



Dover School Committee

Tuesday, November 18, 2025

6:30 PM

Dover-Sherborn Middle School Library

[Livestream via Dover-Sherborn Cable Television](#)

AGENDA

1. Call to Order

2. Community Comments

<https://meet.google.com/gre-owyp-oeu> (will close after Community Comments)

3. Superintendent Comments

- Professional Growth Study
- Elementary Instructional Time Study
- Literacy Update

4. Financial Reports

- Warrant Report
- FY26 Monthly Operating Report

5. Discussion Items

- Proposed Change to Policy ECAF: Security Cameras in Schools (1st read)

6. Action Items

- FY27 Operating Budget (version 1.0)

A.R.

7. Consent Items

- Approval of Dover School Committee Minutes – October 21, 2025

A.R.

8. Informational Items

- Regional School Committee Minutes – October 7, 2025
- Sherborn School Committee Minutes – September 16, 2025
- TEC Collaborative Q1 October 2025
- TEC Collaborative Q4 May 2025
- ACCEPT Collaborative Q1 October 2025
- ACCEPT Collaborative Q4 May 2025

9. Items for January 13, 2026 (5:30pm start)

10. Adjourn

NOTE: The listings of matters are those reasonably anticipated by the Chair, which may be discussed at the meeting. Not all items listed may, in fact, be discussed and other items not listed may also be raised for discussion to the extent permitted by law.

The Public Schools of Dover and Sherborn do not discriminate on the basis of race, color, sex/gender, gender identity, religion, national origin, sexual orientation, disability, or homelessness.

The Public Schools of Dover and Sherborn

157 Farm Street
Dover, MA 02030
Phone: 508-785-0036 Fax: 508-785-2239
www.doversherborn.org



Elizabeth M. McCoy, Superintendent
Denton Conklin, Assistant Superintendent

Dawn Fattore, Business Administrator
Kate McCarthy, Director of Student Services

TO: Dover School Committee
FROM: Dawn Fattore, Business Administrator
DATE: November 14, 2025
RE: FY26 Warrants

The following FY26 Accounts Payable Warrants were approved by one of the Committee's designated signers:

<u>Voucher #</u>	<u>Date</u>	<u>Amount</u>	<u>Fund</u>
1038	10/30/2025	\$1,800.00	Sped 240 Grant
1039	10/30/2025	\$1,275.00	Title IV
1040	10/30/2025	\$98,667.48	Circuit Breaker
1041	10/30/2025	\$102,883.81	General-OOD
1042	10/30/2025	\$24,660.90	General-School
1044	11/13/2025	\$17,996.28	Food Service
1045	11/13/2025	\$2,876.00	Title I
1046	11/13/2025	\$108,289.56	General - OOD
1047	11/13/2025	\$61,040.75	General-School

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Elizabeth M. McCoy, Superintendent
Denton Conklin, Assistant Superintendent

Dawn Fattore, Business Administrator
Kate McCarthy, Director of Student Services

TO: Dover School Committee
FROM: Dawn Fattore, Business Administrator
RE: FY26 Operating Update
DATE: November 14, 2025

Attached please find:

* Status of Appropriations as of November 13, 2025

Note: As in previous years, the financial narrative will be rolling with new/updated information in bold.

Status of Appropriations

Salaries

We have encumbered the majority of salaries for FY26. There are variances in several of the line items resulting from the following:

- *Educators, Classroom* reflects several post-FY26 staffing changes and unbudgeted lane changes resulting in a negative variance of **\$47,000**
- *Educators, SPED* reflects the addition of a .6FTE Speech Language Pathologist (SLP) to the educator matrix (position converted from a contracted service position with funds budgeted in SPED Services), several post-FY26 staffing changes and unbudgeted lane changes resulting in a negative variance of **\$55,000**
- *Educational Assistants* savings represents an open position that will be filled ASAP.

Custodial overtime and substitute costs are expensed as incurred. We will update the committee on changes in staffing as the year progresses.

Expenditures

It is **still** early in the school year and at this time there are no material variances to report except as noted below.

The savings in SPED, Services reflects the movement of outside SLP services to an educator position. The FY26 heating oil bid came in at \$2.225 per gallon (budget based on \$2.75/per gallon) providing a positive variance in Utilities at this time.

Out-of-District

Tuition encumbrances are reflected for all out-of-district placements as of **November 14th**. We currently have 22 placements, five (5) more than budgeted. The total negative variance in tuition costs is approximately **\$800,000**. This is comprised of **\$415,000** from new placements and **\$475,000** from known placements we opted not to include in the budget based on one-year impacts, offset by **\$90,000** of savings from placement changes. This could continue to fluctuate as the year progresses. Transportation costs are currently projected to be over budget based on the increase in placements. FY26 Circuit Breaker (CB) has been posted and Dover will be receiving \$1.9 million. Tuition costs are being fully funded at the 75% mandated rate and transportation costs at 61% at this time.

We will be happy to answer any questions the Committee may have at Tuesday's meeting.

The Dover-Sherborn Schools share in the mission to inspire, challenge and support all students as they discover and pursue their full potential.

Dover Public Schools
Status of Appropriations as of November 13, 2025

SALARIES	FY26	EXPENDED		TOTAL	OPERATING	% of
	BUDGET	13-Nov	ENCUMBRANCES	PROJECTED	VARIANCE/ BUD.REMAINING	BUDGET
SUPERINTENDENT	\$146,947	\$0	\$149,379	\$149,379	(2,432)	- 1.65%
BUSINESS AND FINANCE	124,396	0	120,703	120,703	3,693	2.97%
DISTRICT INFO MANAGEMENT	84,029	0	86,628	86,628	(2,599)	- 3.09%
SPED ADMINISTRATION	257,011	70,819	176,692	247,511	9,499	3.70%
SCHOOL LEADERSHIP-BUILDING	418,626	159,812	232,506	392,317	26,309	6.28%
ACADEMIC LEADERS	39,274	16,600	22,824	39,424	(150)	- 0.38%
EDUCATORS, CLASSROOM	3,842,274	942,950	2,946,364	3,889,314	(47,040)	- 1.22%
EDUCATORS, SPED	1,319,875	305,642	1,069,903	1,375,545	(55,670)	- 4.22%
SUBSTITUTES	45,000	16,170	21,893	38,063	6,937	15.41%
EDUCATIONAL ASSISTANTS	678,289	185,855	461,265	647,120	31,169	4.60%
LIBRARIANS & MEDIA CENTER	75,723	17,475	58,248	75,723	0	0.00%
BUILDING BASED PD	16,875	20,700	0	20,700	(3,825)	-22.67%
GUIDANCE COUNSELORS	201,829	46,576	155,253	201,829	0	0.00%
PSYCHOLOGICAL SERVICES	121,289	22,392	83,510	105,902	15,387	12.69%
MEDICAL/HEALTH SERVICES	108,287	22,192	86,767	108,960	(673)	- 0.62%
CUSTODIAL SERVICES	235,982	71,879	144,341	216,220	19,763	8.37%
TOTAL SALARIES	\$7,715,707	\$1,899,061	\$5,816,277	\$7,715,338	\$369	0.00%
EXPENDITURES						
SCHOOL COMMITTEE	\$9,000	\$5,323	\$1,462	\$6,785	2,215	24.61%
SUPERINTENDENT	18,500	18,199	0	18,199	301	1.63%
LEGAL SERVICES	9,000	2,500	2,500	5,000	4,000	44.44%
DISTRICT INFO MANAGEMENT	80,500	68,632	995	69,628	10,872	13.51%
SCHOOL LEADERSHIP-BUILDING	18,750	10,675	2,574	13,248	5,502	29.34%
SPED SERVICES/SUPPLIES	86,500	21,855	33,206	55,061	31,439	36.35%
LIBRARIANS & MEDIA CENTER	14,360	3,200	226	3,426	10,934	76.14%
COURSE REIMBURSEMENT/PD	34,900	5,751	479	6,230	28,670	82.15%
TEXTBOOKS & RELATED SOFTWARE	75,000	48,767	2,081	50,848	24,152	32.20%
LIBRARY INSTRUCTIONAL MATERIALS	7,200	4,630	1,242	5,872	1,328	18.45%
INSTRUCTIONAL EQUIPMENT	17,000	5,199	8,500	13,699	3,301	19.42%
GENERAL SUPPLIES	67,050	30,416	3,026	33,442	33,609	50.12%
GUIDANCE	3,500	2,298	0	2,298	1,202	34.34%
MEDICAL/HEALTH SERVICES	1,500	580	0	580	920	61.32%
TRANSPORTATION SERVICES	330,821	74,628	234,124	308,752	22,069	6.67%
CUSTODIAL SERVICES	25,000	8,824	70	8,893	16,107	64.43%
UTILITIES	247,500	47,877	169,198	217,075	30,425	12.29%
MAINTENANCE OF BUILDING	139,500	57,306	57,784	115,090	24,410	17.50%
TOTAL EXPENDITURES	\$1,185,581	\$416,660	\$517,467	\$934,127	\$251,454	21.21%
TOTAL INDISTRICT OPERATING	\$8,901,288	\$2,315,721	\$6,333,744	\$8,649,464	\$251,823	2.83%
OOD TUITION & TRANSPORTATION						
TUITION TO MA SCHOOLS	75,000	3,850	72,356	76,206	(1,206)	- 1.61%
TUITION TO COLLABORATIVES	220,000	117,199	272,865	390,064	(170,064)	-77.30%
TUITION TO NON-PUBLIC SCHOOL	1,937,000	885,992	1,671,228	2,557,220	(620,220)	-32.02%
TRANSPORTATION SERVICES	\$320,000	\$119,241	\$350,448	469,689	(149,689)	-46.78%
TOTAL OOD	\$2,552,000	\$1,126,282	\$2,366,897	\$3,493,178	(\$941,178)	-36.88%
TOTAL OPERATING	\$11,453,288	\$3,442,002	\$8,700,640	\$12,142,643	(\$689,355)	- 6.02%
CB Reimbursement offset				(\$1,899,100)	\$1,899,100	
Est. Operating Expenses/ Surplus				\$10,243,543	\$1,209,745	

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Elizabeth M. McCoy, Superintendent
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Dawn Fattore, Business Administrator
Kate McCarthy, Director of Student Services

TO: Dover, Sherborn and Dover-Sherborn Regional School Committees
FROM: Elizabeth McCoy, Superintendent
DATE: November 14, 2025
RE: Update to Policy ECAF - Security Cameras in Schools

In support of the District's ongoing efforts to promote a secure and orderly environment for all students, the administration is reviewing the potential installation of security cameras on school buses. Implementing cameras would strengthen our capacity to respond to safety and behavioral issues that occur during transportation and would also serve as a preventative measure to discourage inappropriate conduct.

At present, School Committee Policy **ECAF (Security Cameras in Schools)** permits the use of security cameras in district buildings and on school grounds. This authority, however, does not currently include school transportation vehicles. To enable the District to move forward with this initiative, I recommend revising the opening sentence of the policy's third paragraph as shown below (with proposed additions underlined):

*In pursuit of this objective, the School Committee authorizes the use of security cameras in school district buildings, **school transportation vehicles**, and on its property to ensure the health, welfare, and safety of all students, staff, and visitors; to deter theft, vandalism, and other negative behavior; to safeguard district buildings, grounds, and equipment; and to monitor unauthorized individuals in or on school property.*

If the Committee is supportive, I respectfully request a second reading and vote at the joint meeting on January 13, 2026. This timeline would allow the district to initiate the installation process without delay.

Thank you for your attention to this matter. I am happy to address any questions or concerns at Tuesday's meeting.

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Dawn Fattore, Business Administrator
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TO: Dover School Committee
FROM: Dawn Fattore, Business Administrator
DATE: November 18, 2025
RE: FY27 Operating Budget – Version 1.0

Overview of FY27 Operating Budget

Assumptions

The FY27 Operating Budget was developed using the following assumptions:

- a. Level enrollment with FY26 (see Enrollment Projections in **Tab 3**)
- b. Compliance with Town's budget guidance (see Warrant Committee Guidance Memo in **Tab 1**)
- c. Alignment with District's 2023-2028 Strategy and School Improvement Plan (see Documents in **Tab 1**)
- d. Only Out-of-District placements in Pre-K to 5th Grade are included, 6th Grade through age 22 placements will be budgeted at the Region
- e. Continued entitlement grant awards (See Summary of Anticipated Grants in **Tab 2**)

Financial Statistics

The FY27 Operating Budget (V1.0) is **\$9,600,175** representing changes as noted below:

- a. In-district operating budget increase of **\$453,887** or 5.1%. *FY26 increase was \$298,450 or 3.47%.*
- b. OOD operating budget decrease of **\$2,307,000** or **90.4%** due to change in budgeting further discussed below.

Key Budget Drivers

Enrollment

1. In-District student enrollment – Estimating 441-448 students with 24 classroom sections – class size range 17-22. Enrollment projections in **Tab 3** illustrate the allocation of the 24 sections by grade level. We will continue to monitor enrollment throughout the budget process as we obtain more accurate information regarding incoming kindergarten and changes in 2nd, 3rd and 4th grade enrolled students.

Salaries

2. Payroll represents approx. 87% of the operating budget with key budget drivers being:
 - a. All contractual agreements will be opened for negotiations to cover FY27-FY29 - a reserve is included in the budget pending completion of negotiations.
 - b. Staffing needs as outlined in **Tab 2** remain level with FY26 needs.
 - c. Any known retirements will be reflected in Version 2.0.

Expenditures

3. Increase in *Technology Hardware* of **\$26,000** as we begin the replacement cycle for student devices. Majority of the existing student devices were purchased utilizing COVID-related funding. A detailed replacement cycle schedule will be presented in January.
4. Increase in *Summer SPED Services* of **\$11,400** due to two Connection summer classrooms and more students accessing summer support when offered.

5. Increase in *Building Maintenance Contracted Services* of **\$8,000** due to increased costs of our preventative maintenance contracts/work.
6. Majority of all other operating accounts remain at or below FY26 funding levels.

Out-of-District

7. As was discussed with the School Committee in September, the Department of Elementary and Secondary Education (DESE) has requested a change in our accounting for out-of-district placements in order to more accurately recognize the expenses of these placements in the appropriate district for purposes of state reporting.

Our Regional School District Agreement places the financial responsibility of these costs to the Town where the student resides, but the specific language refers to the “net costs” (costs after accounting for Circuit Breaker reimbursement) not the total costs. Historically, we have budgeted the total cost in the Towns’ budgets, and none at the Region. To comply with this request, all costs of a student’s placement will be recorded in the District they would attend if they were in-district and the Region will assess the “net costs” to each Town through their annual Regional Assessment of the out-of-district placements in 6th grade through the age of 22.

Given this change in accounting, the Dover Schools Budget is seeing a significant reduction in OOD costs as the majority of OOD placements are at the Region level. The amounts reflected in Dover’s V1.0 represents the tuition and transportation costs of less than three placements. One reason for this low placement number is the investment the District has made in our in-district special education programming including our Integrated Pre-K, Connections Program and specialized in-district services.

For this first year, it will be important to look at both pieces of the OOD budget (Dover and Dover’s portion of the Region’s budget) to evaluate budgetary changes. We will share this information with the Committee once the Region’s V1.0 Budget has been presented.

Additional Information

As we are only in the third month of the FY26 school year and are already presenting V1.0 of the FY27 Budget, we do anticipate presenting some additional changes to the FY27 Budget in later versions based on several FY23-FY28 District Strategy initiatives currently underway. These will be presented and discussed with the School Committee tonight and over the coming months.

Timeline

We plan to present Version 2.0 to the Committee on **January 13th** incorporating any new information available at that time. The meeting with the Warrant Committee has yet to be scheduled but will take place in February. The final version will be presented and approved on **March 6th** following the Public Budget Hearing.

Other key budget dates include the Town’s Open Hearing on **March 9th** and Annual Town Meeting on **May 4th**.

Dover Public Schools

FY27 OPERATING EXPENSE SUMMARY *

Description	FY23 Expended	FY24 Expended	FY25 Expended	FY26 Budget**	FY27 Proposed **	\$ CHANGE	% CHANGE	% SUB BUDGET	% TOTAL BUDGET
SALARIES & OTHER COMPENSATION	6,776,587	7,141,000	7,448,808	7,715,707	7,757,944	42,237	0.55%	82.93%	
OTHER EDUCATIONAL EXPENDITURES	511,087	410,053	482,139	442,760	849,410	406,650	91.84%	9.08%	
GENERAL EDUCATION TRANSPORTATION	266,566	269,780	270,536	330,821	330,821	0	0.00%	3.54%	
BUILDINGS & GROUND EXPENDITURES	348,002	367,370	388,993	412,000	417,000	5,000		4.46%	
Sub-total In-District	7,902,242	8,188,203	8,590,476	8,901,288	9,355,175	453,887	5.10%		97.45%
TUITION	1,351,248	1,824,763	2,079,855	2,232,000	200,000	(2,032,000)	-91.04%	81.63%	
TRANSPORTATION	406,555	448,807	296,358	320,000	45,000	(275,000)	-85.94%	18.37%	
Sub-total OOD***	1,757,803	2,273,570	2,376,213	2,552,000	245,000	(2,307,000)	-90.40%		2.55%
TOTAL SCHOOL DEPARTMENT	\$9,660,044	\$10,461,774	\$10,966,689	\$11,453,288	\$9,600,175	(\$1,853,113)	-16.18%		100.00%
CB Expenditures	\$1,151,763	\$1,289,174	\$1,215,527						
TOTAL SCHOOL DEPARTMENT w/CB	\$10,811,807	\$11,750,948	\$12,182,216	\$11,453,288	\$9,600,175				

*Based on Proposed Budget as of November 18, 2025

** Budget years include 100% of OOD costs (FY26 and FY27 CB are estimated to be approx. \$1.9 million and \$70,000, respectively)

*** Reflects change in accounting for OOD activity for FY27

Dover Public Schools
FY23-FY27 Operating Expense Summary
based on proposed budget as of Nov. 18, 2025

	FY23	FY24	FY25	FY26	FY27	\$	%
<u>SALARIES</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget V1.0</u>	<u>Change</u>	<u>Change</u>
SUPERINTENDENT	\$135,285	\$138,947	\$142,712	\$146,947	\$149,379	\$2,432	1.66%
BUSINESS AND FINANCE	112,563	109,965	107,230	124,396	120,704	(3,692)	- 2.97%
DISTRICT INFO MANAGEMENT	74,919	78,336	81,578	84,029	86,628	2,599	3.09%
SPED ADMINISTRATION	198,739	213,855	255,025	257,011	257,674	664	0.26%
SCHOOL LEADERSHIP-BUILDING	379,770	394,793	407,377	418,626	393,421	(25,205)	- 6.02%
ACADEMIC LEADERS	36,469	37,336	39,864	39,274	39,949	675	1.72%
EDUCATORS, CLASSROOM	3,654,441	3,681,643	3,750,301	3,842,274	3,847,699	5,425	0.14%
EDUCATORS, SPED	878,066	1,091,351	1,257,164	1,319,875	1,376,056	56,181	4.26%
SUBSTITUTES	85,264	51,797	57,336	45,000	45,000	0	0.00%
EDUCATIONAL ASSISTANTS	634,261	696,505	632,732	678,289	684,689	6,400	0.94%
LIBRARIANS & MEDIA CENTER	60,654	65,604	70,630	75,723	75,723	0	0.00%
BUILDING BASED PD	29,828	32,598	21,488	16,875	16,875	0	0.00%
GUIDANCE COUNSELORS	123,164	129,995	192,618	201,829	201,829	0	0.00%
PSYCHOLOGICAL SERVICES	43,787	104,570	102,667	121,289	121,289	0	0.00%
MEDICAL/HEALTH SERVICES	101,292	91,520	102,079	108,287	109,160	873	0.81%
CUSTODIAL SERVICES	228,087	222,184	228,006	235,982	231,869	(4,113)	- 1.74%
TOTAL SALARIES	\$6,776,587	\$7,141,000	\$7,448,809	\$7,715,707	\$7,757,944	\$42,237	0.55%
<u>EXPENDITURES</u>							
SCHOOL COMMITTEE	\$8,202	\$10,185	\$6,993	\$9,000	9,000	0	0.00%
SUPERINTENDENT	15,606	17,565	17,880	18,500	21,500	3,000	16.22%
LEGAL SERVICES	9,398	5,000	5,000	9,000	409,000	400,000	NA
DISTRICT INFO MANAGEMENT	75,365	79,619	78,982	80,500	106,500	26,000	32.30%
SCHOOL LEADERSHIP-BUILDING	22,674	21,638	17,027	18,750	18,900	150	0.80%
SPED SERVICES/SUPPLIES	197,929	64,836	103,546	86,500	61,000	(25,500)	-29.48%
LIBRARIANS & MEDIA CENTER	13,688	12,659	12,433	14,360	14,360	0	0.00%
COURSE REIMBURSEMENT/PD	22,597	37,433	26,677	34,900	34,900	0	0.00%
TEXTBOOKS & RELATED SOFTWARE	36,269	43,269	77,798	40,000	40,000	0	0.00%
LIBRARY INSTRUCTIONAL MATERIALS	6,859	6,119	7,774	7,200	7,200	0	0.00%
INSTRUCTIONAL EQUIPMENT	13,398	15,111	15,012	17,000	17,400	400	2.35%
GENERAL SUPPLIES	60,540	63,003	64,914	67,050	67,050	0	0.00%
CLASSROOM INSTRUCT TECHNOLOGY	23,418	28,488	41,089	35,000	35,000	0	0.00%
GUIDANCE	3,259	3,624	5,521	3,500	6,100	2,600	74.29%
MEDICAL/HEALTH SERVICES	1,884	1,503	1,494	1,500	1,500	0	0.00%
TRANSPORTATION SERVICES	266,566	269,780	270,536	330,821	330,821	0	0.00%
CUSTODIAL SERVICES	18,124	23,292	20,993	25,000	25,000	0	0.00%
UTILITIES	213,104	206,919	230,774	247,500	244,500	(3,000)	- 1.21%
MAINTENANCE OF BUILDING	116,774	137,159	137,226	139,500	147,500	8,000	5.73%
TOTAL EXPENDITURES	\$1,125,655	\$1,047,203	\$1,141,668	\$1,185,581	\$1,597,231	\$411,650	34.72%
TOTAL INDISTRICT OPERATING	\$7,902,242	\$8,188,203	\$8,590,476	\$8,901,288	\$9,355,175	\$453,887	5.10%
<u>OOD TUITION & TRANSPORTATION</u>							
TUITION TO MA SCHOOLS	0	178,100	70,969	75,000	0	(75,000)	-100.00%
TUITION TO COLLABORATIVES	407,627	358,853	266,454	220,000	75,000	(145,000)	-65.91%
TUITION TO NON-PUBLIC SCHOOL	722,779	1,007,592	1,655,992	1,937,000	125,000	(1,812,000)	-93.55%
TUITION TO OUT OF STATE SCHOOLS	220,841	280,219	86,440	\$0	0	0	0.00%
TRANSPORTATION SERVICES	406,555	448,807	\$296,358	320,000	45,000	(275,000)	-85.94%
TOTAL OOD	\$1,757,803	\$2,273,570	\$2,376,212	\$2,552,000	\$245,000	(\$2,307,000)	-90.40%
TOTAL OPERATING	\$9,660,044	\$10,461,774	\$10,966,689	\$11,453,288	\$9,600,175	(\$1,853,113)	-16.18%

DRAFT

Dover School Committee Meeting of October 21, 2025

Members Present: Goli Sepehr
Kate Cook
Jessica Hole
Kevin Bielke (remote)
Sally Firnstein, METCO member (remote)

Also Present: Beth McCoy, Superintendent
Denny Conklin, Assistant Superintendent
Dawn Fattore, Business Manager

1) Call to Order

Goli Sepehr called the meeting to order 5:32 pm.

2) Community Comments - none

3) PTO Update - activities and initiatives for the coming school year were reviewed.

4) Superintendent Comments - Superintendent McCoy spoke about recent the dedication of the new turf/track project, the start of Educator Contract Negotiations, and an upcoming update to parents on Safety/Drilling. Assistant Superintendent Conklin reviewed the recently released MCA test results from the prior school year for the District.

5) Financial Reports

- Warrant Report
- FY26 Monthly Report
 - Salaries - the majority of salaries have been encumbered resulting in variances in several line items due to post FY26 Budget staffing changes.
 - Expenditures - the savings in SPED, Services reflect the movement of outside SLP services to an education position. The FY26 heating oil bid came in at \$2,225 per gallon (budget estimated \$2.75/gallon).
 - Out-of-District - there are 22 placements which is 5 more than budgeted. The total negative variance in tuition costs is approximately \$800,000: \$415,000 from new placements and \$475,000 from known placements not included in the budget based on one-year impacts, offset by \$90,000 of savings from placement changes. Transportation costs are also estimated to be over budget as well. FY26 Circuit Breaker has been posted and the Town will receive \$1.9 million.

6) Discussion Items

- FY27 Budget Development Guidance Discussion - the FY27 first draft budget will be presented at the next meeting. The Administration asked for input from the Committee members on their priorities.

7) Action Items

- FY27 Capital Plan - a draft of the 5-year capital plan was provided for initial approval and submission to the Town's Capital Budget Committee. There are no capital requests for FY27. The Administration plans to engage an engineering consultant to develop a timeline and more accurate cost estimates for the HVAC equipment at Chickering.

DRAFT

*Jessica Hole made a motion to approve the 5 Year Capital Plan as presented..
25-12 VOTE: 4 - 0 via roll call*

8) Consent Items

- PTO Request for use of Cafeteria
- Approval of Minutes: September 16, 2025
- FY26 Grants - IDEA-SPED 240 \$176,159; Early Child SPED Entitlement 262 \$8,930; Title I \$12,487; Title II \$5,881; and Title IV \$10,000.

*Kate Cook made a motion to approve the Consent Agenda. Jessica Hole seconded.
25-13 VOTE: 4 - 0 via roll call*

9) Informational Items

- October Enrollment
- Regional School Committee minutes of June 10 & September 9, 2025
- Sherborn School Committee Minutes - June 3, 2025

10) Items for November 18, 2025 - FY27 draft budget

11) Adjournment at 6:39 pm.

Respectfully submitted,
Amy Davis

Dover-Sherborn Regional School Committee
Meeting of October 7, 2025

Members Present: Angie Johnson
 Toa Ashk (remote)
 Jeff Cassidy
 Mary Lowder
 Lindsay Nie
 Kevin Crotty

1) Call to Order

Angie Johnson called the meeting to order at 6:31 pm in the Middle School Library.

2) Community Comments - none

3) Student Council Representative Update

4) Superintendent Comments - Superintendent McCoy spoke about recent Open Houses, the completion of the Turf project, and an upcoming update to parents on Safety/Drilling. Assistant Superintendent Conklin reviewed the recently released MCAS/AP test results from the prior school year for the District.

5) Financial Reports

- Warrant Report
- FY26 Monthly Update
 - Revenues: Chapter 70 and 71 revenue projections reflect the final Cherry Sheet amounts.
 - Salaries: the majority of salaries have been encumbered. There are a few salary variances due to post FY26 staffing changes.
 - Expenditures: there are no material variances projected at this time.
 - FY25 Wrap-Up: E&D certification has been submitted to the DOR. It is expected to be certified at an amount of \$926,225 or 3.18% of the FY26 Budget. The Region's EOYR will be filed this week with DESE.

6) Discussion Items

7) Action Items

- Approval of Competency Determination: 2nd read - since the first read, the definition of "show mastery" was changed to: a student must successfully complete coursework certified by the District as reflecting the skills, competencies, and knowledge outline in the Massachusetts academic standards and curriculum frameworks. In doing so, the student must earn full credit for the specified courses or portfolios as outlined". It has previously been defined as "a student will earn a passing grade on either the 1) final assessment for the course; or 2) a capstone or portfolio project; or 3) an equivalent measure identified by the District's Competency Determination Policy.

Jeff Cassidy made a motion to approve the Competency Determination Policy. Mary Lowder seconded.

25-17 VOTE: 6 - 0 via roll call

Approved 11.4.2025

8) Consent Items

- Middle School Field Trip to Washington DC - June 10-12, 2026
- Regional School Committee minutes of September 9, 2025
- Gift: three hand made signs designed, manufactured, and installed on campus by Jacob Popiel as part of his Eagle Scout Project.
- FY26 Grants: IDEA-SPED 240: \$287,725; Title I: \$42,235; Title IIA: \$12,746; Title IVA-ESSA: \$10,000; METCO: \$339,882; and Nursing: \$14,000.

*Jeff Cassidy made a motion to approve the Consent Agenda. Kevin Crotty seconded.
25-18 VOTE: 6 - 0 via roll call*

9) Informational Items

- October Enrollment Report
- Sherborn School Committee Minutes - June 3, 2025
- Dover School Committee Minutes of June 3, 2025

10) Next Meeting November 4, 2025

11) Adjournment at 7:35 pm.

Respectfully submitted, Amy Davis

Approved 10.14.25

Sherborn School Committee
Meeting of September 16, 2025

Members Present: Becca Hammond
Megha Kadiyala
Bill Alfano
Nathaniel Jackson
Kate Manzolini (remote)
Kemberlie Grant, METCO member (remote)

Also Present: Beth McCoy, Superintendent
Denny Conklin, Assistant Superintendent

1) Call to Order

Becca Hammond called the meeting to order at 5:30 pm in the DSMS Library.

2) Community Comments - none

3) Superintendent Comments - Beth McCoy updated recent and upcoming meeting/events in the District including the opening of school and Open House.

4) Financial Reports

- Warrant Report
- FY25 Financial Results
 - Salaries: the year ended with a \$182,509 (2.9%) positive variance resulting primarily from net savings from post FY25 budget staffing changes and further reductions in staffing from the move of the Connections Program to Chickering. The savings were offset by post FY25 budget staffing additions including .2 FTE EL Educator, a .2 FTE Pre-School Director, and two SPED EAs.
 - Expenditures: overall positive variance of \$21,002 primarily related to savings in special education services due to the shift of the Connections program offset by higher utility costs and additional costs approved for the HVAC project.
 - Out-of-District: total costs were \$40,307 over-budget.
- Update on Capital Projects - the Select Board approved the use of remaining FY25 school funds to explore an option to provide an improvement to the air handling system in the Auditorium through a change order to install an ERV system. This system provides for fresh air exchange and heating capabilities but no air cooling and cost approximately \$155,000. The Library and Cafeteria units are operational and the Auditorium unit is schedule for delivery in mid-October.
- Special Revenue/Revolving Funds: balances as of 6/30/25 provided.

5) Discussion Items

6) Action Items

- Appoint METCO Liaison to School Committee

Megha Kadiyala made a motion to appoint Kemberlie Grant as the METCO Liaison to the Sherborn School Committee. Bill Alfano seconded.

25-11 VOTE: 5 - 0 via roll call

7) Consent Items

Approved 10.14.25

- Pine Hill Improvement Plan (2nd read)
- Approval of Minutes: June 3, 2025
- Approval of Joint Minutes: June 10, 2025
- Gifts: Sawin Grant of \$15,000 for Outdoor Learning Hub Sculptures, Music Program (barred instruments), and Makerspace Expansion; \$15,280.81 from CSA for new outdoor learning space (\$9,250) and teacher grants (\$6,030.81).

*Megha Kadiyala made a motion to approve the Consent Agenda. Bill Alfano seconded.
25-12 VOTE: 5 - 0 via roll call*

8) Informational Items

- Subcommittee Assignments
- Dover Sherborn Regional Committee minutes of March 4 & May 6, 2025
- Dover School Committee Minutes of May 13, 2025

9) Items for October 21, 2025

10) Adjournment at 5:59 pm.

Respectfully submitted,
Amy Davis

Emily J. Parks
Executive Director

Dan Shovak
Director of Finance & Operations



Zachary Abrams
Director of Student Services

Jean Kenney
Director of Professional
Learning & Leadership

141 Mansion Drive, Suite 200
East Walpole, Massachusetts 02032

To: TEC Board of Directors

From: Emily Parks, Executive Director

Date: October 8, 2025

Re: Updates from TEC

- Starting enrollments for the 2025-2026 school year across TEC's three special education programs (TEC Campus School, TEC High School, and TEC Academy) are up 5.5% as compared to last school year with 112 students enrolled. Despite that increase, enrollment is still just below our budgeted number. With several student referrals currently being evaluated, we anticipate that enrollment will increase over the course of the fall.
- At the September TEC BOD meeting, the treasurer presented the FY25 end-of-year report. For FY25, TEC had budgeted for a moderate loss of \$631,071, mostly due to the significant amount of capital funding needed for renovations at the former Johnson Middle School (now the TEC "Robbins Rd Campus") as we relocated TEC Academy - Phoenix.

In fact, TEC ended the year with a smaller-than-anticipated loss of \$541,490. This reflects a positive variance of \$89,581 and is particularly notable given higher than anticipated renovation costs, a higher than anticipated OPEB contribution, and increased costs to support the growth in both the TEC Student Data Privacy Alliance and the TEC Campus School programs. Despite these additional costs in FY25, TEC did not use funds from its Capital Reserve. We were able to cover these costs through a combination of general operating funds and through the use of the cumulative surplus.

- For the start of this school year, the TEC Academy - Lower School (elementary behavior program) has joined TEC Academy - Phoenix (grades 6-12) at the Robbins Road campus. Though the age groups are physically separated within the building, with all TEC Academy grades in the same facility, we are able to more efficiently allocate staff and better support students.
- In July, TEC welcomed our two newest member districts, King Philip Regional and the Sharon Public Schools. We are already enjoying the increased participation in our job-alike groups for Superintendents, Assistant Superintendents, Student Services Directors, Technology Directors, and Guidance Directors.

Emily J. Parks
Executive Director

Dan Shovak
Director of Finance & Operations



Zachary Abrams
Director of Student Services

Jean Kenney
Director of Professional
Learning & Leadership

To: TEC Member Districts

From: Emily Parks, Executive Director

Date: May 23, 2025

Re: Quarterly Update

Q3 Financial Report

At the May meeting of the TEC Board of Directors, Treasurer Brad Jackson presented the Q3 financial report and stated that TEC is anticipating a successful close to the FY2025 fiscal year. The notable rise in enrollments and associated tuition revenue, along with the ongoing expansion of TEC's Student Data Privacy Program, have been key factors in the financial stability of the organization through the 3rd quarter.

FY26 Budget

At the TEC Board of Directors meeting on May 9, 2025, the Board approved the FY26 budget as proposed.

FY25 Budget Amendment

The Board approved an amendment to the FY25 budget. The amended budget reflects higher than anticipated revenue from student enrollments along with correspondingly higher than anticipated expenses (i.e. staffing, equipment, instructional materials) to accommodate the increased student population. In addition, the amended budget includes the Board's December vote to transfer \$115,043 to the OPEB trust and \$292,169 to the capital reserve fund.

Spring Events and Honors at TEC

Similar to our member districts, TEC is having a busy spring with events such as the elementary school play (*The Very Hungry Caterpillar*), the TEC Campus School prom, the first ever TEC Spring Fling, and graduation ceremonies at TEC Academy Phoenix and TEC High School. In addition, TEC was very honored to receive the Billy Elliot Award for creating youth opportunity from the Rodman Center for the Performing Arts. The award citation reads: *The Education Cooperative (TEC) in Walpole is a nonprofit collaborative school that serves students with complex medical, developmental, and behavioral needs. With a strong belief in each student's unique abilities and unlimited potential, TEC fosters a supportive and inclusive environment where students can thrive academically, socially, and emotionally. The dedicated team of educators, therapists, nurses, and support staff work collaboratively to create innovative, individualized learning experiences. Guided by the motto "Together we create more possibilities," TEC truly exemplifies the spirit of the Billy Elliot Award.*



Center for Learning and Growth • 4 Tech Circle, Natick, MA 01760
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To: ACCEPT Board of Directors
From: Barbara Durand, Treasurer
Date: October 9, 2025
RE: Quarterly Treasurer's report-July 1 to September 30, 2025

CASH ACCOUNT:

Balance on Hand 9.30.25	\$1,629,179.77
3 Month CD (Dec 2025)	\$ 333,333.33
6 Month CD (March 2026)	\$ 333,605.03
9 Month CD (June 2026)	\$ 333,598.63
Aging Receivables 9.30.25	<u>\$ 597,157.05</u>
	\$3,226,873.81

STATEMENT 18 MONTH CD: \$ 171,681.78 (Required as part of Building Lease)

DONATION ACCOUNTS: \$ 96,978.65

CAPITAL INVESTMENT ACCOUNT:

Beginning Balance 7.1.25	\$1,224,349.43
Fees	\$ (1,847.98)
Realized/Unrealized	\$ 8,243.09
Int/Div/Investments	<u>\$ 10,089.91</u>
Balance of Account 9.30.25	\$1,240,834.45

OPEB INVESTMENT ACCOUNT:

Beginning Balance 6.30.25	\$1,443,868.24
Internal Funding	\$
Int/Div/Investments	\$ 7,410.83
Realized/Unrealized	\$ 57,565.26
Fees	<u>\$ (1,444.75)</u>
Balance of Account 9.30.25	\$1,507,399.58

The Collaborative continues to maintain excellent cash reserves, in cash on hand, CD's and investment accounts. The two investments account continue to grow as expected. The Operating Cash, at \$1.6 million as of September 30, 2025 and the balance of the 3 CD's purchased at the end of September which total \$1,000,537 puts our operating cash total at \$2.6 million.

Reconciliation Items:

The Director of Finance and Treasurer are reviewing the Task Checklist every other week to ensure all tasks are being done timely. The new Interim Executive Director has been given access to this checklist for her review. Bank reconciliation reports are up to date as of August 31, 2025 and the September reconciliation will be completed this week, and are being reviewed, signed and dated monthly by the Treasurer. Payments to MTRS and the state retirement system are up to date. Federal and State taxes are being paid timely with each payroll process.



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To: ACCEPT Board of Directors
From: Barbara Durand, Treasurer
Date: July 17, 2025
RE: Quarterly Treasurer's report-April 1 to June 30, 2025

CASH ACCOUNT:

Balance on Hand 6.30.25	\$3,786,636.63
Aging Receivables 6.30.25	<u>\$2,018,404.00</u>
	\$5,805,040.63

STATEMENT 18 MONTH CD: \$ 170,931.02 (Required as part of Building Lease)

DONATION ACCOUNTS: \$ 96,929.78

CAPITAL INVESTMENT ACCOUNT:

Beginning Balance 3.31.25	\$1,211,757.08
Fees	\$ (1,827.54)
Realized/Unrealized	\$ 6,483.58
Int/Div/Investments	<u>\$ 7,936.31</u>
Balance of Account 6.30.25	\$1,224,349.43

OPEB INVESTMENT ACCOUNT:

Beginning Balance 3.31.25	\$1,326,402.91
Internal Funding	\$ 25,000.00
Int/Div/Investments	\$ 6,266.95
Realized/Unrealized	\$ 87,525.55
Fees	<u>\$ (1,327.17)</u>
Balance of Account 6.30.25	\$1,443,868.24

The Collaborative continues to maintain excellent cash reserves, both in cash on hand and investment accounts. The two investments account continue to grow as expected. The Operating Cash, at \$3.7 million as of June 30, 2025 is currently being reviewed by the Treasurer and Director of Finance. Once the books have been closed for FY25 and audited and the Cumulative Surplus for FY25 has been tallied we will be presenting to the Board of Directors several options for investing some of the operating cash (purchase CD's, increase the investment in the Capital Investment account, etc.).

Reconciliation Items:

The Director of Finance and Treasurer are reviewing the Task Checklist every other week to ensure all tasks are being done timely. The new Interim Executive Director will be given access to this checklist for her review. Bank reconciliation reports are up to date as of June 30, 2025 and are being signed and dated monthly by the Treasurer.

Payments to MTRS and the state retirement system are up to date.
Federal and State taxes are being paid timely with each payroll process.