

SAUQUOIT VALLEY CENTRAL SCHOOL
Sauquoit, NY 13456

Tuesday, November 18, 2025

**6:00 p.m. - Regular Meeting
High School Library**

The meeting will be held in-person in the high school library.

PHOTO for Yearbook will be taken before the start of the meeting.

PUBLIC AGENDA

- ITEM #1 Call Meeting to Order
- ITEM #2 Pledge of Allegiance
- ITEM #3 Presentation(s):
- ITEM #4 Board of Education Sub-Committee Reports
 - A. Board Operations/Relationships/Development
 - B. Facilities and Transportation
 - C. Technology
 - D. Extra-Curricular Activities
 - E. Curriculum and Instruction
 - F. School Boards Institute (SBI)
 - G. Audit/Finance Committee
 - 1. Revenue Report
 - 2. Appropriation Report
 - H. Policy Committee
- ITEM #5 Superintendent's Report
 - 1. District Updates
 - 2. "The Sister Act" Production
 - 3. News & Views mailed out.
 - 4. School Related Professionals Recognition Day
 - 5. Athletics
- ITEM #6 Old Business
- ITEM #7 New Business

7.1 Approval of Appointment of a Teacher Aide

Recommended Motion: RESOLVED, that the Board of Education of the Sauquoit Valley Central School District, pursuant to Oneida County Civil Service Rule XI (Eligible Lists) and Rule XVI (Temporary/Provisional Appointments) upon the recommendation of the Superintendent of Schools, does hereby appoint Melissa Williamson to the position of teacher aide, effective October 27, 2025.

7.2 Approval of Appointment of Office Assistant, I

Recommended Motion: RESOLVED, that the Board of Education of the Sauquoit Valley Central School District, pursuant to Oneida County Civil Service Rule XI (Eligible Lists) and Rule XVI (Temporary/Provisional Appointments) upon the recommendation of the Superintendent of Schools, does hereby appoint Jaclyn DeFuria to the position of Office Specialist, I, effective December 8, 2025.

7.3 Approval of a Substitute Teacher

Recommended Motion: to appoint Sophia Sacco as a per diem substitute teacher effective November 19, 2025.

7.4 Approval of a Substitute Nurse

Recommended Motion: to appoint Mary Lou Grcic as a per diem substitute nurse effective November 10, 2025.

7.5 Approval of a Substitute Teacher

Recommended Motion: to appoint Kimberly Rinaldo as a per diem substitute teacher effective November 19, 2025, pending fingerprint clearance.

7.6 Approval of a Substitute Teacher Aide

Recommended Motion: to appoint Kimberly Rinaldo as a per diem substitute teacher aide effective November 19, 2025, pending fingerprint clearance.

7.7 Approval of a Reinstated Bus Attendant

Recommended Motion: RESOLVED, that the Board of Education of the Sauquoit Valley Central School District, pursuant to all applicable Civil Service rules and regulations, upon the recommendation of the Superintendent, does hereby reinstate Nancy Chynoweth to the position of school bus attendant effective November 19, 2025.

7.8 Approval of a Substitute Teacher

Recommended Motion: to appoint Michael Disotelle as a per diem substitute teacher effective November 19, 2025.

7.9 Approval of a Substitute Office Specialist, I

Recommended Motion: to appoint Michele Crossman as a per diem substitute office specialist, I, effective October 1, 2025.

7.10 Approval of a Substitute Teacher Aide

Recommended Motion: to appoint Elizabeth Allen as a per diem substitute teacher aide effective November 19, 2025.

7.11 Approval of a Resignation

Recommended Motion: to accept the resignation of Mary Bridge as a bus driver effective November 17, 2025.

7.12 Approval of a Reinstated Bus Driver - Cleaner

Recommended Motion: RESOLVED, that the Board of Education of the Sauquoit Valley Central School District, pursuant to all applicable Civil Service rules and regulations, upon the recommendation of the Superintendent, does hereby reinstate Mary Bridge to the position of school bus driver - cleaner effective November 18, 2025.

7.13 Approval of a Substitute School Bus Attendant

Recommended Motion: to appoint Alicia Santiago as a per diem substitute school bus attendant effective November 19, 2025, pending fingerprint clearance.

7.14 Approval of Separation Agreement

Recommended Motion: Resolved, upon recommendation of the Superintendent of Schools, and as discussed in Executive Session, that the Board approves of a Separation Agreement between the District and a non-instructional employee.

7.15 Approval of Additional Extra-curricular Advisor

Recommended Motion: that Sara Piacentino-Call be appointed as an extra-curricular advisor of ski club for the high school students for the 2025-26 school year.

7.16 Additional Athletic Appointment

Recommended Motion: that the following people be appointed to athletic coaching positions for the winter 2025-26 school year contingent upon student athlete participation in each sport; pending completion of adult basic CPR and approval of coaching certifications.

| NAME | SPORT |
|--------------------------|----------------------------|
| Matt Sprowell | Varsity Boys' Basketball |
| Devin Clive | JV Boys' Basketball |
| Todd Martin | Girls' Varsity Basketball |
| Isabella Arrigo | Modified Girls' Basketball |
| Joseph Miller | Varsity Boys' Volleyball |
| Mike Eisinger | JV Boys' Volleyball |
| McKenzie Homer | Girls' JV Volleyball |
| Mike Eisinger – co-coach | Girls' Modified Volleyball |
| Nicole Viti – co-coach | Girls' Modified Volleyball |
| Scott Prichard | Indoor Track |
| Lyman Christensen | Assistant Indoor Track |

7.17 Approval of a Substitute Teacher

Recommended Motion: to appoint Elizabeth Allen as a per diem substitute teacher effective November 19, 2025.

7.18 Section III Combining Sports Contract (Basketball)

Recommended Motion: to approve the Section III Combining Sports Contract between Sauquoit Valley Central School District and Utica Academy of Science to combine the two districts for athletic competition in the sport of girls' varsity basketball for the 2025-26 school year.

7.19 Approval of Extension of External Clinical Agreement between Utica University and Sauquoit Valley CSD

Recommended Motion: to approve the extended two year agreement between Sauquoit Valley Central School District and Utica University, effective January 1, 2026 to December 31, 2027.

7.20 Approval of Agreement (School Special Patrol Officer)

Recommended Motion: to approve the agreement between County of Oneida, Sheriff's Office and the Sauquoit Valley Central School District for the School Special Patrol Officer effective September 1, 2025 to August 31, 2026.

7.21 Approval of the updated District Safety Plan for 2025-26

Recommended Motion: to adopt the District Safety Plan that was presented at the October 14, 2025 board meeting, whereby no comments from the public were received.

7.22 Revised/Reviewed Policies

Recommended Motion: to approve the revised/reviewed policies listed below:

- a) Policy 4305 Tax Certioraris
- b) Policy 4502 Non-Bid Purchasing
- c) Policy 4800 Accepting Gifts Grants Donations & Contributions to the School District
- d) Policy 4801 Memorials for Deceased Students or Staff
- e) Policy 6306 Employee Expression & Display of Materials in the School Setting

7.23 Acceptance of Tax Collector's Report and also Tax Collector's Report of Uncollected Taxes

Recommended Motion: that the Tax Collector's Report be accepted and also that the Tax Collector's Report of uncollected taxes from Oneida and Herkimer counties for the 2025-2026 school year be accepted and recorded as follows:

| Town | Amount of Tax Levy | STAR Paid by NYS | Amount to Collect | Amount Collected | Returned to County |
|------------------------|---------------------|-------------------|---------------------|---------------------|--------------------|
| Oneida County | | | | | |
| Bridgewater | 1,763.19 | 0.00 | 1,763.19 | 1,763.19 | 0.00 |
| Kirkland | 11,269.85 | 944.81 | 10,325.04 | 8,523.31 | 1,801.73 |
| Marshall | 130,725.41 | 7,924.62 | 122,800.79 | 120,774.36 | 2,026.43 |
| Paris | 6,244,495.51 | 623,918.66 | 5,620,576.85 | 5,374,058.67 | 246,518.18 |
| New Hartford | 1,583,582.44 | 151,195.78 | 1,432,386.66 | 1,341,522.55 | 90,864.11 |
| Oneida County Total | 7,971,836.40 | 783,983.87 | 7,187,852.53 | 6,846,642.08 | 341,210.45 |
| Herkimer County | | | | | |
| Frankfort | 993,642.16 | 48,836.55 | 944,805.61 | 912,634.17 | 32,171.44 |
| Litchfield | 422,870.16 | 53,506.25 | 369,363.91 | 353,381.87 | 15,982.04 |
| Herkimer County Total | 1,416,512.32 | 102,342.80 | 1,314,169.52 | 1,266,016.04 | 48,153.48 |
| Grand Totals | 9,388,348.72 | 886,326.67 | 8,502,022.05 | 8,112,658.12 | 389,363.93 |

7.24 Approval of a Corrective Action Plan (CAP)

Recommended Motion: BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education approve the Corrective Action Plan to the management letter for the 2024-25 Audited Financial Statements of the Extra-Classroom Activity Funds for the school district.

7.25 Approval of the Extra-Classroom Activity Report

Recommended Motion: that the quarterly extra-classroom activity report be approved as presented.

7.26 Approval of Minutes of the October 14, 2025 Meeting

Recommended Motion: that the minutes of the October 14, 2025 meeting be approved.

7.27 Approval of Treasurer's Reports of Balances

Recommended Motion: that the Treasurer's Reports of Balances for October 31, 2025 be approved as presented.

7.28 Resolution Authorizing Payment of Bills Approved by the Claims Auditor

Recommended Motion: that authorization be given regarding the payment of bills approved by the claims auditor, signed on October 15, 2025 and November 4, 2025.

7.29 Committee on Special Education and Committee on Pre-School Special Education Recommendations

Recommended Motion: that the Board of Education upon completion of its review of the IEP in accordance with Section 200.4(d)(2) of the Regulations of the Commissioner agrees to arrange for appropriate special education programs and services for students numbered 1401640, 1401642, 1401791, 1401846, 1401808, 1401222, 1401594, 1400327, 1401273, 1401077, 1401723, 1401782, 1400686, 1401653, 1401698, 1401725, 1401939, 1401151, 1400765, 1400786, 1401129, 1401218, 1401924, 1400522, 1400507, 1401698, and 1402080 as recommended by the Committee on Special Education and agrees to arrange for appropriate special education programs and services for the Committee on Pre-School Special Education.

Motion to approve 7.1 - 7.29

made by _____, seconded by _____.

Carried: Ayes _____, Nays _____.

ITEM #8 Miscellaneous Topics

ITEM #9 Public to be Heard (All Comments Limited to Five Minutes)

ITEM #10 Executive Session

Recommended Motion: that the Board of Education go into executive session at _____ p.m. to discuss _____.

Motion made by _____, seconded by _____.

Carried: Ayes _____, Nays _____.

The executive session was declared over by the Board President at _____ p.m.

ITEM #11 Adjournment

Recommended Motion: that the meeting be adjourned. The meeting was adjourned at _____ p.m.

Motion made by _____, seconded by _____.

Carried: Ayes _____, Nays _____

| UPCOMING EVENTS/MEETINGS | | | |
|---------------------------|------------------|------------|--|
| DAY(S) | DATE(S) | TIME(S) | EVENT |
| Thursday | November 20 | 7:00 p.m. | SVFAB Mtg. MS Cafe |
| Friday | November 21 | | Registration deadline for SAT |
| Friday | November 21 | 10:45 a.m. | MS Early Dismissal |
| Friday - Sat. | November 21-22 | | NYSSMA Zone 4 Area Central Valley |
| Sat. & Sun. | November 22 & 23 | 10am-4pm | Fine Arts & Crafts Show |
| Tuesday | November 25 | | Go Home 15 minutes Early Drill |
| Wed. - Fri. | November 26-28 | 7:00 p.m. | No School - Thanksgiving Recess |
| Wednesday | December 3 | 6:00 p.m. | PTO Mtg. HS Library |
| Wednesday | December 3 | 7:00 p.m. | Winter Concert (Junior Band & Choir/Select Choir) in HS Aud. |
| Thurs., Fri., Sat. & Sun. | December 4 - 7 | | NYSSMA Conference All State Music Festival, Rochester |
| Friday | December 5 | | ES End of 1 st Trimester |
| Tuesday | December 9 | 6:00 p.m. | Regular Board of Education Meeting, High School Library |

Sauquoit Valley Central School District – Personnel Report School year 2025-2026

Board of Education Meeting: 11/18/2025

| NAME | CIVIL SRV. TITLE | ASSIGNMENT | SALARY/RATE OF PAY | EFFECTIVE DATE | END OF PROBATIONARY |
|------|------------------|------------|--------------------|----------------|---------------------|
|------|------------------|------------|--------------------|----------------|---------------------|

The commencement dates of the appointments are "subject to the employees' obtaining all necessary clearances from the State Education Dept."

I. Appointment

| | | | | | |
|----------------------|---|--------------------------|---|---------------|-----------|
| Melissa Williamson | X | Teacher Aide | \$16.80/hour | Oct. 27, 2025 | 6/26/2026 |
| Jaclyn DeFuria | X | Office Specialist, I | \$22.16/hour | Dec. 8, 2025 | 6/8/2026 |
| Sophia Sacco | | Substitute Teacher | \$100/day | Nov. 19, 2025 | |
| Mary Lou Grcic | X | Substitute Nurse | \$22.50/hour | Oct. 20, 2025 | |
| Kimberly Rinaldo | | Substitute Teacher | \$100/day | Nov. 19, 2025 | |
| Kimberly Rinaldo | X | Substitute Teacher Aide | \$16.00/hour | Nov. 19, 2025 | |
| Nancy Chynowith | X | School Bus Attendant | \$19.60/hour | Nov. 19, 2025 | 5/20/2026 |
| Michael Disotelle | | Substitute Teacher | \$110/day | Nov. 19, 2025 | |
| Michele Crossman | X | Substitute Office Spec. | \$17.50/hour | Oct. 1, 2025 | |
| Elizabeth Allen | X | Substitute Teacher Aide | \$16.00/hour | Nov. 19, 2025 | |
| Elizabeth Allen | | Substitute Teacher | \$100/day | Nov. 19, 2025 | |
| Mary Bridge | X | Bus Driver/Cleaner | Driver \$23.45/hr. Cleaner \$19.86/hr. | Nov. 18, 2025 | 5/19/2026 |
| Alicia Santiago | X | Substitute Bus Attendant | \$17.50/hour | Nov. 19, 2025 | |
| Sara Piacentino-Call | | Ski Advisor (HS) | Per contract | | |

II. Leave

| | | | | |
|---------------|------------|---------------|----------|--|
| Mary Bridge | Bus Driver | Nov. 17, 2025 | Resigned | |
| Mandi Schmalz | Nurse | Nov. 18, 2025 | Resigned | |

III. Coaches

| | | | | |
|------------------------|--------------|----------------------|---------|---------------|
| Matt Sprowell | Boys | Varsity Basketball | \$6,014 | Winter Season |
| Devine Clive | Boys | JV Basketball | \$4,471 | Winter Season |
| Todd Martin | Girls | Varsity Basketball | \$6,728 | Winter Season |
| Isabella Arrigo | Girls | Modified Basketball | \$2,472 | Winter Season |
| Joseph Miller | Boys | Varsity Volleyball | \$5,899 | Winter Season |
| Mike Eisinger | Boys | JV Volleyball | \$4,286 | Winter Season |
| McKenzie Homer | Girls | JV Volleyball | \$4,040 | Winter Season |
| Mike Eisinger-co-coach | Girls | Modified Volleyball | \$2,571 | Winter Season |
| Nicole Viti – co-coach | Girls | Modified Volleyball | \$2,424 | Winter Season |
| Scott Prichard | Boys & Girls | Indoor Track | \$5,729 | Winter Season |
| Lyman Christensen | Boys & Girls | Assist. Indoor track | \$2,472 | Winter Season |