

Givens Elementary School School Site Council - (SSC)

October 28, 2025-2:45 p.m.

Minutes #2



I. Call to Order:

a. Roll-Call (sign-in sheet)

Kris Unger called the meeting to order @ 2:52 p.m.

The sign-in sheet was circulated and signed. The following members and guests attended:

Kris Unger, Luisa Alvarez, Chris Winzer, Rachel Harris, Jessica Deal, Jennifer Ferreria, Christie Hill, Rich Ruiz, Donna Carvajal

b. Establish Quorum:

The meeting had a quorum.

II. Public Comment Ed Code 35147(b)(1)

III. Review & Approval of last minutes:

a. Approval of Minutes from September 25, 2025

Motion by: Kris Unger Seconded by: Rich Ruiz All in favor. Motion passed.

b. Election of Parent Representative Member (Action Item): Ed Code 52852, 64001(g) The committee has one vacancy due to one of our members resigning.

A motion was made to elect Donna Carvajal as our SSC parent representative replacement.

Motion by: Christie Hill Seconded by: Jessica Deal All in favor. Motion passed.

IV. Election of Officers:

a. Parent Advisory Committee- Local Control Accountability Plan Representative (PAC-LCAP)

A motion was made to designate Donna Carvajal as our LCAP/PAC representative.

Motion by: L. Alvarez Seconded by: Rich Ruiz All in favor. Motion passed.

b. Local Control Accountability Plan Forum Representative (LCAP)

A motion was made to designate Rachel Harris as our LCAP forum representative.

Motion by: Jessica Deal Seconded by: Chris Winzer All in favor. Motion passed.

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EQUAL OPPORTUNITY EMPLOYER/AFFIRMATIVE ACTION EMPLOYER/DRUG-FREE WORKPLACE EMPLOYEE

V. **SSC Bylaws:**

a. **Review Article III, section 2, Term of Office on page 3 of the Bylaws.**

- **Vote on a 1-year or 2-year term. (Action Item)**

- *There was a discussion on whether to keep the 2-year term or change to a 1-year term.*
- *A motion was made to keep the 2-yr term limit in our bylaws as is.*

Motion by: Christie Hill Seconded by: Rachel Harris All in favor. Motion passed.

VI. **Principal's Reports**

a. **Local Control Accountability Plan (LCAP) Forum update: Rachel Harris, Luis Salcedo**

MCSD's first LCAP Community Forum at Gracey School. Rachel Harris, along with Mr. Salcedo, attended the forum on 10/21/2025. She shared hearing about several of the district's educational programs and funding sources, including the Local Control Funding Formula/Accountability Plan (LCFF/LCAP), California Community Schools Partnership Program (CCSPP), Expanded Learning Opportunities Program (ELO-P), Learning Recovery Emergency Block Grant (LREBG), and Proposition 28: Arts & Music Education.

The forum also provided a space for participants to share questions, comments, and ideas to help guide MCSD's ongoing efforts to serve students and families.

b. **California Community Schools Partnership Program (CCSPP) (if applicable)**

Jennifer Ferreria explained that the CCSPP & the Center for Model Schools are standing agenda items and that she will update us as she receives new information.

c. **Center for Model Schools: 5Essentials Framework (if applicable)**

Jennifer Ferreria spoke about what this program funds at our schools. Like field trips, assemblies, and the ELO-P MARS after-school program. The district is looking to hire people for the ELO-P program.

Last year, it funded our yearbook club.

It covers the supplies for "Coffee with the Superintendent."

This funding will cover 5.5 hours of training for noon supervisors on handling behaviors out on the playground. Also, it will provide a school counselor for each of our 4 middle schools.

School sites are to report every year to CCSPP on how we are informing parents and the community about how funding is being used.

This is a 5-year grant.

III. Emergency Operations Plan: (Action Item)

a. Review the Givens Comprehensive Safety Plan

Jennifer Ferreria shared the Emergency Operations Plan by showing a copy and reviewing all the contents that are included. She went over the contents for our school. Items included in our safety plan are a copy of the school evacuation map, dates of safety drills, the behavior response matrix, management team, and includes our current SSC members.

Motion by: Chris Winzer Seconded by: Donna Carvajal All in favor. Motion passed.

IV. Other:

V. Adjournment:

The next meeting is scheduled for November 18, 2025.