



LUSD IN-HOUSE PROJECT ESTIMATE

(NOT FOR POTENTIAL VENDOR REVIEW)

****Must be attached to
Requisition in BEST System**

Requestor's Name: _____ Requisition #: _____

The purpose of this form is to provide and in-house estimate for public work projects in compliance with the CUPCCA Act.

CHECK ONE	ESTIMATE FOR	THRESHOLD	REQUIREMENT
	Public Works Construction, reconstruction, erection, alteration, renovation, improvement, demolition, and "major" repair work involving any publicly owned, leased, or operated facility. "Major" Painting or repainting of any	\$1-\$75,000	Pre-Qualified Contractor, 2 quotes using District Pricing Sheets
		\$75,001-\$220,00	Informal Bid, Pre-Qualified Contractor, 2 quotes using District Pricing Sheet
		\$220,001 or more	Formal Bid
	Maintenance & Repair Routine, recurring, and usual work for keeping a facility in a safe and continually usable condition. Maintenance Work expressly includes, but is not limited to: carpentry, electrical, plumbing, glazing, and other craftwork, including repairs, cleaning, and other operations on machinery, fixtures, and other equipment.	\$1-\$114,800	Pre-Qualified Contractor, 2 quotes
		\$114,801 or more	Pre-Qualified Contractor, Formal Bid

Date In-House Estimate submitted to Purchasing: _____

Location of Project: _____ Project Name: _____

Name of LUSD Staff or Company, that provided Cost Estimate:

NOTE: If Cost Estimate is provided by *consultant or company, then this consultant/company is not allowed to Bid or assist other Bidders in providing a BID on the referenced work.

Contact Person: _____ Email Address: _____

Total Direct Material – Material which becomes an integral part of this finished Project \$ _____ (1)

Total Direct Labor – Labor which actively and directly takes part in the completion of the Project \$ _____ (2)

Total Direct Other Cost – Cost which is directly traceable to completion of this Project \$ _____ (3)

Total Sub-Contractors Cost – Other companies that directly contribute to completion of this Project \$ _____ (4)

TOTAL DIRECT PROJECT COST \$ _____ (5)

State Code Required Cost:

If Total Direct Project Cost is \$25,000 or over; apply 3% Payment Bond Cost estimate to Line (5) \$ _____ (6)

Project Overhead % Rate; Must Apply to (Line 5) "Total Direct Project Cost" **30%** \$ _____ (7)
Per CUPCCA Reg.

TOTAL IN-HOUSE PROJECT COST ESTIMATE \$ _____ (8)