



## SMALL BUSINESS ADVISORY COMMITTEE MEETING MINUTES

**Pursuant to Policy 1070**

The minutes of each committee meeting shall be recorded, and open to public inspection. All such agendas, minutes, correspondence, documents, information, and emails regarding the conduct of the committee's business shall be transmitted to the committee's school district/facilitator for purposes of record retention.

**Directions:** For every committee meeting, minutes must be captured. Fill out each section below. Be as detailed and concise as possible. If you need further direction, contact the committee liaison assigned to the Committee.

Location	TSSC, 7720 W. Oakland Park Blvd., Ste. 319 Sunrise FL 33351
Date	June 26, 2025
Attendance	See Attached Document
Time	11:09 am

### Actions Taken on Agenda Items

- I. Call to order: 11:09am
- II. Roll Call
- III. Approval of Minutes

Meeting Date	Approval Status
May 22, 2025	Approved

- IV. Old Business & Actions

<p><b>Board Member Communication</b></p> <p>Henry Vernon met with Board Member Holness and Marie Compas met with Board Member Rupert. Feedback from Board members was positive, with appreciation for committee work. Members were encouraged to meet with their respective School Board members for feedback and to share SBAC updates.</p>
<p><b>SBAC Chair's Report</b></p> <p>Chair Shaheewa Jarrett Gelin attended the June 23, 2025 Goal Setting Committee meeting where three (3) solicitations received Affirmative Procurement Initiatives (APIs). Noted discussions on expanding vendor pools for school furniture contracts. SBAC bylaws submitted for district-wide committee review. Board reviewing advisory committees' relevance; decision expected August 12, 2025.</p>
<p><b>EDDC Departmental Update</b></p> <p>Michael Scott, EDOC Officer, provided the departmental update on activities and accomplishments. (See attached.)</p>

**Shark Tank Competition**

Marie Compas gave an overview of the Shark Tank Competition. The 5-week entrepreneurship program took place at Sunrise Middle School (54 students, 7th-8th grade).

The top three (3) student-pitched inventions included:

1. **Smartbox** – lunchbox calculating nutritional value.
2. **Atmosphere Eco Engine** – electronic plant that removes pollutants.
3. **Kixtenders** – adjustable shoes that grow with children's feet.

Winners received certificates, goody bags, and tokens of appreciation. In FY25-26 school year, the program will occur earlier launch next year to avoid the District end of year testing calendar.

**Advisory Committee Structure Review**

The District is reviewing all advisory committees for efficiency and relevance. Superintendent Hepburn is undergoing further analysis and is scheduled to make recommendations at the August 12, 2025 Board Workshop.

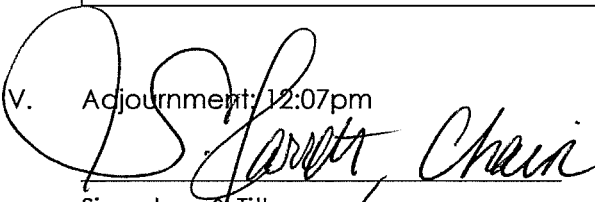
**New Business & Scheduling**

The committee agreed on a monthly School Board Workshop presentation cadence, unless additional appearances are needed.

Workshop Presentation Schedule:

- o August 12, 2025 – Shaheewa Jarrett Gelin
- o September 9, 2026 – Brian Farrell

Lavinia Freeman will send meeting invitations for all FY25-26 SBAC meeting dates.

V.    
 Adjournment: 12:07pm  
 Signature & Title

  
 Date

**Next SBAC Meeting: August 28, 2025**  
**11am – 1pm**  
**TSSC, Executive Director's Conference Room**  
**7720 W. Oakland Park Blvd., Suite 319**  
**Sunrise, FL 33351**