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*Commitment, Excellence, Community*

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**PLEASANT HILL SCHOOL DISTRICT NO. 1**  
**SCHOOL BOARD MEETING MINUTES**  
**Monday, October 20, 2025; 7:00 p.m.; Pleasant Hill Community Center**

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**1. CALL TO ORDER**

Board Chair Drew Gottfried called the October 20, 2025 board meeting to order at 7:00 p.m. with the Pledge of Allegiance. Board members present were Vice Chair Rusty Rexius, Stephen Hammond and Jennifer Woodland. Others present were Superintendent Jim Crist, Business Manager Sheri Longobardo, Special Education Director Whitney Connolly, Elementary School Principal Brenna Fairchild, Middle/High School Principal Chris Reiersgaard, Middle School Assistant Principal Caleb Salmond and Board Secretary Kimberly Silbernagel

Jennifer Woodland read the mission statement.

**2. CHANGES OR ADDITIONS TO THE AGENDA**

Addition of a high school leadership student presentation.

ASB Vice President, Caitlyn Olinger shared an update with the board. Homecoming week was the previous week. Activities included dress up days, pep assembly, float parade and homecoming court during halftime of the football game and the homecoming dance, which 270 students attended. Planning has now shifted to planning the winter formal. Goals for the leadership class this year include looking at retention of athletes continuing on with their sports after middle school and making a space for students that have a free period during the school day to encourage them to stay on campus.

**3. PUBLIC FORUM**

- Kay Lynn Thomas addressed the board concerning Oregon Department of Education trends.
- Deanna Helvie addressed the board regarding staff member conduct.
- Dustin Helvie addressed the board regarding staff member conduct.

**4. ACTION ITEMS**

4.1 Approve October 6, 2025 Board Meeting Minutes (Exhibit 2526.53)

*Rusty Rexius moved to approve 4.1 October 6, 2025 Board Meeting Minutes. Jennifer Woodland second the motion. The motion passed 4-0.*

*Gottfried – Yes      Woodland – Yes      Rexius – Yes      Hammond – Yes*

4.2 Accept 1<sup>st</sup> Quarter Enrollment Report (Exhibit 2526.54)

***Jennifer Woodland moved to approve 4.2 1<sup>st</sup> Quarter Enrollment Report. Stephen Hammond seconded the motion. The motion passed 4-0.***

***Gottfried – Yes      Woodland – Yes      Rexius – Yes      Hammond – Yes***

4.3 Approve First Read Policy JOA – Directory Information\*\*, Required (Resolution 2526.55)

Superintendent Crist reviewed the policy changes. The changes were discussed at the October 6, 2025 board meeting.

***Stephen Hammond moved to approve 4.3 First Read Policy JOA. Jennifer Woodland seconded the motion. The motion passed 4-0.***

***Gottfried – Yes      Woodland – Yes      Rexius – Yes      Hammond – Yes***

4.4 Approve First Read Policy LBEA – Denial for Virtual Public Charter School Student Enrollment\*\*, Conditionally Required (Resolution 2526.56)

Superintendent Crist reviewed the policy changes. The changes were discussed at the October 6, 2025 board meeting.

***Jennifer Woodland moved to approve 4.4 First Read Policy LBEA. Rusty Rexius seconded the motion. The motion passed 4-0.***

***Gottfried – Yes      Woodland – Yes      Rexius – Yes      Hammond – Yes***

4.5 Approve First Read Policy DBEA – Budget Committee, Version 2 (Resolution 2526.57)

Superintendent Crist reviewed the policy changes. The changes were discussed at the October 6, 2025 board meeting.

***Stephen Hammond moved to approve 4.5 First Read Policy DBEA. Jennifer Woodland seconded the motion. The motion passed 4-0.***

***Gottfried – Yes      Woodland – Yes      Rexius – Yes      Hammond – Yes***

4.6 Approve First Read Policy IKF – Graduation Requirements\*\* (Resolution 2526.58)

Superintendent Crist reviewed the policy changes. The changes were discussed at the October 6, 2025 board meeting.

***Rusty Rexius moved to approve 4.6 First Read Policy IKF. Stephen Hammond seconded the motion. The motion passed 4-0.***

***Gottfried – Yes      Woodland – Yes      Rexius – Yes      Hammond – Yes***

4.7 Accept Lane ESD Transit Dollar Request FY 2026-27 (Exhibit 2526.59)  
Superintendent Crist reviewed the Lane ESD Transit Dollar Request.

***Stephen Hammond moved to approve 4.7 Lane ESD Transit Dollar Request FY 2026-27. Jennifer Woodland seconded the motion. The motion passed 4-0.***

***Gottfried – Yes      Woodland – Yes      Rexius – Yes      Hammond – Yes***

## **5. REPORTS AND INFORMATION**

### **5.1 Elementary School Report (Exhibit 2526.60)**

Principal Brenna Fairchild shared her report with the board. The average daily attendance year to date is 95.66%. Ms. Fairchild shared about the STAR Testing Data and that Lalilo and Freckle are rolling out in classrooms. Professional development sessions with Renaissance are planned to learn about the reports that are available and how to share data with families. The PTO hosted the jogathon on September 26. \$40,819 were raised far surpassing the goal of \$32,000.

### **5.2 Middle School Report (Exhibit 2526.61)**

Assistant Principal Caleb Salmond presented his report to the board. The average daily attendance for October was 93.94%. The Mirrors & Windows adopted curriculum is being implemented by the English Language Arts teachers. Sixth grade teacher, Deedra Huff will serve as a Studio Teacher in partnership with Lane ESD, Lane STEM and the Teachers Development Group. This is funded through Lane STEM. Mr. Salmond gave an update on the number of students with failing grades for each grade level. There are 77 middle school students participating in fall sports. Student led conferences will be taking place at the end of the month.

### **5.3 High School Report (Exhibit 2526.62)**

Principal Chris Reiersgaard provided his report to the board. The average daily attendance for October was 94.07%. All 9<sup>th</sup> and 10<sup>th</sup> grade students have taken the STAR assessment. This is the first time the high school has used a 3<sup>rd</sup> party testing program. The middle and high school are revamping the student of the month award to align with the Learner Profile the district implemented last year. Mr. Reiersgaard gave an update on the number of students with failing grades and off-track students per grade level. Mr. Reiersgaard shared how many students are participating in fall sports. A few of the sports teams are in the pursuit for a playoff spot.

### **5.4 1<sup>st</sup> Quarter Financial Report (Exhibit 2526.63)**

Business Manager Sheri Longobardo reviewed the financial report for 1<sup>st</sup> Quarter, ending September 30, 2025. The quarterly reports included a general fund summary, cash and investment report and the reserve and special revenue funds. The 2024-25 financial audit will take place November 17 and 18.

### **5.5 Superintendent**

#### **5.501 Accountability Changes and OSAS Reporting (Exhibit 2526.64)**

Superintendent Crist shared information about the updates the Oregon Department of Education (ODE) has implemented to the state accountability system for 2024-25. This included the key changes and the impact for districts and schools. Mr. Crist also reviewed the district's three-year academic trend data from ODE reports, disaggregated by school. The elementary had gains in literacy, math and science, particularly in grades 4 and 5. There is concern for volatility and low proficiency in English Language Arts (ELA) and math at both the middle and high school levels.

There were gains in science in grades 5 and 8 but grade 11 stayed flat. Oregon Statewide Assessment System (OSAS) data should become available in November.

~~5.502 OSAS Reporting (Exhibit 2526.64)~~

**6. SUPERINTENDENT AND BOARD DISCUSSION/COMMUNICATION**

6.1 Board Event Calendar

- The middle/high school library naming ceremony will be held Friday, November 7 at 5:30 p.m.
- Stephen Hammond shared about attending the OSBA Fall Roadshow.


**7. OTHER BUSINESS**

There was no other business.

**8. NEXT MEETING**

- Board Meeting – November 17, 2025; 7:00 p.m.; Pleasant Hill Community Center

**9. ADJOURNMENT – 7:59 p.m.**

Signed:  \_\_\_\_\_, this 17 day of November \_\_\_\_\_ 2025  
Drew Gottfried, Board Chair