

**BUTLER BOARD OF EDUCATION  
BUTLER, NJ 07405  
AGENDA  
EXECUTIVE MEETING 6:00 P.M.  
REGULAR MEETING 6:30 P.M.  
NOVEMBER 20, 2025  
BUTLER HIGH SCHOOL MEDIA CENTER**



**CALLED TO ORDER:**

**BY: \_\_\_\_\_, called the meeting to order at \_\_\_\_\_, and read the Open Meeting Statement, below:**

**MEETING NOTICE ANNOUNCEMENT:**

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Butler Board of Education has caused notice of this meeting to be advertised by having the date, time, and place thereof posted at the Butler Board of Education Office, 38 Bartholdi Avenue, as designated by the Board of Education for posting of such notice in a public place, with copies of such notice delivered or mailed or electronically mailed to the following:

Suburban Trends and The Daily Record in accordance with Chapter 231, P.L. 1975

Chapter 8, P.L. 1995, provides for the representation of sending school district board of education members on the receiving school district board of education.

The Bloomingdale Board of Education representative has voting privileges on matters as outlined in Board Policy No. 0141.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL (MEETING ATTENDANCE):**

A. Allison  
J. Tacinelli  
J. Tadros

A. Drucker  
H. Oguss  
C. Ziegler

J. Karpowich  
K. Smith  
M. Gogel

L. Grecco- Bloomingdale Representative



**MOTION TO ENTER CLOSED SESSION**

**Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, that the Butler Board of Education adopt the following resolution:**

BE IT RESOLVED, by the Butler Board of Education on this \_\_\_ day of \_\_\_\_\_, 2025 at \_\_\_ PM, as follows:

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, provides for the exclusion of the public from a meeting in certain circumstances, and;

WHEREAS, the Butler Board of Education is of the opinion that such circumstances exist to discuss Personnel and Finance which are exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231 "Open Public Meetings Act";

NOW THEREFORE, BE IT RESOLVED that the Butler Board of Education shall enter Executive Session on \_\_\_\_\_ at \_\_\_ PM.

The Board will reconvene in public session at the conclusion of the Executive Session. The information discussed during the Executive Session will be disclosed to the public as soon as it is determined by the Board that the information is no longer confidential.

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve matters confidential by law, any investigations or tactics or techniques to protect persons or public property, litigation, anticipated litigation and attorney-client matters.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

By motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the meeting was called back to public session at \_\_\_ PM.

**ANNOUNCEMENT(S):**

**CORRESPONDENCE:**

**DISTRICT RECOGNITION:**

**STUDENT REPRESENTATIVES:**

- **Trinity Pang and Dimitri Bozarov**



**PRESENTATIONS:**

**APPROVAL OF MINUTES:**

**Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, it was moved to approve the following minutes and dispense with the reading of the same since each member had received a copy:**

- October 16, 2025 executive meeting minutes.
- October 16, 2025 regular meeting minutes.

Upon request, all approved minutes shall be made promptly available to the public at any time on or after the next business day following the meeting, unless the need for confidentiality with respect to the approved Executive Session Minutes exists, in which case all privileged and/or confidential information shall be redacted.

After a review of these executive session minutes, the reasons for prior redactions remain present, to the extent that any prior redactions have been made.

**SUPERINTENDENT'S REPORT:**

- a. Good News and Progress in Our Schools**
- b. HIB Report - Approval of HIB Self Assessment Report:**

**Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, that the Butler Board of Education adopt the following resolution:**

**RESOLVED**, that the Board of Education accepts the attached HIB Report beginning October 15, 2025 and ending November 18, 2025.

School	Incidents Reported	Confirmed Incidents HIB	Inconclusive - Case Remains Active	Unfounded/ Threshold or Code of Conduct Determinations
BHS	0	0	0	0
RBS	0	0	0	0
ADS	1	0	0	1

**BE IT FURTHER RESOLVED**, that the Butler Board of Education approves the remedial and disciplinary action taken by the building principals.

**ROLL CALL:**

- |              |            |              |
|--------------|------------|--------------|
| A. Allison   | A. Drucker | J. Karpowich |
| J. Tacinelli | H. Oguss   | K. Smith     |
| J. Tadros    | C. Ziegler | M. Gogel     |

L. Grecco - Bloomingdale Representative



**COMMUNICATIONS:**

**DELEGATE/LIAISON REPORTS:**

- a. Butler Education Foundation - K. Smith
- b. NJ School Boards Delegate - M. Gogel
- c. MOCESCOM - H. Oguss
- d. MCSBA - J. Tadros

**PUBLIC PARTICIPATION #1 (on agenda action items only, if applicable):**

Public participation shall be governed by the following rules (Per District Policy #0167):

1. The Public participation period shall be for thirty minutes or fewer;
2. A participant must be recognized by the presiding officer and must preface comments by an announcement of his or her name, place of residence, and group affiliation, if appropriate;
3. Each statement made by a participant shall be limited to three minutes' duration;
4. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
5. All statements shall be directed to the presiding officer;
6. The presiding officer may:
  - a) Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;
  - b) Request any individual to leave the meeting when that person does not observe reasonable decorum;
  - c) Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
  - d) Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
  - e) Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.

Please note that "Comments from the Audience" is not a time for dialogue – it is an opportunity for you to share a comment with the Board of Education. In addition, by law, administrators and Board of Education members are not permitted to publicly discuss personnel matters, student discipline, or other issues requiring confidentiality. While we may not respond to your comments, all input shared with the Board of Education is taken very seriously, and will be discussed at future deliberations by the Board of Education and its Committees.



**PERSONNEL AND POLICY - J. Tacinelli, Chair**

Personnel Committee Meeting Report  
Policy Committee Meeting Report

**Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the recommendation of the Superintendent to approve and adopt motions PP 16-26 through PP 17-26 as described below:**

- PP 16-26 Appointments\***
- PP 17-26 Board Policy And Regulation - First Reading\***

**Discussion:**

**ROLL CALL:**

- |              |            |              |
|--------------|------------|--------------|
| A. Allison   | A. Drucker | J. Karpowich |
| J. Tacinelli | H. Oguss   | K. Smith     |
| J. Tadros    | C. Ziegler | M. Gogel     |
- L. Grecco - Bloomingdale Representative

**Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the recommendation of the Superintendent to approve and adopt motion PP 18-26 as described below:**

- PP 18-26 Appointments**

**Discussion:**

**ROLL CALL:**

- |              |            |              |
|--------------|------------|--------------|
| A. Allison   | A. Drucker | J. Karpowich |
| J. Tacinelli | H. Oguss   | K. Smith     |
| J. Tadros    | C. Ziegler | M. Gogel     |

**RESOLUTIONS PP 16-26: APPOINTMENTS\***

**RESOLVED**, the Board of Education approves the following appointments pending applicants' completion of all required background checks pursuant to the provisions of N.J.S.A. 18A:6-7 et seq., N.J.S.A. 18A6-4 et seq., and P.L. 2018, c. 5 as applicable:

**PERSONNEL**

**A. Administrative/ Office Personnel**

Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
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**B. Instructional**

Name	Nature of Action	De/Step	Salary	Location	Date Effective	Date Terminated	Discussion

**C. Substitute/Other**

Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
George Johnston	Approve	Substitute Teacher	\$120.00/day	BHS	11/17/2025	06/30/2026	
Mallory Sancez	Approve	Substitute Teacher	\$120.00/day	DT	11/21/2025	06/30/2026	
Nicole Urena	Approve	Substitute Teacher	\$120.00/day	DT	11/21/2025	06/30/2026	
Arle Berghorn	Approve	Substitute Nurse	\$160.00/day	DT	11/17/2025	06/30/2026	
Nicolas Taylor	Approve	Substitute Custodian	\$20.00/hr.	DT	11/21/2025	06/30/2026	

**D. Coaches/Activity Positions**

Sport	Nature of Action	Coach	Position	Season	Stipend	Longevity	Date Effective	Date Terminated	Discussion
Winter Track	Approve	Alex Thompson	Assistant Coach	Winter	\$4,264.00	-	11/21/2025	03/05/2026	

**E. Student Interns/Teacher**

Name	Nature of Action	School	Program	Subject	Date Effective	Date Terminated	Discussion
Ashley Morales	Approve	BHS	Elon University	Exercise Science	12/12/2025	01/02/2026	Shadowing Athletic Trainer

**F. Non-Instructional**

Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
Eliana Chavarria	Approve	Bulldog Bites Manager	\$16.25/hr.	BHS	11/21/2025	06/30/2026	
#5702	Approve	Paraprofessional	\$21,363.00	BHS	11/04/2025	12/05/2025	Employee is requesting an unpaid medical leave. Employee will return on 12/08/2025.



**G. Extra Duty Pay**

Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion

**RESOLUTION PP 17-26: BOARD POLICY AND REGULATION - FIRST READING\***

<b>POLICY #</b>	<b>TITLE</b>
8600.1	Electric Bike (E-Bike) and E-Scooter Policy

**RESOLUTION PP 18-26: APPOINTMENTS**

**RESOLVED**, the Board of Education approves the following appointment pending applicants’ completion of all required background checks pursuant to the provisions of N.J.S.A. 18A:6-7 et seq., N.J.S.A. 18A6-4 et seq., and P.L. 2018, c. 5 as applicable:

**PERSONNEL**

**A. Instructional**

Name	Nature of Action	De/Step	Salary	Location	Date Effective	Date Terminated	Discussion

**B. Coaches/Activity Positions**

Sport	Nature of Action	Coach	Position	Season	Stipend	Date Effective	Date Terminated	Discussion
Basketball	Approve	Michael Konopinski	Volunteer Coach	Winter	-	11/01/2025	03/15/2026	
Basketball	Approve	Robert Macaluso	Volunteer Coach	Winter	-	11/01/2025	03/15/2026	

**C. Student Interns**

Name	Nature of Action	School	Program	Subject	Date Effective	Date Terminated	Discussion
Cole Chersonson	Approve	RBS	WPU Education	Health & Phys. Ed.	01/22/2026	05/13/2026	



**D. Non-Instructional**

Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
Rosemarie Haberlin	Approve	Paraprofessional	\$22,363.00	ADS	11/03/2025	06/30/2026	\$1,000.00 ABA Stipend

**E. Extra Duty Pay**

Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion

**F. Substitute/Other**

Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion

**CURRICULUM, INSTRUCTION, AND SPECIAL SERVICES - J. Tadros, Chair**

Committee Meeting Report

**Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the recommendation of the Superintendent to approve and adopt motions CIS 37-26 through CIS 42-26, as described below:**

- CIS 37-26 Approval of Professional Development\***
- CIS 38-26 Approval of Field Trips\***
- CIS 39-26 Approval of Fundraisers\***
- CIS 40-26 Approval of Homebound/Bedside Instruction for the 2025-2026 SY\***
- CIS 41-26 Approval of Memorandum of Agreement Between Butler Board of Education and Law Enforcement\***
- CIS 42-26 Approval of School Safety and Security Plan Review Statement of Assurance\***

**Discussion:**

**ROLL CALL:**

- |              |            |              |
|--------------|------------|--------------|
| A. Allison   | A. Drucker | J. Karpowich |
| J. Tacinelli | H. Oguss   | K. Smith     |
| J. Tadros    | C. Ziegler | M. Gogel     |

L. Grecco - Bloomingdale Representative



Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the recommendation of the Superintendent to approve and adopt motions CIS 43-26 through CIS 46-26, as described below:

- CIS 43-26 Approval of Professional Development
- CIS 44-26 Approval of Field Trips
- CIS 45-26 Approval of Fundraisers
- CIS 46-26 Approval of Out-Of-District Private Placements for the 2025-2026 SY

**Discussion:**

**ROLL CALL:**

- |              |            |              |
|--------------|------------|--------------|
| A. Allison   | A. Drucker | J. Karpowich |
| J. Tacinelli | H. Oguss   | K. Smith     |
| J. Tadros    | C. Ziegler | M. Gogel     |

RESOLUTION CIS 37-26: APPROVAL OF PROFESSIONAL DEVELOPMENT\*

**RESOLVED**, the Board of Education approves the following professional days for the 2025-2026 school year:

Date	Vendor	Workshop Title/Presenter	Cost	Participants/Requestor
11/25/2025	Genesis	Genesis User Group Meeting	\$0.00	Anthony Rosamilia

RESOLUTION CIS 38-26: APPROVAL OF FIELD TRIPS\*

**RESOLVED**, the Board of Education approves the following field trips for the 2025-2026 school year:

Date	School	Destination/ Purpose	Requesters/Chaperones	Cost/Funding Source
11/25/2025	BHS	Butler United Methodist Church / National Honor Society Thanksgiving Food Drive	Emma Tagariello Lisa Urbina Sue Maurer	\$0.00
12/03/2025	BHS	Prudential Center / DECA & Sports Marketing	Lisa Chestnutt Derek Hall Steven Pocze Reid Groder Tyler Wheelwright	\$75.00 per student
01/12/2026	BHS	Ramapo College / DECA District Competition	Lisa Chestnutt Karrie McNear Marisa Fatzer	\$0.00 / Paid in Membership Dues



			Brian Baylor Jason Luciani Holly Corsaro Mike Connors Maurice Johnson Derek Hall Jacqueline Molina Erin Morgese Lyn Lowndes Sean Centinaro	
03/27/2026	BHS	Holocaust Museum and Center for Tolerance and Education / Holocaust Education	Shannon Neville-Greenwood Timothy Mickens Alissa Vogel Holly Corsaro Lauren McQueeney Lisa Reda	\$45.00 per student / Students and Grant Money from Mark Schwonetter Holocaust Education
06/05/2026	BHS	Great Adventure / Band Performance, Critique and Adjudication	Lyn Lowndes	\$125.00 per student

**RESOLUTION CIS 39-26: APPROVAL OF FUNDRAISERS\***

**RESOLVED**, the Board of Education approves the following fundraisers and activities for the 2025-2026 school year:

Club/Activity	Dates of Fundraiser	Event Description	Purpose of Fundraiser
Art Department	12/01/2025 - 12/22/2025	Student Made Clay Ornaments Sales	To raise funds for an Art Scholarship Award
Activism Alliance / Environmental Club	11/21/2025 - 06/19/2026	Students will be selling goody bags to be given out on birthdays	To raise funds for each club

**RESOLUTION CIS 40-26: APPROVAL OF HOMEBOUND/BEDSIDE INSTRUCTION\***

**RESOLVED**, the Board of Education approves Home Instruction/Bedside Hours as per Guidance Department, Student Physician, and/or Court Order, paid upon submission of timesheets:

Student ID Number/District	Grade	Effective Date	Hours Per Week	End Date
95398/ Butler	9	10/20/2025	10	11/21/2025
95252/Butler	11	10/20/2025	10	10/27/2025



RESOLUTION CIS 41-25: APPROVAL OF MEMORANDUM OF AGREEMENT BETWEEN BUTLER BOARD OF EDUCATION AND LAW ENFORCEMENT\*

**RESOLVED**, the Board of Education approves the Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials for the 2025-2026 SY.

RESOLUTION CIS 42-24: APPROVAL OF SCHOOL SAFETY AND SECURITY PLAN REVIEW STATEMENT OF ASSURANCE\*

**RESOLVED**, the Board of Education approves the submission of the School Safety and Security Plan Review Statement of Assurance.

RESOLUTION CIS 43-26: APPROVAL OF PROFESSIONAL DEVELOPMENT

**RESOLVED**, the Board of Education approves the following professional days for the 2025-2026 school year:

Date	Vendor	Workshop Title/Presenter	Cost	Participants/Requestor

RESOLUTION CIS 44-26: APPROVAL OF FIELD TRIPS

**RESOLVED**, the Board of Education approves the following field trips for the 2025-2026 school year:

Date	School	Destination/ Purpose	Requesters/Chaperones	Cost/Funding Source
11/22/2025	RBS	Bridgewater Raritan Middle School / FIRST Lego Robotics Competition	Elisabeth Krauze	\$16.50 per student
12/04/2025	ADS	Morristown Unitarian Universalist Fellowship / STEAM Activities	Jaelyn Amato Reudebeth Colaku Samantha Jo Jimenez	\$35.00 per student
01/17/2026	RBS	Rutgers Livingston Student Center / Future City Competition	Elisabeth Krauze	\$0.00
05/20/2026	RBS	Hands in for Youth / Earth and Life Sciences Education	Elisabeth Fellman Jason Brohm Heather Greenberg Alyssa Masella Michelle Elwertowski	\$42.53 per student



RESOLUTION CIS 45-26: APPROVAL OF FUNDRAISERS

**RESOLVED**, the Board of Education approves the following fundraisers and activities for the 2025-2026 school year:

Club/Activity	Dates of Fundraiser	Event Description	Purpose of Fundraiser
6th Grade	11/21/2025 - 03/31/2025	Lollipop Sales	To raise funds for the 6th grade field trip.
RBS Student Council	12/15/2025 - 12/18/2025	Candy Cane Sale	To raise funds for student council

RESOLUTION CIS 46-26: APPROVAL OF OUT-OF-DISTRICT PRIVATE PLACEMENTS FOR THE 2025-2026 SY

**RESOLVED**, the Board of Education approves the following out-of-district private placement for the 2025-2026 school year:

Student ID Number	District	School Attending	Dates	Tuition	Account
95398	Butler	Paradigm Therapeutic Day School	11/10//2025 - 06/2026	\$60,685.92	11-000-100-566-00-000

**FINANCE - C. Ziegler, Chair**

Committee Meeting Report

**Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the recommendation of the Superintendent to approve and adopt motions FIN 42-26 through FIN 53-26, as described below:**

- FIN 42-26 Bills and Claims and Payroll Report\***
- FIN 43-26 Open Purchase Order Reports\***
- FIN 44-26 Transfers\***
- FIN 45-26 Approval of PEPPM Purchasing Cooperative Agreement\***
- FIN 46-26 Approval of Donation from BBEA to the BHS Hall of Honor\***
- FIN 47-26 Approval of Donation from Gene Haas Foundation to the Butler High School Robotics\***
- FIN 48-26 Establishment of The McConnell Future Veterinarian Scholarship Grant\***
- FIN 49-26 Amendment of Approval of Transfer of Money into a Capital Reserve Account\***
- FIN 50-26 Approval of Change Orders - Butler High School Addition Project\***
- FIN 51-26 Contract Award - Guidance Office Renovations at the Butler High School\***



FIN 52-26 Approval of Capital Reserve Withdrawal - Butler High School Guidance Suite Project\*

FIN 53-26 Approval Parent Transportation Agreement\*

Discussion:

ROLL CALL:

A. Allison  
J. Tacinelli  
J. Tadros

A. Drucker  
H. Oguss  
C. Ziegler

J. Karpowich  
K. Smith  
M. Gogel

L. Grecco - Bloomingdale Representative

RESOLUTION FIN 42-26: BILLS AND CLAIMS AND PAYROLL REPORT\*

**RESOLVED**, the Board of Education approves the **Bills and Claims and Payroll Report**, as per attached list, in the amount of **\$2,865,445.06** and further move that the following bills drawn on the current account in the total amount of **\$351,463.45** for materials received and/or services rendered, having been duly audited by the business administrator and submitted to the Board, be ratified by the Board.

RESOLUTION FIN 43-26: OPEN PURCHASE ORDER REPORTS\*

**RESOLVED**, the Board of Education authorizes approval of the **Open Purchase Order Reports**, as per attached, in the amount of **\$247,670.65**.

RESOLUTION FIN 44-26: TRANSFERS\*

**RESOLVED**, the Board of Education approves transfers for the month of **October 31, 2025** as presented and on file in the Board Office.

RESOLUTION FIN 45-26: APPROVAL OF PEPPM PURCHASING COOPERATIVE AGREEMENT\*

**WHEREAS**, the Butler Board of Education, pursuant to P.L.2011.c.139; N.J.S.A 18A:18A-et.seq. and N.J.A.C. 5:34-7.29(c) and per Local Finance Notice No. LFN 2012-10, may by resolution and without advertising for bids, purchase any goods under the nationally-recognized PEPPM purchasing cooperative for any national and/or regional cooperative entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; **AND**

**WHEREAS**, the Butler Board of Education may enter into contracts with the referenced PEPPM purchasing cooperative through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current PEPPM purchasing cooperative; **AND**

**WHEREAS**, the Butler Board of Education intends to enter into a contract with Amazon.com



Services LLC (PEPPM Contract# 528897-014) through this resolution and properly execute contracts, which shall be subject to all conditions applicable to the current National Contract Program contracts;  
**AND**

**BE IT RESOLVED**, that the Butler Board of Education authorizes the Purchasing Agent to purchase certain goods or services from Amazon.com Services LLC, pursuant to all conditions of the National Contract Program contracts.

**NOW, THEREFORE BE IT RESOLVED**, that the Board approves that the Butler Board of Education enter into a contract with Amazon.com Services LLC under the PEPPM purchasing cooperative for the purchase of any goods on an as needed basis for the district.

**RESOLUTION FIN 46-26: APPROVAL OF DONATION FROM BBEA TO THE BHS HALL OF HONOR\***

**RESOLVED**, the Board of Education accepts the donation from BBEA to the BHS Hall of Honor in the amount of \$3,629.37 for the Bulldog plaque and name plates that is located in the Butler High School Courtyard Bulldog.

**RESOLUTION FIN 47-26: APPROVAL OF DONATION FROM THE GENE HAAS FOUNDATION TO THE BUTLER HIGH SCHOOL ROBOTICS\***

**RESOLVED**, the Board of Education accepts the donation from the Gene Haas Foundation to the Butler High School Robotics in the amount of \$1,000.00.

**RESOLUTION FIN 48-26: ESTABLISHMENT OF THE MCCONNELL FUTURE VETERINARIAN SCHOLARSHIP GRANT\***

**RESOLVED**, the Board of Education approves the McConnell Future Veterinarian Grant to recognize Butler High School seniors who demonstrate a strong academic record, a well-rounded character, and a deep love for animals. This scholarship supports aspiring veterinarians in pursuing their education and making a positive impact in the care of animals and community. The selected candidate will receive \$1,500 at Senior Awards Night.

**RESOLUTION FIN 49-26: AMENDMENT OF APPROVAL OF TRANSFER OF MONEY INTO A CAPITAL RESERVE ACCOUNT\***

**RESOLVED**, the Board of Education approves the following resolution:

**WHEREAS**, NJSA 18A:21-2, NJSA 18A:7G-31, and NJSA 18A:7F-41 permit a Board of Education to establish and/or deposit into certain reserve account at year end, and

**WHEREAS**, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by Board resolution, and



**WHEREAS**, the Butler Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the General Fund into a Capital Reserve account at year end, and

**WHEREAS**, the Butler Board of Education has determined that an amount up to \$1,102,281.00 may be available for such purpose of transfer;

**NOW, THEREFORE, BE IT RESOLVED**, by the Butler Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

**RESOLUTION FIN 50-26: APPROVAL OF CHANGE ORDERS - BUTLER HIGH SCHOOL ADDITION PROJECT\***

**RESOLVED**, the Board of Education approve the following change orders to the original contract with Grove Contracting LLC, as follows:

- PCOS #25 - #30: \$124,926.27
- PCOS #31, #32 & #37: \$48,088.67
- PCO #39: \$40,263.18
- PCS #42 & #46: \$86,005.00
- PCO #48: \$15,290.85
- PCO #49: \$5,217.05
- Credit of \$68,000.00

Total increase to base contract \$251,791.92

**RESOLUTION FIN 51-26: CONTRACT AWARD - GUIDANCE OFFICE RENOVATIONS AT THE BUTLER HIGH SCHOOL\***

**WHEREAS**, a recommendation was made by the Administration to seek a contract for construction services and materials for the **Guidance Office Renovations at the Butler High School**.

**WHEREAS**, the project was properly advertised to prospective bidders in accordance with N.J.S.A. 18A:18A-4; and

**WHEREAS**, on Thursday, November 13, 2025, the Board received bids from potential bidders in accordance with N.J.S.A. 18A:18A-1, et seq.:

**WHEREAS**, the bid submitted by BGD Contracting, LLC has been reviewed and determined to be in compliance with New Jersey Public Contract Laws, N.J.S.A. 18A:18A-1, et seq. and the bid specifications, and

**WHEREAS**, the Board, has considered the recommendation by the administration and approves same;

**NOW, THEREFORE:**



**BE IT RESOLVED**, The Butler Board of Education, upon the recommendation of the Superintendent, approves the contract award for the Guidance Office Renovations at the Butler High School to BGD Contracting, LLC, Park Ridge, NJ, as the lowest responsive bidder, in the base bid of \$767,000.00 inclusive of a \$50,000.00 general allowance, as per sealed bids received and opened on November 13, 2025. The other (10) bidders were not the lowest responsible bidders and were therefore all rejected. All bids have been reviewed by the Board’s professionals.

**RESOLUTION FIN 52-26: APPROVAL OF CAPITAL RESERVE WITHDRAWAL - BUTLER HIGH SCHOOL GUIDANCE SUITE PROJECT\***

**RESOLVED**, the Board of Education approves the additional withdrawal of capital reserve funds in the amount of \$420,690.00 to fund the Butler High School Guidance Suite Project. Said project was approved as part of the 25-26 school budget. The estimated appropriation for this project was \$400,000.00.

**RESOLUTION FIN 53-26: PARENT TRANSPORTATION AGREEMENT\***

**RESOLVED**, the Board of Education approves a Parent Transportation Agreement with the parent of student ID #95398, to transport the student on Route #PHTS25-26 to and from Paradigm Therapeutic High School, Midland Park, New Jersey, at a cost of \$10,000.00, effective November 10, 2025 through June 25, 2026.

**OPERATIONS - C. Ziegler, Chair**  
Committee Meeting Report

**Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the recommendation of the Superintendent to approve and adopt motion OPS 16-26, as described below:**

**OPS 16-26 HS/District Facility Use Requests\***

**Discussion:**

**ROLL CALL:**

- |              |            |              |
|--------------|------------|--------------|
| A. Allison   | A. Drucker | J. Karpowich |
| J. Tacinelli | H. Oguss   | K. Smith     |
| J. Tadros    | C. Ziegler | M. Gogel     |
- L. Grecco - Bloomingdale Representative

**Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the recommendation of the Superintendent to approve and adopt motions OPS 17-26 through OPS 18-26 as described below:**

**OPS 17-26 Elementary Facility Use Requests**  
**OPS 18-26 School Bus Emergency Evacuation Drill Report**

**Discussion:**



**ROLL CALL:**

A. Allison  
J. Tacinelli  
J. Tadros

A. Drucker  
H. Oguss  
C. Ziegler

J. Karpowich  
K. Smith  
M. Gogel

RESOLUTION OPS 16-26: HS/DISTRICT FACILITY USE REQUESTS\*

**RESOLVED**, the Board of Education approves the following application(s) for **use of facilities** for the **2025-2026** school year:

Date	Group	Event	Place	Classification/ App. #	Fee
11/27/2025	BRC Bulldogs	Fun Run / 5K Thanksgiving Turkey Trot	Memorial Field Track  6:30 a.m.~11:00 a.m.	SY 25/26 -C1(5)	\$0.00
2/13/2026 2/14/2026	Butler Wrestling Organization	Youth Wrestling League Match	BHS Gym  Friday 2/13/26 8:00 p.m.~10:00 p.m.  Saturday 2/14/26 7:00 a.m.~1:00 p.m.	SY 25/26 -B1(55)	Rental Fee Waived \$0.00  Custodial OT Charges May Apply
5/28/2026	BHS US History II Mrs. Neville- Greenwood	Annual Most Courageous Heroe Competition	BHS Auditorium  During School Hours	SY 25/26 -A1(8)	\$0.00
4/1/2026 4/13/2026 4/14/2026 4/15/2026 4/16/2026 4/17/2026 4/18/2026	Butler PTA	RBS Drama Club Rehearsals & Performances	BHS Auditorium  Rehearsals: 2:30 p.m.~6:00 p.m.  Performances: 6:00 p.m.~9:30	SY 25/26 -B1(62)	\$0.00



			p.m.		
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**RESOLUTION OPS 17-26: ELEMENTARY FACILITY USE REQUESTS**

**RESOLVED**, the Board of Education approves the following application(s) for **use of facilities** for the **2025-2026** school year:

<b>Date</b>	<b>Group</b>	<b>Event</b>	<b>Place</b>	<b>Classification/ App. #</b>	<b>Fee</b>
10/28/2025	Butler PTA	4th Grade Picnic Meeting	ADS Library 6:00 p.m.~8:30 p.m.	SY 25/26 -B1(51)	\$0.00
11/13/2025 11/20/2025 12/4/2025 12/18/2025	Butler PTA	BASE Program Lego Robotics	RBS Room #123 2:45 p.m.~4:00 p.m.	SY 25/26 -B1(52)	\$0.00
Rescheduled Date: Update 12/16/2025	Butler PTA	General PTA Meeting	RBS Multipurpose Room 6:00 p.m.~9:00 p.m.	SY 25/26- B1(53)	\$0.00
1/23/2026	Butler PTA	Winter Craft	RBS Multipurpose Room 1:30 p.m.~5:00 p.m.	SY 25/26 -B1(54)	\$0.00
9/15/2025 Through 6/19/2026	Butler Recreation	Various Recreation Activities	ADS Gym *Not Available on Tuesdays 6:30 p.m.~10:30 p.m.	SY 25/26- B1(56)	\$0.00
11/10/2025	BBYC	End of Year Cheer Celebration	ADS Gym 4:30 p.m.~8:30 p.m.	SY 25/26 -B1(57)	\$0.00
3/14/2026	Traditional Okinawan Karate	Karate Demonstration	RBS Multipurpose & Gym 9:00 a.m.~4:30 p.m.	SY 25/26 -E1(4)	Rental Fee \$450.00 (Paid 10/28/25) + Custodial OT
11/11/2025	Butler PTA	Fundraiser Pick	ADS Breezeway	SY 25/26	\$0.00



**Butler Board of Education, Butler NJ Regular Meeting Agenda November 20, 2025 - 19**

		Up	3:45 p.m.~6:00 p.m.	-B1(58)	
11/25/2025 Through 3/31/2026	Bulldog Travel Basketball	Basketball Training for 3rd Grade Team	ADS Gym  Tuesdays Only 6:30 p.m.~8:00 p.m.	SY 25/26 -B1(59)	\$0.00
Updated 12/5/2025 12/6/2025	Butler PTA	Cookies with Santa & Holiday Shop	ADS Gym, Art Room, Kindergarten & 1st Grade Classrooms  12/5/2025 4:00 p.m.~9:00 p.m.  12/6/2025 9:00 a.m~1:30 p.m.	SY 25/26 -B1(60)	\$0.00
12/9/2025 12/16/2025 12/19/2025 1/6/2026 1/9/2026 1/13/2026 1/20/2026 1/23/2026 1/27/2026 1/30/2026 2/3/2026 2/6/2026 2/10/2026 2/17/2026 2/20/2026 2/24/2026 2/27/2026 3/3/2026 3/6/2026 3/10/2026 3/13/2026 3/17/2026 3/24/2026 3/27/2026 3/31/2026 4/21/2026	Butler PTA	RBS Drama Club	Multipurpose Room  2:30 p.m.~5:00 p.m.  1/23/2026 -Library Room	SY 25/26 -B1(61)	\$0.00



12/8/2025	Butler PTA	BASE Program Craft Club	ADS Room #21 2:30 p.m.~4:00 p.m.	SY 25/26 -B1(63)	\$0.00
1/7/2026 1/8/2026 1/9/2026 1/14/2026 1/15/2026 1/28/2026 1/29/2026 1/30/2026	Butler PTA	BASE Program Chess, Robotics, & Pokemon	ADS STEAM Room 2:30 p.m.~4:00 p.m.	SY 25/26 -B1(64)	\$0.00

**RESOLUTION OPS 18-26: SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT**

**RESOLVED**, the Board of Education approves the following School Bus Emergency Evacuation Drill Reports for the 2025-2026 school year:

School	Location of Drill	Route #'s	Drill Supervisor
Richard Butler Middle School	Front of School	RBS Route #3	Mr. Tobin Mr. Calabro
Richard Butler Middle School	Front of School	RBS Route #4	Mr. Tobin Mr. Calabro

**UNFINISHED BUSINESS/FOLLOW UP PREVIOUS AGENDA:**

**NEW BUSINESS:**

**PUBLIC PARTICIPATION #2:**

**FOR THE GOOD OF THE ORDER:**

**ADJOURNMENT:**

**Motion by** \_\_\_\_\_, **seconded by** \_\_\_\_\_, that the Butler Board of Education adopt the following resolution:

**RESOLVED**, that the Board of Education approves the motion to close the meeting of the Butler Board of Education at \_\_\_\_\_ p.m.