

**A.W. Beattie Career Center
Joint Operating Committee
Combined Board Meeting November 20, 2025**

5:30 p.m. – Dinner

6:15 p.m. – Joint Operating Committee Meeting

ARLENE J. BENDER STUDENT CONFERENCE CENTER

ZOOM (video & audio conference): Using a PC, tablet or smart phone,
click on this link **or** cut & paste into your browser.

<https://zoom.us/j/97199540183?pwd=Mb50azgeXQuixCuVsUYl5rVTLoZG5r.1>

❖ For security purposes, when you click on the above link, you will enter a ZOOM “waiting room”. You may experience a slight delay before you are admitted to the JOC Meeting. The waiting room will be accessible at 6:05 PM. The JOC meeting will start until 6:15 PM ET.

AGENDA

- I. Call to Order***
- II. Pledge of Allegiance***
- III. Roll Call***
- IV. Invitation for the public to address the Joint Operating Committee***
- V. Approval of Minutes of September 25, 2025***
- VI. President’s Report***
- VII. Superintendent of Record’s Report***
- VIII. Solicitor’s Report***
- IX. Executive Director’s Report***
 - 2024 Graduate Follow Up Study
 - 2025 – 2026 Student Enrollment Distribution
 - Initial 2026 – 2027 Budget Draft Presentation
 - Donation and Grant Spreadsheet Update
 - Property Insurance

X. Committee Report

Organization & Curriculum (Libby Blackburn – Chairperson)

Action Items:

1. To approve the 2026 Joint Operating Committee meeting dates. Attachment #1
2. To approve Erin Rushe, Special Education Coordinator participating in the PACTA Pathways to Career Readiness Symposium February 4 – 6, 2026 at an estimated cost of \$1,020.00, Operating Budget.
3. To approve the Broker's Letters of Authorization for the Arthur J. Gallagher Risk Management Services, LLC, dated November 20, 2025. Attachment #2 & #3

The Organization & Curriculum Committee recommends items 1 through 3 be approved.

XI. Committee Report

Personnel Committee (Ron Frank – Chairperson)

Action Items:

1. To rescind the employment of Employee #519 effective September 30, 2025.
2. To approve the intermittent FMLA leave for Employee #32 effective September 4, 2025 through October 2, 2025.
3. To ratify Chloe Maurer (SH-12) as a part-time Co-Op student in the Kiddie Tech Day Care effective October 3, 2025 for the 2025 – 2026 school year at the hourly rate of \$12.00/HR, no benefits.
4. To approve the Summary of Administrative Guidelines for Instructional Assistants effective November 21, 2025. Attachment #4

The Personnel Committee recommends that items 1 through 4 be approved.

XII. Committee Report**Finance Committee (Beau Blaser – Chairperson)****Action Items:**

- | | | | |
|---------------------|---|------------|-----------------|
| 1. ACCOUNTS PAYABLE | AWBCC Operating Fund | 9/30/2025 | \$ 1,039,125.07 |
| | | 10/31/2025 | \$ 2,135,975.87 |
| | AWBCC Capital Reserve Fund | 9/30/2025 | \$ |
| | | 10/31/2025 | \$ |
| | Alfred W. Beattie Memorial Fund | 9/30/2025 | \$ |
| | | 10/31/2025 | \$ |
| | Conroy D. Guyer Fox Chapel Charitable Trust | 9/30/2025 | \$ 3,095.77 |
| | | 10/31/2025 | \$ 65.95 |
| 2. BUDGET REPORT | AWBCC Operating Budget | 9/30/2025 | \$ |
| | | 10/31/2025 | \$ |
| 3. CASH REPORTS | AWBCC Operating Fund | 9/30/2025 | \$ 1,755,377.66 |
| | | 10/31/2025 | \$ 836,863.82 |
| | PLGIT & PSDLAF | 9/30/2025 | \$ 1,503,031.90 |
| | | 10/31/2025 | \$ 1,089,626.55 |
| | AWBCC 3-Month CD | 9/30/2025 | \$ 546,481.80 |
| | | 10/31/2025 | \$ 546,481.80 |
| | AWBCC Money Market Fund | 9/30/2025 | \$ 1,146,284.42 |
| | | 10/31/2025 | \$ 747,714.36 |
| | AWBCC Capital Reserve Fund | 9/30/2025 | \$ 207,224.75 |
| | | 10/31/2025 | \$ 207,573.56 |
| | Alfred W. Beattie Memorial Fund | 9/30/2025 | \$ 212,736.21 |
| | | 10/31/2025 | \$ 213,500.42 |
| | Conroy D. Guyer Fox Chapel Charitable Trust | 9/30/2025 | \$ 650.63 |
| | | 10/31/2025 | \$ 584.94 |
| | AWBCC Student Activity Accounts | 9/30/2025 | \$ 52,433.28 |
| | | 10/31/2025 | \$ 56,441.91 |
4. To approve the renewal of the maintenance agreements for the IT Firewall Core Switch and WiFi controller through ePlus Technology of Herndon, VA through December 2026, in the estimated amount of \$ 13,863.70, Operating Budget. (A savings of \$2,079.06 from 2025.)
5. To accept a \$3,000.00 donation from 2699 Community Fund, Inc. for the student emergency fund.

6. To approve the re-appointment of Turnley, Robertson, and Associates, LLC as auditors for fiscal years ending:

Attachment #5

- June 30, 2026 \$ 8,200.00
- June 30, 2027 \$ 8,500.00
- June 30, 2028 \$ 8,800.00

The Finance Committee recommends items 1 through 6 be approved.

Information Items:

1. Kiddie Tech Childcare and Learning Center:
 - KT Director – Report on September and October 2025 Enrollment, Revenue, and Expenditures
 - KT Director – Report on 2025 – 2026 Enrollment, Revenue and Expenditures to date
2. Preliminary 2026 – 2027 A.W. Beattie Career Center Operating Budget Draft. (Budget draft on the meeting table).
3. 2026 – 2027 Budget Schedule

November, 2025	Review of Preliminary Budget with the Joint Operating Committee
November, 2025	Review of Preliminary Budget with Superintendents
January, 2026	Review of the 2026 - 2027 Budget Draft.
April, 2026	Joint Operating Committee Members recommendation to present budget to the Full Board (81 members) for approval.
May, 2026	Full Board Approval, as per the Articles of Agreement: <u>“The budget shall be adopted, by joint meeting or mail ballot, by two-thirds of the Member School Districts and by affirmative vote of the majority of all the members of the Full Board during the month of May. Said budget shall be subject to final approval by the Pennsylvania Department of Education.”</u>

XIII. Committee Report

Building and Grounds Committee (Dee Spade – Chairperson)

Action Items:

1. To approve the purchase of two (2) Cisco switches with installation on quote #23267752 through ePlus Technology of Atlanta, GA.

\$16,628.14	Cost
– <u>9,976.88</u>	60% E-Rate Discount
\$ 6,651.26	Beattie Operating Budget
2. To approve the purchase of two (2) Cisco switches with installation on quote #23267745 through ePlus Technology of Atlanta, GA.

\$ 9,165.35	Cost
– <u>5,499.21</u>	60% E-Rate Discount
\$ 3,666.14	Beattie Operating Budget
3. To approve the sale of two (2) used obsolete rooftop solar panels to Scott Miller for \$75.00, where is, as is. Funds to the CBC supply budget.

The Building and Grounds Committee recommends items 1 through 3 be approved.

Information Items:

1. The Town of McCandless completed our annual fire inspection on September 24, 2025, with all codes being up to date.
2. The Allegheny County Health Department Food Safety Program conducted an on-site review of the Culinary Arts/Pastry programs and the Kiddie Tech Day on October 24, 2025.
3. The catch basin projects have been completed in the parking lot.

XIV. Committee Report

Policy Report (Elizabeth Warner – Chairperson)

No Action Items

Information Item:

1. First Reading of revised policies:
 - #320 Freedom of Speech by Employees Attachment #6
 - #338 Sabbatical Leave for Restoration of Health Attachment #7
 - #338.1 Compensated Professional Leaves Attachment #8

XV. Committee Report

Legislative Report (Libby Blackburn – Chairperson)

No Action Items

XVI. Committee Report

Public Relations Report (Rachael Rennebeck – Chairperson)

No Action Items

XVII. Old Business

XVIII. New Business

1. 2026 - 2027 Election of JOC Officers – December 18, 2025 Reorganization Meeting
 - President
 - Vice President
 - Treasurer (Balance of Term through June 30, 2026.)
2. Discussion on posting of JOC approved meeting minutes on the Career Center website.

XIX. Next Meeting

December 18, 2025 – A.W. Beattie Career Center Dining Room

5:00 p.m.	Hors d'oeuvres Station
5:30 p.m.	Dinner
7:00 p.m.	Reorganization Meeting – Arlene J. Bender Student Conference Center
7:15 p.m.	Regular Scheduled Joint Operating Committee Meeting

X. Executive Session