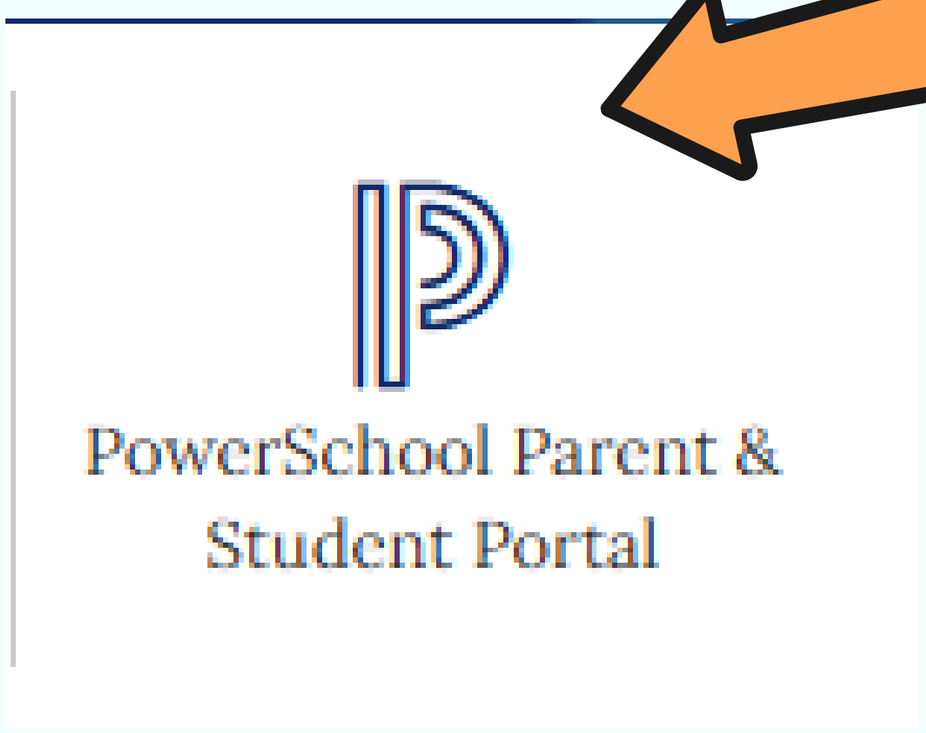
A.B.G.S. TECH CHECK

Accessing Report Cards Through the Parent Portal

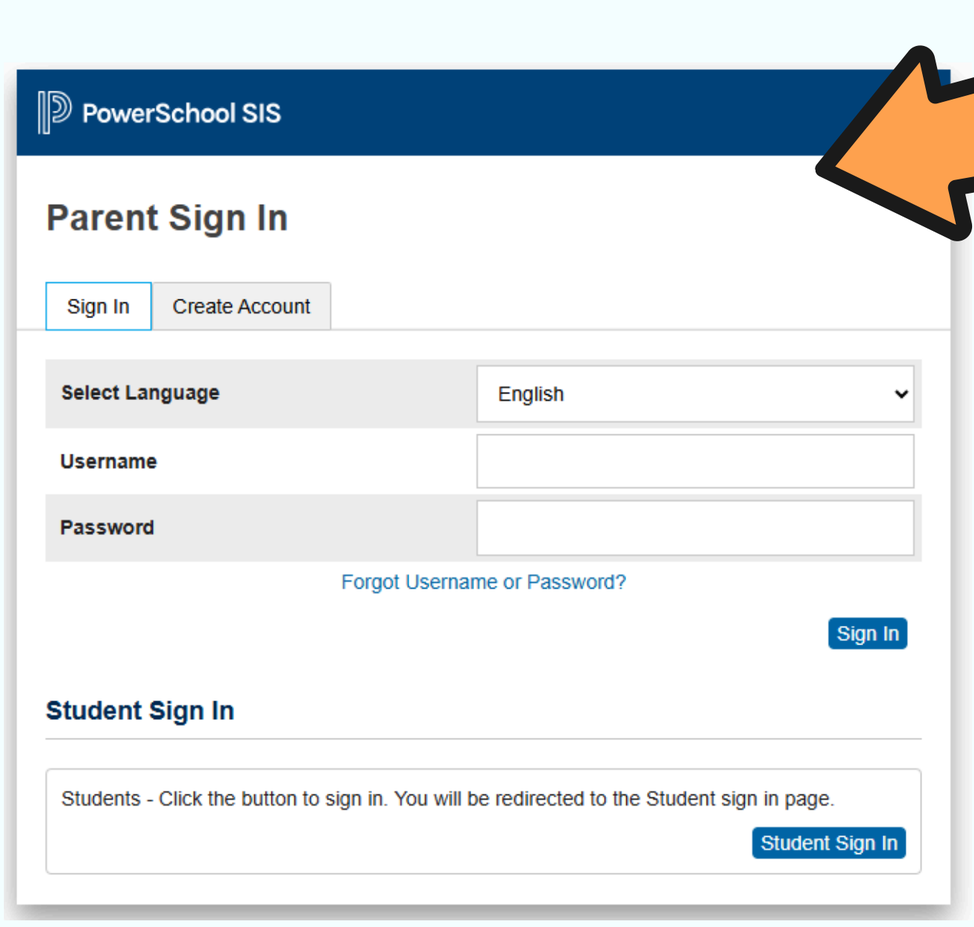
Note: Please note that access to all Parent Portal Features are best seen on the web-based version.

1



For Parents who already set up a Parent Portal Account, please ensure the parent goes to the Parent Portal Link on the HPS Main Page

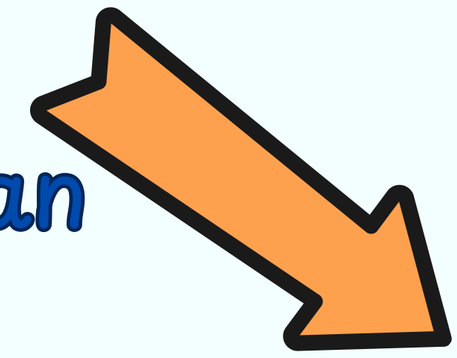
2

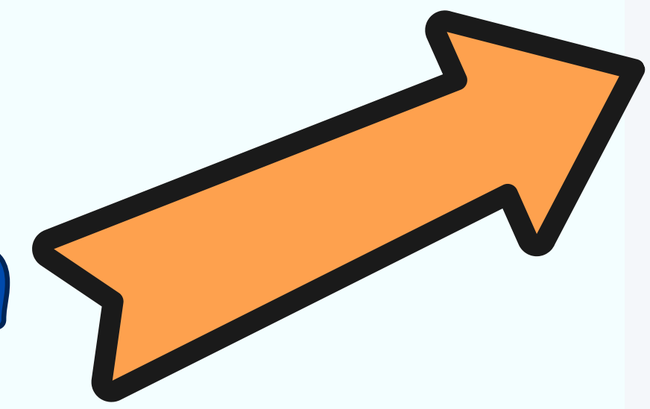


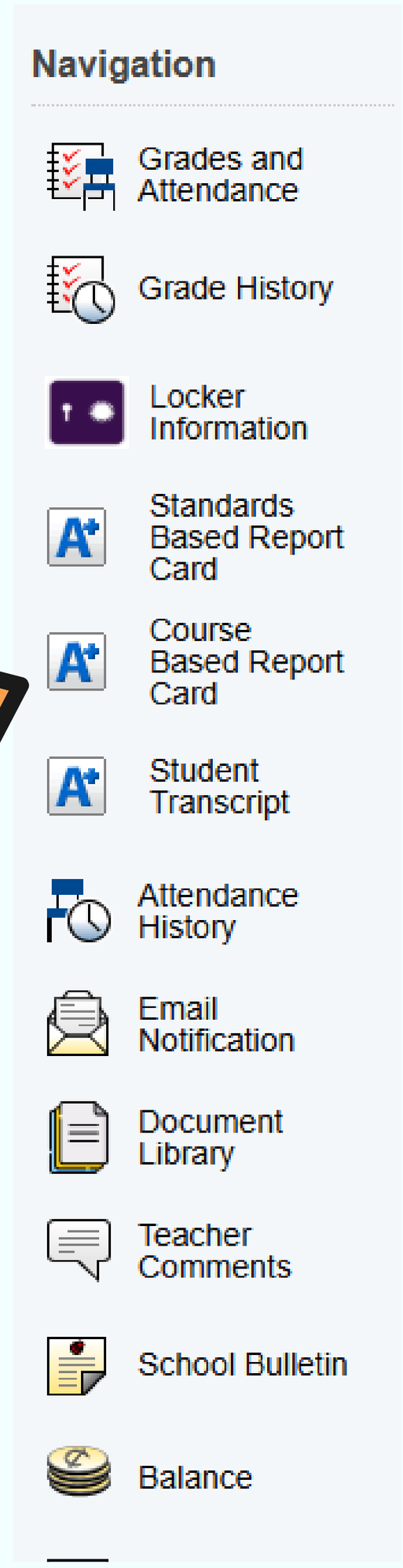
Have the parents use their username and password to access their account.

3

Once the Parent/Guardian is signed in, please help them navigate to the section pictured on the side.



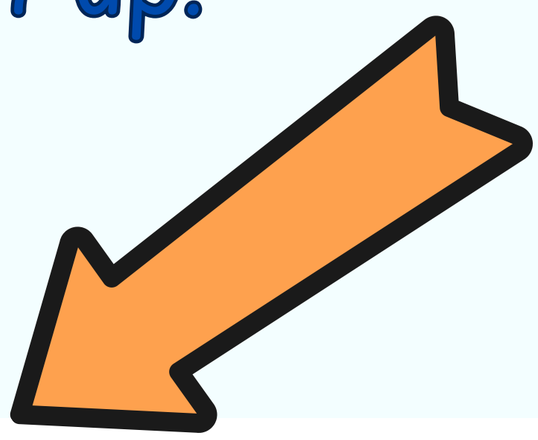


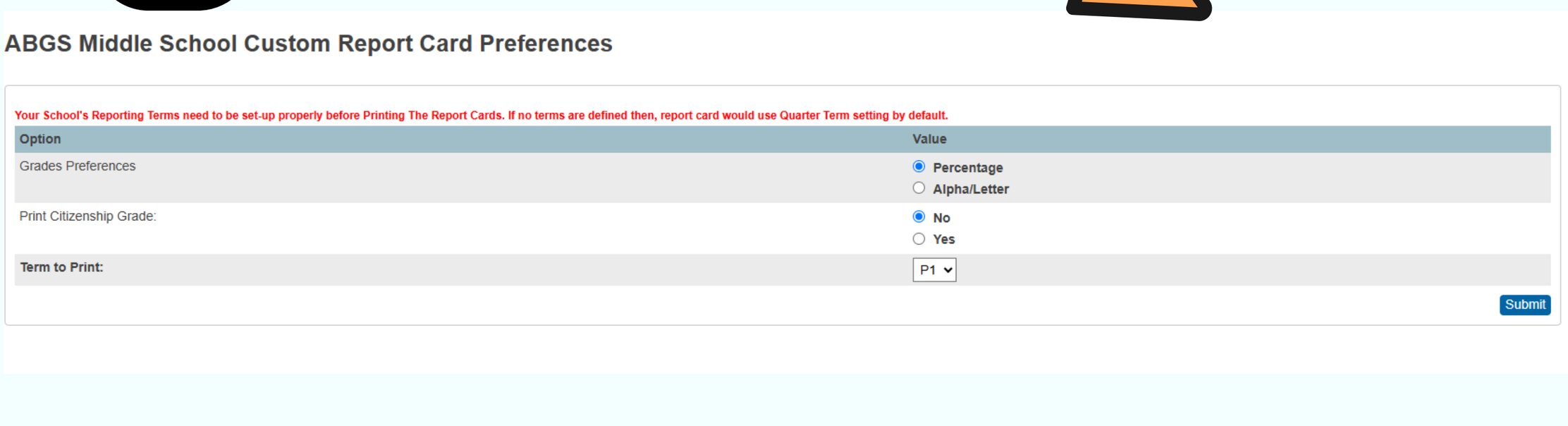


Parents will then need to select <u>Course Based Report Card</u>

4

After Selecting Course Based Report Card the screen pictured below will open up.





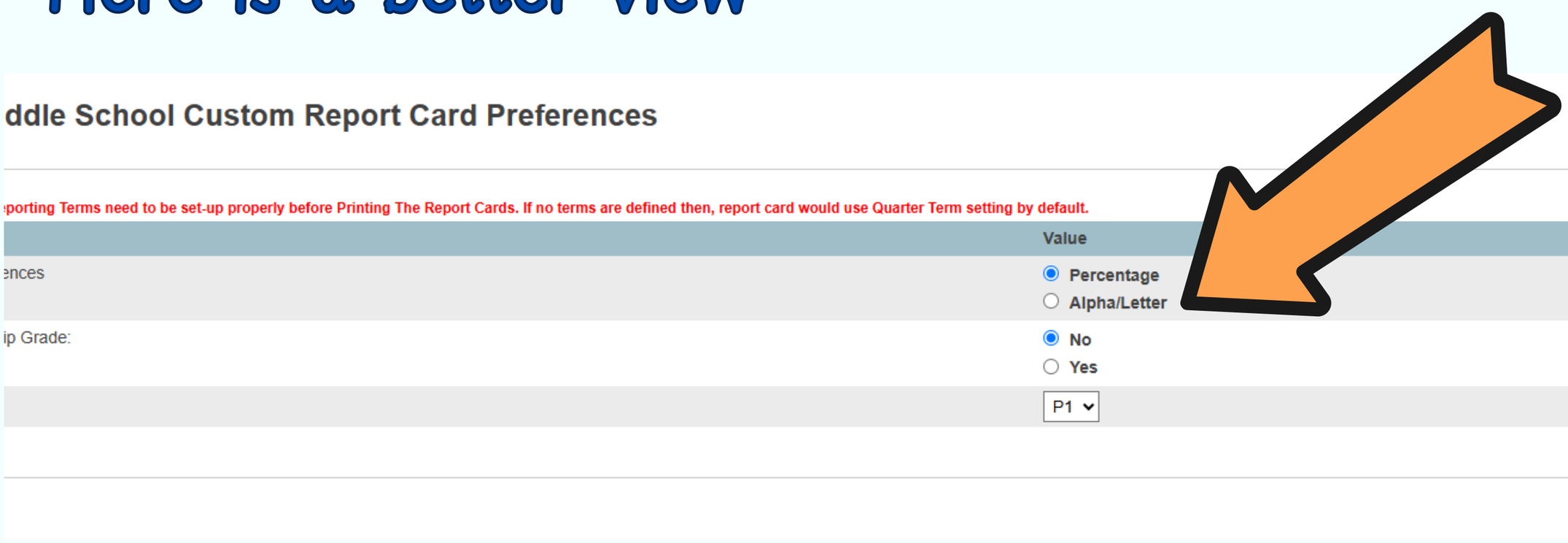
ABGS Middle School Custom Report Card Preferences

Your School's Reporting Terms need to be set-up properly before Printing The Report Cards. If no terms are defined then, report card would use Quarter Term setting by default.

Option	Value
Grades Preferences	(•) Percentage ( ) Alpha/Letter
Print Citizenship Grade:	(•) No ( ) Yes
Term to Print:	P1

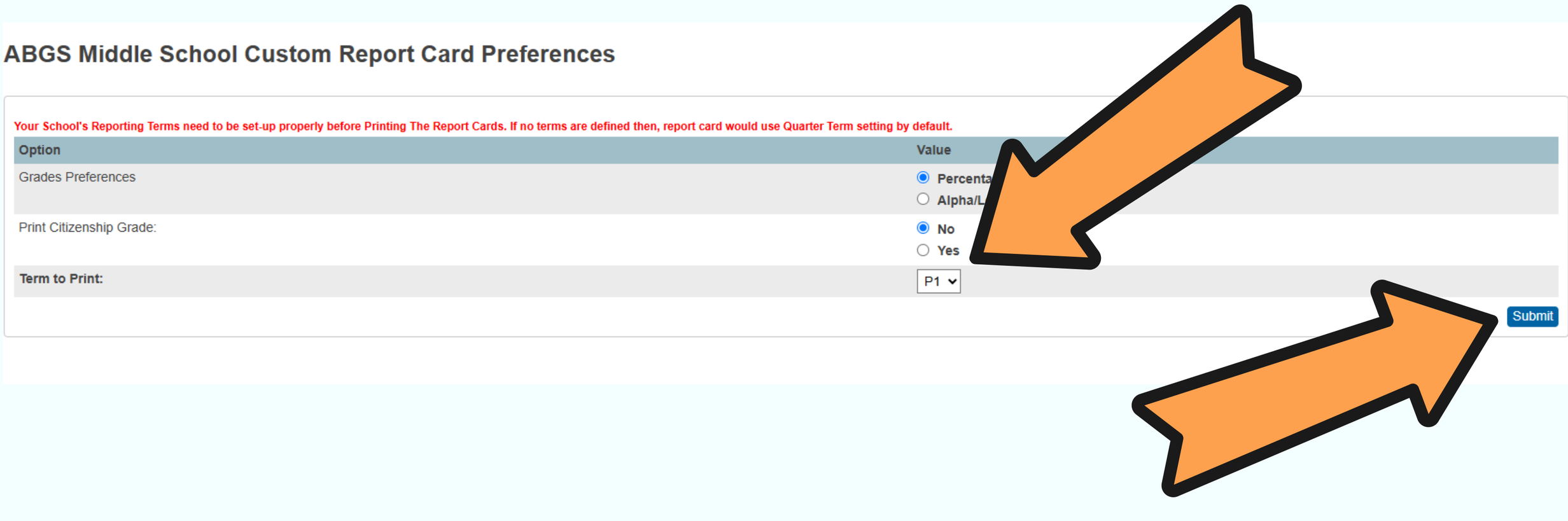
Submit

Here is a better view





Scroll to Term to Print and have parents Select Q3 and then select submit.



6

The Screen Below will open up. It may take a while to buffer.

Instructions

Selected page breaks and print options will be output when this page is printed. This instructional text will not be sent to the printer.

Note that due to browser differences, some browsers may fail to properly print this report. For a list of supported browsers, consult the Hardware and Software Requirements for PowerSchool 9.x, check with the School District.

Tips for printing:

- Turn on printing of backgrounds. Shading and colorations in this reports are all "backgrounds", and not printing backgrounds will generally lead to illegible printouts.
- Turn off printing of "header" information in your browser settings. If this is not off, each page printed will include (depending on browser) the URL of this page, a page number, and a time stamp. These are generally not desired for this report.
- It is advised that you use your browsers "Print Preview" feature to confirm that the output is correct prior to sending to the printer. You may adjust text size using the text font size controls of your browser. You may also control landscape/portrait printing via your browser settings. Doing so may fix cases where table cells end up spanning page breaks or where the report appears too small in the final output
- If this report contains a watermark, please verify your browser is set to print background images prior to printing the report

Dependencies:

- All grades and comments are pulled from Historical Grades as stored
- Grades are order by scheduling expression codes
- Homeroom is defined by scheduling expression "[01]homeroom"
- GPA is calculated with "Simple GPA" method
- Attendance Calculation:
  - Absent= Total of all attendance codes marked with a present status = "**Absent**"
  - Tardy= Total of all attendance codes marked with a present status = "**Present**" AND code category= "**Tardy**"

Also note that this report has been opened in a new window. Once done printing, close this window to return to your previous PowerSchool session.

7

Scroll Down and the Report Card for the student will generate. You will see teacher comments appear in a table below the term grades.

ABGS Middle School
70 Greenwich Street, Hempstead, NY, 11550
Phone: 516-434-4300

Report Card

[redacted] [redacted] HR: PORT B 2024-2025

Crse-Se1	Course Title	Teacher	P1	Q1	P2	Q2	P3	Q3	P4	Q4	Y1
EN0B08-804	LANG & LIT 103	[redacted]		[redacted]		[redacted]		[redacted]			
SS0B08-804	INDIVID. & SOCIETY 103										
SG014Y-804	LIFE SCIENCE: BIOLOGY										
MO0Y08-804	MUSIC ORCHESTRA										
PEFY78-804805	PHYS ED-F 7/8										
LF0Y0B-804	FRENCH B										
SG013L-804	LIV ENVR LB										
CTE001-804	CTE INTRO COMP SCIENCE										
HE0A08-804	HEALTH A/B										
M10C0Y-804	ALGEBRA 1 CORE R										

Error: Unknown
GPA P1: calculation method: simple

Attendance	1st	2nd	3rd	4th	Total
Absent					
Tardy					

Course	*Teacher*	*Comments*
LANG & LIT 103	[redacted]	
INDIVID. & SOCIETY 103		
MUSIC ORCHESTRA		
PHYS ED-F 7/8		
FRENCH B		
LIV ENVR LB		
HEALTH A/B		
ALGEBRA 1 CORE R		

If you have any questions or concerns please contact Ms. Lamothe at clamothe@hempsteadschools.org