



GIGGLESWICK  
SCHOOL

## SENIOR IMMERSION PROGRAMME - TERMS AND CONDITIONS

### 1. Bookings

Acceptance of the student's place should be made within two weeks of the date of the offer letter. On acceptance of a place, an entry deposit of £750.00 is required to secure the booking. The remaining balance is due by 31st March 2026. In no circumstance will a participant be permitted to attend the programme without full payment being made in advance of the start date.

### 2. Payment

Our preferred payment is via Flywire. For an alternative payment method please contact the school for the correct bank account details. Please pay the entry deposit when accepting the place. An invoice will be sent for the remaining balance.

### 3. Returned Payments

Payments returned by the bank are subject to bank charges. Any bank charges incurred by Giggleswick School because of returned payments must be paid in full by the customer, in addition to the original booking fee.

### 4. Cancellation by Giggleswick School

Should it be necessary for Giggleswick School to cancel a course; you will be offered a full refund. For matters within our control, we will give notice within a reasonable time period. The school's maximum liability will be limited to a refund of received tuition fees for the cancelled programme. The school will not accept liability for any costs or losses incurred by the participants which are claimed to have arisen through the programme's cancellation.

### 5. Cancellation by Parent/Guardian and Refund Policy

Any programme cancellations must be made known to the school in writing by the parent/guardian. Giggleswick School will issue a refund for the balance of fees paid for course cancellations (including sickness) based on the following:

- 0-14 days no refund
- 14-30 days 50% refund
- 30 days 100% refund

Please note, the deposit of £750 is non-refundable.

### 6. Consent to Participate

Parental or guardianship consent is required to confirm that their child can participate in all the programmes, activities and excursions, and trips into Settle via the bookings form.

### 7. Behavioural Standards and Exclusions

Giggleswick School expects all children to behave in an appropriate manner at all times. Participants agree to act in accordance with Giggleswick School behaviour policies, details of which can be found at: <https://www.giggleswick.org.uk/about-us/policies>. In the event of a child refusing to adhere to the behaviour policies the child shall not be permitted to continue with the programme. Giggleswick School shall then have the right to terminate their place without further notice and without being required to offer any credit or refund. The child may not be accepted for any future programmes.

### 8. Medical Information

General – Any child known or found to be suffering from any infectious ailment or condition will not be allowed to participate in the course until the condition has cleared. It is the responsibility of the parent/guardian to ensure that their child/children are fit and well enough to participate. Giggleswick School will not accept liability for any infection passed on.

Medical conditions and allergies – The parent/guardian must inform Giggleswick School of any medical conditions or allergies their child has, or any relevant background information that Giggleswick School need to be aware of while their child is attending a course.

Medication – The parent/guardian must give written consent for the administration by Giggleswick School staff of prescribed medication.

Emergency First Aid – The parent/guardian gives consent for Giggleswick School to administer emergency first aid and seek professional medical help where necessary via the booking form.

#### **9. Safeguarding**

Our staff have a duty to act if they suspect a child in their care may be suffering from abuse or if a child makes a disclosure about abuse. In such an event, the member of staff will follow the Safeguarding Policy as detailed in our policies and procedures.

#### **10. Lost Property**

Please ensure children do not bring valuable belongings with them. We cannot accept liability for lost, stolen or damaged items. Please ensure clothing and other belongings are clearly labelled with the child's name to help us return unclaimed items.

#### **11. Photography**

Parental or guardianship consent is required to confirm that their child can be photographed, videoed, and that their images can be used on the school's website and social media channels via the booking form. The use of camera, mobile phone or video photography/filming by parents/guardians is strictly prohibited. Anyone found to be taking footage of any kind will be asked to delete it immediately and may be asked to leave the school premises.

#### **12. Liability**

Giggleswick School does not accept liability for sickness, personal injury, or death of any participants unless directly caused by the proven negligence of the school or its authorised representatives. Giggleswick School and its authorised representatives are under no liability whatsoever in respect of personal injuries, loss or damage to property whilst attending any Giggleswick School programme.

#### **13. Insurance**

Participants are covered by our Public Liability Insurance.

#### **14. Data protection**

Giggleswick School's booking process will require personal data to be collected at the time of booking. You will be required to give your consent that this data can be processed by Giggleswick School accepting that for the purposes of the Data Protection Law, Giggleswick School is the data controller.

#### **15. Changes to Terms and Conditions**

Terms and Conditions are correct at the time of publication/issue and are subject to change without prior notice. These Terms and Conditions shall be governed by English Law and the parties hereby submit to the exclusive jurisdiction of English courts.

These Terms and Conditions are set in good faith and any misunderstanding or conflict that may arise with respect to their interpretation and fulfilment, will wherever possible be resolved by the parties through prompt consultation and within a reasonable time period after one part raises a written dispute or disagreement with the other.