Hillsdale Community Schools
Board of Education

REGULAR BOARD OF EDUCATION MEETING
October 20, 2025

I. Call to Order
President Hoffman called the meeting to order at 6:00 p.m. which was held in the Hillsdale High School library.

II. Pledge of Allegiance

III. Recognition of Guests - Christine Kratzer from Willis & Jurasek, PC presented the audit report

Members Present
Kathy Petersen
Jeff Kunkel
Rebecca Portteus
Matt Gordon
Nicole Hoffman
Dan LaRue
Chris Sumnar

Members Absent

Administration Present
Ted Davis, Superintendent
Becky LaFollette, Gier Principal
Jeremy LaFollette, Maintenance Director
Katie Stebelton, DMS Principal
Sid Halley, Transportation Supervisor
Jodie Clark, HHS Principal

Guests

Jean Michael	Jonathan Jackson	Connie Kuenzer
Alyssa Smith	Melissa Wells	Victor Wells
Chrstine Kratzer		

IV. Consent Agenda
A. Approval of Minutes - September 15, 2025 – regular board meeting
September 29, 2025 - board work session
B. Finance
B1. Treasurer's Receipts
Treasurer's receipts for September 2025 are as follows:

General Fund	$ 548,395.53
Building & Site	$ 126,379.95
Food Service	$ 93,986.79
Activity	$ 10,654.28

B2. Bills Payable

Expenditures for September 2025 are as follows:

General Fund	$1,715,144.10
Building & Site	$ 7,612.05
Food Service	$ 83,444.42
Activity	$ 10,931.81

Moved by Petersen supported by Portteus to approve the consent agenda as presented

7 Ayes 0 Nays Motion passed

V. Communications

A. Written - NA

B. Public - NA

VI. Information & Proposals from Board, Superintendent & Staff

A. Committee Reports

Policy

Bldg. & Site

B. Superintendent's Report

- Quinn Cornell - Gier EA - resignation 8/1
- Donna Brown - Gier EA - resignation 9/29
- Susan Kirner - Gier EA - retirement 12/19
- Emma Hawkins - Gier EA - resignation 10/10
- football press box update
- staff meetings on consolidation
- Thrun policy implementation
- transition plan for schools
- dual position employees
- field striping robot
- curriculum and accountability (grants and title director information)
- EA - better training - planned for PD half day

VII. Old/New Business

A. Personnel

1. Chloe Hawkins - Gier EA

Moved by Petersen supported by Sumnar to hire Chloe Hawkins as an educational assistant.

7 Ayes 0 Nays Motion passed

2. Nancy Dilyard - Transportation EA

Moved by Kunkel supported by Portteus to hire Nancy Dilyard as a transportation aide.

7 Ayes 0 Nays Motion passed

3. Kelly Castle - BECC EA

Moved by Sumnar supported by Portteus to hire Kelly Castle as an educational assistant.

7 Ayes 0 Nays Motion passed

4. Eva Edinger - GSRP Child Care Aide
   Moved by Petersen supported by Kunkel to hire Eva Edinger as a GSRP child care aide.
   7 Ayes 0 Nays Motion passed

5. Ruth Baldwin - 3.5 hr. Bailey Custodian
   Moved by Kunkel supported by Sumnar to hire Ruth Baldwin as a 3.50 hour custodian.
   7 Ayes 0 Nays Motion passed

6. Chad Buell - Bus Driver
   Moved by LaRue supported by Portteus to hire Chad Buell as a bus driver.
   7 Ayes 0 Nays Motion passed

B. Board Affairs

1. Neola Board Service Repeal except 5207 anti-bullying
   Moved by Sumnar supported by Kunkel to repeal Neloa Board Service except 5207 anti-bullying.
   7 Ayes 0 Nays Motion passed

2. Thrun Board Policy Service
   Moved by Petersen supported by Sumnar to adopt Thrun for Board Policy Services except 5207 anti-bullying.
   7 Ayes 0 Nays Motion passed

3. Annual Summer Tax Resolution
   Moved by Sumnar supported by LaRue to adopt the summer tax resolution as presented.
   7 Ayes 0 Nays Motion passed

4. Randall & Nancy Guise Foundation Donation
   Moved by Sumnar supported by LaRue to accept $4,000.00 from the Randall & Nancy Guise Foundation to improve the lives of students.
   7 Ayes 0 Nays Motion passed

VIII. Addenda

A. Public Comment – NA
B. Board Member Comment - NA
C. Closed Session to Examine Attorney - Client Privilege Material
Moved by Petersen supported by Sumnar to move into closed session pursuant to Section (1)(h) of the Open Meetings Act to discuss the legal advice from our attorney
Ayes: NH, KP, DLR, RB, JK,CS,MG - Motion passed

Moved by Sumnar supported by Petersent to end closed session 7:20 pm
7 Ayes 0 Nays Motion passed

IX. Adjournment

President Hoffman adjourned the meeting at 7:22 p.m.

Rebecca Portteus, Secretary
Hillsdale Board of Education
JMM 10/27/2025

Rebecca Portteus