**LCAP Advisory Committee Meeting**
**Wednesday, November 12, 2025 | 4:00 - 6:00 pm**
**BUSD District Office - 3150 Education Dr, Santa Rosa, CA 95407**

| Meeting Objectives | Meeting Norms |
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| • Share and discuss the LCAP & district budget<br>• Determine next steps and needs of the committee | • **Be respectful:** actively listen, respond with grace, and honor ideas<br>• **Be positive:** participate with trust, honesty, care, and humor<br>• **Be productive:** come prepared, collaborate, and use time efficiently |

| Resources |
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| • Local Control Accountability Plan<br>  ○ LCAP Summary<br>  ○ LCAP Executive Summary |

**Facilitator:** Michael Kellison **Timekeeper:** Alejandra Rivas **Notetaker:** Alejandra Rivas

| Time | Item | Framing/Guiding Questions/Notes |
|---|---|---|
| 4:00-4:10<br>10 min | Opening | • Welcome: please sign in<br>• Introductions<br>• Review purpose<br>  ○ *The purpose of the LCAP (Local Control and Accountability Plan) Advisory Committee is to provide community input, guidance, and feedback on the school district's LCAP, which outlines how the district will use funds to meet the needs of all students.*<br>• Review objectives<br>  ○ *The committee reviews goals, advises on actions and services, and monitors the LCAP's progress to ensure it aligns with both state and local priorities, especially for low-income students, English Learners, and foster youth.*<br>• Determine roles and needs (appoint or elect)<br>  ○ *Chairperson*<br>  ○ *Assistant Chairperson* |

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| 4:10-4:55<br>45 min | LCAP Review | • **LCFF & LCAP**<br>a. LCFF- *The Local Control Funding Formula (LCFF) is California's system for funding public schools, giving districts more flexibility to decide how to use funds while providing extra resources to support English learners, low-income students, and foster youth.*<br>b. LCAP- *The Local Control and Accountability Plan (LCAP) is a three-year plan that outlines a school district's goals, actions, and spending priorities to improve student outcomes and meet state and local objectives.*<br>c. 8 State Priorities:<br><br>*The **LCAP (Local Control and Accountability Plan)** must address **eight state priorities** established under California's Local Control Funding Formula (LCFF). These priorities guide district goals and spending decisions:*<br><br>1. ***Basic Services** – Ensuring students have qualified teachers, safe facilities, and up-to-date instructional materials.*<br>2. ***Implementation of State Standards** – Supporting effective teaching and learning aligned to California's academic standards.*<br>3. ***Parent and Family Engagement** – Involving parents and families in decision-making and supporting student success.*<br>4. ***Student Achievement** – Measuring performance through state assessments, college and career readiness, and other outcomes.*<br>5. ***Student Engagement** – Monitoring attendance, chronic absenteeism, dropout rates, and graduation rates.*<br>6. ***School Climate** – Assessing factors like suspension and expulsion rates, and student/staff perceptions of safety and connectedness.*<br>7. ***Access to a Broad Course of Study** – Ensuring all students have access to subjects required for a well-rounded education.*<br>8. ***Other Pupil Outcomes** – Measuring additional indicators of student success beyond test scores (e.g., physical education, arts, or local measures).* |

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| | | • BUSD LCAP Review<br>a. LCAP- 2025-26 Local Control and Accountability Plan (LCAP)<br>b. Goals, Actions, Services<br>c. LCAP comments and questions |
| 4:55-5:00<br>5 min | Break | • *To allow time for transition between presentations* |
| 5:00-5:45<br>45 min | Budget Review | • Revised Adopted Budget 25-26<br>a. Share the district budget context and development<br>b. Budget comments and questions |
| 5:45-6:00<br>15 min | Closing Moves | • Next Steps<br>○ 25/26 LCAP Meeting Dates<br>■ January 14, 2026<br>■ March 4, 2026<br>■ May 6, 2025<br>○ Conduct parent, staff and student surveys<br>○ Work on Mid-Year Update<br>• Process Check<br>○ What do you want to review at the next meeting?<br>• Gratitude and Appreciations |