capital Improvement Project will begin after the first of the year. The District can complete a project for \$1.3 million, based on the District’s current debt structure. Dr. Butler shared updates to the BOE meeting agenda structure.

Consent Agenda Motion by Randa Harrington, seconded by Becky Backer, to adopt the following Consent Agenda Items as recommended by the superintendent:
Approved the minutes from the October 14, 2025, meeting.
Approved the Treasurer’s reports dated September 2025.
Approved the CSE/ CPSE/ 504 committee recommendations as presented.
Adopted the identified policies that were reviewed at the October 14, 2025, BOE meeting

- Policy 6470: STAFF USE OF COMPUTERIZED INFORMATION RESOURCES (Acceptable Use Policy)
- Policy 6472: GUIDANCE FOR REMOTE WORK
- Policy 7314: STUDENT USE OF COMPUTERIZED INFORMATION RESOURCES (ACCEPTABLE USE POLICY)

Approved a trip to Washington, D.C., for 8th-grade students, March 4-7, 2026.

Approved the 2026 senior trip to Sandusky and Cleveland, OH, June 8-12, 2026.

Approved updates to the 25-26 Extracurricular Handbook.

Approved the proposed varsity baseball trip to Covington, Virginia, April 5-8, 2026.

Approved the proposed varsity baseball game at FLCC on May 2, 2026.

Carried 7-0

Board Actions

Over 65 Tax Exemption

Motion by Becky Backer, seconded by Ashley Moore, to approve the proposed school tax exemption for District residents who are over 65 years old, as recommended by the superintendent.

Carried 7-0

24-25 Independent Audit Corrective Action Plan

Motion by Randa Harrington, seconded by Becky Backer, to approve the 24-25 Independent Audit Corrective Action Plan as presented, as recommended by the superintendent.

Carried 7-0

Personnel

Appointments

Motion by Becky Backer, seconded by Randa Harrington, to approve the following appointments, as recommended by the Superintendent.

Approved the following instructional substitutes for the 25-26 school year:

- Joanne Ross (certified)
- Blake Gustason
- Jenna Heaney

Approved the following non-instructional substitutes for the 25-26 school year:

- Joanne Ross
- Blake Gustason
- Jenna Heaney

Approved the following athletic positions for the 25-26 school year:

- Tobias Webb- Girls' JV Basketball Coach
- Fred Ely- Modified Boys' Basketball Coach
- Bill Swanson- Volunteer Assistant Varsity Baseball Coach
- Marcus Hopkins- Volunteer Assistant Varsity Baseball Coach
- Marc Hopkins- Volunteer Assistant Varsity Baseball Coach
- Dana Hand- Volunteer Assistant Varsity Baseball Coach
- Brittany Mesler- Volunteer Assistant Girls' Varsity Basketball Coach
- Brian Fanton- Volunteer Assistant Boys' Modified Basketball Coach
- Carter Guilford- Volunteer Assistant Boys' Modified Basketball Coach

Approved the following athletic chaperones for the 25-26 winter sport season:

- Shelly Calanni
- Laura Brace
- Danielle Prosser
- Tina Loucks
- Connie Schuld
- Becca Ellsessor

Approved an updated leave request for Krista Harrington from (at or around) December 22, 2025, and returning March 16, 2026.

Carried 7-0

Executive Session

Motion by Randa Harrington, seconded by Becky Backer, to move into executive session at 5:57 p.m. to discuss a personnel matter.

Carried 7-0

Motion by Becky Backer, seconded by Jonathan Barney, to move out of executive session at 6:44 p.m. after discussing a personnel matter.

Carried 6-0

Resignation

Motion by Becky Backer, seconded by Jonathan Barney, to approve the following resignations, as recommended by the Superintendent.

Accepted Patrick Histed's resignation from his position as groundskeeper, effective November 21, 2025.

The motion was tabled until after the executive session.

Carried 6-0

Adjournment

Motion by Becky Backer, seconded by Ashley Moore, to adjourn the meeting at 6:45 p.m.

Carried 6-0

Respectfully Submitted,


Clerk Pro-Tem