

A regular voting meeting of the Washington School Board was held on Monday, November 17, 2025 in the high school cafeteria.

Roll Call:

Absent: Mr. Eric Bird

Present: Mr. Robert Mihelcic, Assistant to the Superintendent
Mrs. Emily DiNardo, Business Manager
Mrs. Rebecca Heaton-Hall, Solicitor

President Welcomes Visitors: Mrs. Sparks-Gatling extended a welcome to the public and stated the following, “In accordance with Washington School District Policy No. 005 entitled “Public Participation at Meetings”, this public participation session shall not exceed 20 minutes. Any individual resident may make comments not to exceed three minutes. Any resident who wishes to address the Board should have submitted to the President of the Board or to the Board’s Secretary a written statement including their name and address, the name of the group the speaker is representing, if any, and the general nature of the topic and comments to be made. Any resident who has not submitted a written request shall have the right to speak, time permitting by raising his or her hand so that they may be recognized.

-Kyle Cline, head wrestling coach, informed the Board that the wrestling programs will be moving all of their practices to the auxiliary gym at the elementary school. The gym will need some renovations before they can begin practicing there. The auxiliary gym at the high school is being used by the volleyball team and cheerleaders.

Recognitions:

Retirement

Mrs. Beth Ross 2000 to 2025 (25 years of service)

Outgoing Board Members

On behalf of the entire school community, we extend our deepest gratitude to our outgoing school board members for their dedicated service, unwavering commitment, and thoughtful leadership. Your time, energy, and passion have played an essential role in shaping the future of our schools and supporting our students, staff and families. We wish you all the best in your future endeavors and hope you will continue to stay connected with our schools as valued members of our community.

Mrs. Tara Sparks-Gatling	2016 to 2025	(9 years of service)
Mrs. Kimberly Kelley	2021 to 2025	(4 years of service)
Mr. Rodney Jones	2023 to 2025	(2 years of service)

Questions on the Agenda: The Board reviewed the agenda. As a result of discussion in executive session, there were two revisions to the agenda:

The first item revised was to add the name, Tara Jurczak, as the person to be recommended as the new payroll administrative assistant.

The second item revised was to table the following item:

Agenda Item Tabled: Mr. Campbell moved and Mrs. Roberts seconded that the following item be tabled from the agenda:

- The recommendation of Adrianna Williams as a full-time paraprofessional, 186 days a year, 7½ hours a day, \$15.85 per hour, in accordance with the collective bargaining agreement, effective November 18, 2025.

Motion carried unanimously.

Agenda: Mr. Jones moved and Mrs. Ewing seconded that the agenda be approved with the revisions that were discussed.

Motion carried unanimously.

Minutes: Mr. Kilgore moved and Mr. Campbell seconded that the minutes of the October 20, 2025 regular voting meeting be approved.

Motion carried unanimously.

Treasurer's Report: Mrs. Ewing moved and Mr. Campbell seconded that the October 31, 2025 Treasurer's Report be accepted as information, said report showing the following book balances:

	<u>October 31, 2025</u>
General Fund	\$ 423,789.84
Payroll Account	\$ 36,179.60
Cafeteria Account	\$ 11,615.57
WHS Athletic Account	\$ 6,137.10
WHS Activities Account	\$ 88,506.23
WPS Activities Account	\$ 21,009.49
WSD PSDLAF-Capital Reserve Fund	\$2,134,360.14
WSD-PSDLAF-Expendable Benefit Trust	\$ 1,450.72

Motion carried unanimously.

Board Meetings: Mrs. Kilgore moved and Mrs. Roberts seconded that the Board approve the following:

- Provide a Zoom video conference link for all regular monthly board meetings.

Motion carried unanimously.

Personnel: Mrs. Roberts moved and Mr. Campbell seconded that the Board approve the following:

- Resignation agreement and its full contents between the Washington School District and **Employee #135**, effective November 12, 2025, as written and presented.
- Discharge **Employee #2127**, full-time paraprofessional. Employee's last day of work was November 7, 2025. *(Employee was in their 45-day probationary period.)*
- Recommend **Tara Jurczak** as the payroll administrative assistant, at a salary of \$50,000, per the terms of the employment letter.
- Recommend **Victoria Mockabee** as the Title 1 Class Size Reduction Kindergarten teacher for the remainder of the 2025-2026 school year, bachelor's degree, step 2, \$49,185, pro-rated, in accordance with the collective bargaining agreement, effective November 20, 2025.
- Recommend **Teema McElvy** as a full-time paraprofessional, 186 days a year, 7.5 hours a day, \$15.85 per hour, in accordance with the collective bargaining agreement, effective November 18, 2025.
- Recommend **Marcus Dulik** as a full-time maintenance worker, 260 days a year, 8 hours a day, \$18.39 per hour, in accordance with the collective bargaining agreement, effective upon receipt of required employment documents.
- Recommend **Jessica Pisani** as a full-time custodian, 260 days a year, 8 hours a day, \$17.10 per hour, in accordance with the collective bargaining agreement, effective upon receipt of required employment documents.
- Recommend **John Kelley** as a substitute maintenance worker for the 2025-2026 school year, at a stipend of \$25.85 per hour.
- Addition of **Madelin Jandres Magana** to the list of substitute custodians for the 2025-2026 school year.
- Addition of **Zach Barnes, Jaylin Kelly, Troy Michelle Rawlins, Kirk Dean, Joseph Kerley and Tamarra Miles** to the list of WSD emergency substitute teachers for the 2025-2026 school year, effective upon receipt of emergency permits and all required employment documents.

Motion carried. All members present voting "yes" on all items; with Mrs. Barnes abstaining from voting on Zach Barnes as an WSD emergency substitute teacher.

Students: Mrs. Ewing moved and Mrs. Barnes seconded that the Board approve the following:

- Overnight Field Trip for the wrestling team to attend the Mercer VFW Wrestling Tournament on January 16-17, 2026 in Mercer, PA. District will pay \$375 for the entry fee and \$1,134 for the rooms. Boosters will pay for the meals. *(School vans will be used for transportation.)*

Motion carried unanimously.

Athletics: Mrs. Barnes moved and Mr. Campbell seconded that the Board approve the following:

- Recommend **Nick Mandich** as Volunteer Assistant Girls' Basketball Coach for the 2025-2026 season.

-Recommend **Cassimire Wisniewski** as a Volunteer Assistant Boys' Basketball Coach for the 2025-2026 season, pending receipt of required employment documents.

Motion carried unanimously.

Board Policy: Mrs. Roberts moved and Mrs. Ewing seconded that the Board approve the following:

-First reading, pursuant to Washington School District Policy No. 001, of the following policy:

Policy #608 – Pest Management
Policy #614 – Metal Detectors

-Second reading and adoption, pursuant to Washington School District Policy No. 001, of the following policies:

Policy #506 – Dress Code and Grooming
Policy #576 – Food Allergy Management
Policy #801 – Transportation of Students

Motion carried unanimously.

Contracts, Agreements and Grants: Mrs. Roberts moved and Mrs. Ewing seconded that the Board approve the following:

-Tuition Services Agreement with Steel City Academies to provide educational services to special needs students for the 2025-2026 school year, at a cost of \$170 per student, per scheduled school day.

-Dental hygienist contract for the 2025-2026 school year, with terms and conditions reviewed by the solicitor.

-Indirect Fire Monitoring System for WPS and WHS - Fire Fighter Sales and Service Co.

- a. Installation of the new monitoring device and 3-year monthly monitoring service for a total of \$3,929.16.

-Central Office Security and Fire Alarm - Morgantown Security & Fire (was bought out by Fire Fighter Sales and Service Co.)

- a. Installation of the new monitoring devices and 1-year monthly monitoring service for a total of \$3,306.60.

-Single source proposal from CS&E to replace/upgrade the existing systems controller at the high school. *(CS&E is the sole partner authorized to sell and service this equipment.)*

- Controller replacement and transition of equipment, at a cost of \$52,000. *(This is considered deferred maintenance of the system and will come from the capital reserve fund.)*
- Three-year Software Assurance Plan, at a cost of \$5,950. *(If purchased after transition, it would cost \$9,300. This is considered regular maintenance of the system and will come from the general fund budget.)*

Motion carried unanimously.

Business and Finance: Mrs. Roberts moved and Mrs. Barnes seconded that the Board approve the following:

- Five-year extension of the Local Economic Revitalization Tax for General Businesses District (Commercial Property LERTA), with the City, retroactive to August 8, 2025 through August 8, 2030.
- Five-year extension of the Local Economic Revitalization Tax for General Businesses District (Residential Property LERTA), with the City, retroactive to August 8, 2025 through August 8, 2030.

Motion carried unanimously.

Ratification and Payment of Bills: Mrs. Ewing moved and Mr. Jones seconded that the Board approve the following:

- Ratification and payment of bills in the amount of \$3,873,752.07.

Motion carried unanimously.

New Business

- The Board was given the 2026 board meeting dates that will be approved at the December 1st Reorganization meeting.

Superintendent's Report: Mrs. King emails weekly reports to board members.

Solicitor's Report: Attorney Heaton-Hall had no report.

Special Representative Reports

-Western Area Career & Technology Center – Mrs. Sparks-Gatling stated things are at a standstill with the expansion of the auto tech and diesel tech programs, mostly due to funding issues. They are waiting to see if any of their grants applications get approved to help with the costs of the programs. Mrs. Kilgore has stated that she may be interested in filling Mrs. Sparks-Gatling's seat on their board.

-PSBA – Mrs. Kilgore shared links with board members on trainings, an application for a trip to Germany, videos, and workshops.

-Parking Authority – Mrs. DiNardo stated that they did not have a meeting in November. Thanks to the fund balance, they did not have to borrow any money from the city and they received a copy of the LSA grant application that was filed on behalf of the parking authority.

-Updates from Activities, Education and Policy Committee Representatives:

Activities Committee (Mr. Bird) – No meeting this month.

Education Committee (Mrs. Roberts) – They will be meeting on Thursday.

Policy Committee (Mrs. Ewing) – They drafted and discussed the new metal detector policy and made some revisions to the pest management policy.

Information

- A. **December Board Meetings** – BOTH the Reorganization Meeting and the Regular Voting Meeting will be held on Monday, December 1st. The Reorganization meeting will begin at 6:30 pm and will be immediately followed by the Regular Voting meeting.
- B. **Winter Break** – Monday, December 22nd through Friday, January 2nd
- C. **Martin Luther King, Jr. Day** – No School on Monday, January 19th

Adjournment: Moved by Mr. Campbell and seconded by Mr. Jones that the meeting be adjourned.

Motion carried unanimously. 7:24 pm

Executive Session: The Board met in executive session after the meeting to discuss details of providing Zoom links for upcoming board meetings. No action was taken.

/s/ Lisa Coffield
Lisa Coffield, Board Secretary