

# **PITMAN SCHOOL DISTRICT**

## Board of Education Meeting

November 19, 2025

### AGENDA

Open Public Meeting

Notice of Meeting per Sunshine Law Requirements

Pledge of Allegiance

Roll Call

Public Comment

Correspondence

Approval of Minutes

October 15, 2025

President's Report

Presentations

- Staff Spotlight - Pitman Elementary School Staff
  - ❖ Janine Morrison
  
- Student Spotlight - Pitman Elementary School - Board of Education Panther Award
  - ❖ Colton Carey - Grade 2
  - ❖ Cody MacGuigan - Grade 3
  - ❖ Thomas Shown - Grade 4
  - ❖ Emma Glass and Nicolena Gray - Grade 5
  - ❖ Lucy Vanderslice - Grade 6

Superintendent's Report

- Security Drills
- Open House at Jr./Sr. High School
- Recent student achievements

Student Representatives' Report

**FINANCE & FACILITIES COMMITTEE – Grossman, Higbee-Ionno, Miller**

1. Recommend motion to approve all bills which are properly approved and certified to be paid.
2. Recommend motion to accept the award for the BCCP (Building Capacity for Career Pathways) in the amount of \$168,750.00.

Note: The grant will run from February 1, 2025 through January 31, 2026 and this represents year 4 out of 4. The board previously approved this motion in November 2024; however, the NJDOE had not approved the application at that time. Therefore, another approval is required.

3. Recommend motion to approve the Panther Club calendars for the months of January through June 2026.
4. Recommend motion to approve the 2025/2026 Comprehensive Maintenance Plan and the 2025/2026 Form M-1, as submitted.

**CURRICULUM & INSTRUCTION COMMITTEE – Bolton, Pote, Miller**

1. Student Statistics - October 2025

Date	Memorial	PES	Jr./Sr. HS	Out of District	Alternative	Total
10/31/25	274	392	467	26	0	1159
9/30/25	274	394	469	26	0	1163
10/31/24	270	431	471	26	0	1198

## Suspensions/Reasons:

Inappropriate Behavior: 1

## HIB:

Reported: 0      Confirmed: 0

2. Recommend motion to approve additions to the Substitute List for the 2025/2026 school year.
3. Recommend motion to approve the travel and related expenses particular to attendance of staff and board members on the attached list of approved school business leaves (Conference/Workshop/Meeting/Staff Training) are justified and therefore reimbursable.
4. Recommend motion to approve all field trips as submitted.
5. Recommend approval of the Use of Facilities as attached.
6. Recommend Board approval for authorization to the Superintendent to offer contracts to staff as needed in consultation with the Board President beginning November 20, 2025 through December 31, 2026 before the regularly scheduled Board Meetings.
7. Recommend motion to approve the submission of the Title I Comparability Report for the 2025/2026 school year.
8. Recommend motion to approve the submission of the 2025/2026 Pre-Kindergarten Projected Enrollment to the New Jersey Department of Education.

9. Recommend the Board acknowledge receipt of the New Jersey Quality Single Continuum (NJQSAC) placement results for the Pitman School District, as issued by the Gloucester County Office of Education. The district received the following placement scores:

Instruction and Program 79%	Fiscal Management 90%
Governance 76%	Operations 81%
Personnel 88%	

10. Recommend motion to approve the District Improvement Plan (DIP) required under NJQSAC for the areas of Instruction & Program and Governance, and authorize the Administration to submit the approved DIP to the Gloucester County Office of Education and implement all corrective actions as outlined.
11. Recommend motion to retroactively approve the following leave(s) of absence:

Employee	Location	Type of Leave	FMLA/FLA
14085302	Memorial	FMLA	10/14/25-10/30/25
75439406	District	FMLA/FLA	FMLA/FLA: 11/3/25-1/23/26

12. Recommend motion to approve the following revised leave(s) of absence:

Employee	Location	Type of Leave	FMLA/FLA
60126729	PES	Maternity/Child Rearing	FMLA/FLA: 11/3/25-3/6/26 Revised: 10/27/25-3/6/26

13. Recommend motion to approve the following teacher as mentor for first year teacher for the 2025/2026 school year with the approved rate:

<u>Mentoree</u>	<u>Mentor</u>	<u>Stipend</u>
Hannah DiBella (CE)	Laurie Boyle	\$1,000.00 (prorated)

Background: Ms. DiBella is a replacement teacher and; therefore, will be responsible for the prorated mentoring fee.

14. Recommend motion to retroactively approve Richard Hurst as custodian for the Pitman School District, effective October 27, 2025 through June 30, 2026, at a prorated annual salary of \$39,190.00, Step O of the custodian salary guide.

15. Recommend motion to approve Colleen O'Neill Green as a part-time special education instructional aide at Pitman Elementary School, effective November 24, 2025 through June 30, 2026, 29.5 hours per week, at an hourly rate of \$18.58, Step B/Degree (pending receipt of proper paperwork).

Background: Replacing Kimberly Soltys (now a full-time preschool aide).

16. Recommend motion to ratify the transfer of Nicole Beach from preschool teacher at Memorial School to special education teacher at Pitman Elementary School effective November 10, 2025.

Background: Replacing Kandice Hanrahan

17. Recommend motion to ratify the transfer of Kandice Hanrahan from special education teacher at Pitman Elementary School to preschool disabled teacher at Memorial School effective November 10, 2025.

Background: Replacing Nicole Beach

18. Recommend motion to retroactively approve the resignation of Shannon Monteith, full-time preschool aide at Memorial School, effective November 5, 2025.
19. Recommend motion to approve Michael Finley as the Work Based Learning Coordinator for the 2025/2026 school year, stipend in the amount of \$3,800.00 (funded through the BCCP grant).
20. Recommend motion to approve the following revised Extra Service Contracts for the 2025/2026 school year. Stipend in accord with the agreement with the Pitman Education Association.

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Michael Finley	Freshman Class Advisor	\$1,067.00
Shelly Nichols	Freshman Class Advisor	\$1,067.00
Amanda Esposito	Sophomore Class Advisor	\$1,374.00
Jeffrey Smith	Sophomore Class Advisor	\$1,374.00
Melissa Bianchini	Junior Class Advisor	\$2,724.00
Jeffrey McAfee	Junior Class Advisor	\$2,724.00
Susann Driscoll	Senior Class Advisor	\$2,693.00
Matthew Newcomb	Senior Class Advisor	\$2,693.00

Background: Previously approved on July 23, 2025 at a shared stipend (0.50) for each advisor.

21. Recommend motion to approve the following volunteers/advisors/supervisors for the 2025/2026 school year:

<u>Name</u>	<u>Club/Position</u>
Michael Graham*	Wrestling/Volunteer
Lewis Fowler*	Wrestling/Volunteer
Zane Coles*	Wrestling/Volunteer (pending receipt of proper paperwork)
Olivia Tuzi	Swimming/Volunteer
Jason Shivers	Basketball/Volunteer
Matthew Pensebene	Basketball/Para-Volunteer (pending receipt of proper paperwork)
Michael Redrow	Back-up Announcer (pending receipt of proper paperwork)

*\*not a district employee*

22. Recommend motion to approve the following Panther Club personnel for the 2025/2026 school year. (Account #62-105-100-101/106):

<u>Name</u>	<u>Position</u>	<u>Rate</u>
Noemie Hernandez Reyna	Substitute Site Leader	\$16.25/hr.
Grace Woelpper	Counselor	\$15.49/hr.
Nathan Bollinger (pending receipt of proper paperwork)	Counselor	\$15.49/hr.

23. Recommend motion to approve a new Yearbook Club at Pitman Elementary School; it will feature all students in grades two through sixth. The club will be led by fifth and sixth grade students, advisor Kimberly Gavin.
24. Recommend motion to approve a new yearbook vendor, Tree Ring, for the 2025/2026 school year.
25. Recommend motion to approve the presentations, Let's Play with Words, author Nancy Viau, (five interactive story time sessions) for kindergarten and first grade students at Memorial School on Thursday, March 5, 2025 and Friday, March 6, 2025 at a cost of \$2,250.00 (funded through HSA).

26. Recommend motion to approve TCC Scheduling System, Go Bound, for the 2026/2027 school year.

**Background:** Each Tri County Conference school will be transitioning to the Go Bound platform for managing athletics and activities. It centralizes various functions like scheduling, registration, ticketing, and communication into a single system. The platform aims to automate processes, streamline management, and provide a central hub for fans to find information like schedules and scores.

27. Recommend motion to approve the following Rowan University early childhood clinical practice placement during the 2025/2026 and 2026/2027 school years:

Name	Cooperating Teacher	Dates	Location
Bailey Swietanski	Michelle Kelly	<i>Spring 2026:</i> 1/21/26-4/30/26 2 full days, Wednesday/Friday <b>or</b> Thursday/Friday <i>Fall 2026:</i> 9/1/26-12/17/26 5 days per week	Memorial

**COMMUNICATION & POLICY COMMITTEE - Higbee-Ionno, Farrell, Pappalardo**

1. Recommend motion to approve the second reading of the policy below:

<b>POLICY (Second Reading)</b>	
Policy 9191	Booster Clubs (Revised)

Public Comment

Old Business

New Business

Adjournment

The next Board of Education Special Meeting is scheduled for Wednesday, December 17, 2025 in the Pitman Jr./Sr. High School Media Center.

*The Pitman Board of Education reserves the right to add and/or delete motions or make changes to motions in this agenda up to the time of the meeting and during the actual meeting.*