



Board of Education Meeting Minutes
August 19, 2025
Administration Office

Members Present: Jennifer Rose Bass, Jacki Kelly, Brent Olson, Rick Bertrand, Ben Uhl, Jessica Felix, Fr. Randy Schon, Dan Kriener

Absent Members: Fr. Tim Friedrichsen, Fr. David Esquiliano, Joe Malsam, Rhonda Bridges, Fr. Brad Pelzel

1. Opening Prayer – Fr. Randy Schon
2. Approval of July 15th Board Meeting Minutes
 - Motion by: Jacki Kelly
 - Seconded by: Jennifer Rose Bass
 - All in Favor: Aye
3. Committee Reports
 - a. Academics – Joe Malsam
 - No meeting
 - b. Catholic Identity – Jacki Kelly
 - No Meeting
 - c. Enrollment and Marketing – Jennifer Rose Bass - see attached minutes
 - Annual report has been completed and handed out to members
 - Annual report is on our website
 - John will send email to all families with attachment
 - Business page is on the website
 - This will be updated every July for businesses or families that donated during the previous year
 - Donors will be listed by categories (auto, eye care, etc.)
 - Hoopla is scheduled for Aug 27th from 5-7
 - d. Finance –
 - No meeting in August
 - Tuition receivables report – not available
 - Parish Receivables – see attached
 - e. Leadership & Governance – Ben Uhl
 - No meeting
4. President's Report
 - a. Finance Team Update
 - Director of Finance Search
 - Two candidates were interviewed
 - Used search committee, internal and external groups to interview candidates
 - Blackbaud late fee waivers
 - One free waiver to be used per family
 - Need follow-up to determine how many late fee waivers the Finance Department will be allowed to use for the 2025/26 school year

- b. Advancement
 - 2025-2026 – see attached
 - ESA full paying families – school choice vs donor choice
 - Iowa families have not been responsive to reallocating savings from the ESA program to put towards other areas of need
 - Boji Bash, Gold Club Golf event
 - Attendance - over 70 people
 - Gold Club Golf Outing
 - The event was very successful
 - 3rd Legacy Event - Teacher Salary Endowment
 - Following will be honored
 - Brenden Burchard
 - Pat Sitzmann
 - Mary Kay Augustine
 - Fund-a-cause update
 - RJ Tide completed new parking lot concrete
 - Parking lot lines will be painted within a few days
 - Concrete wall quotes
 - Received quote from Don Sewalson
 - Will receive a quote from Nick Hogan
 - Walk of Faith new quotes were not available
- c. Enrollment updates
 - ESA numbers – 1684
 - Hold Number - 17
 - Concerned about 7 students
 - Other families are working on their tuition balances
- d. Staff updates
 - Fully staffed
- e. North lots
 - Tennis court project
 - Unable to pursue tennis court project due to cost
 - Did have a donor that would contribute to tennis court project, but the cost that the school would have to contribute was extremely high
 - Architect suggested creating a plan to present to city from a topography standpoint
 - Should lots be part of the master plan – Yes
 - If the tennis court project will not be implemented, should that area be included in this master plan?
 - Offer to purchase southeast corner lots
 - Motion by: Rick Bertrand
 - Seconded by: Jessica Felix
 - All in Favor: Aye
 - Abstained: Jennifer Rose Bass
- f. Strategic plan
 - John to present in September
 - Motion that Executive and Board members be Catholic
 - Motion by: Rick Bertrand
 - Discussion occurred
 - Vote tabled

g. Dates and events

- Bishop Keehner toured Bishop Heelan on August 12th
- Teachers report to work - August 18th
- Freshman first day of school - August 22nd
- First full day of school – August 25th
- Hall of Pride Event – Friday & Saturday, September 12-13 at Sioux City Country Club

h. Other business

- Board of Education previously tasked Jennifer Rose Bass to set up a tuition committee for Nebraska and South Dakota families
- Recommendations reviewed and discussed
- Vote tabled

- Motion to Adjourn: 6:40 pm
 - Motion by: Dan Kriener
 - Seconded by: Brent Olson
 - All in Favor: Aye

Next meeting Tuesday, September 16, 2025 at 5:00 p.m.