New Hartford Public Schools

Board of Education Special Meeting Agenda

6:00 PM on Tuesday, November 25, 2025

Antolini School Library

New Hartford BOE meetings are accessible live via the following: https://meet.google.com/nqz-jwcz-hmk
or by phone +1 740-860-0321 PIN: 946 385 762#

In case of remote only meetings and you need an electronic device to participate please contact the Board of Education at 860-379-8546 with more than 24 hours notice to prepare and schedule a location.

A. Pledge of Allegiance

B. Interview Potential Candidates for the Board of Education Vacancy
   a. (Invitation to Executive Session will be extended to Candidates for Purposes of Discussion)

C. Executive Session

D. Vote to Fill Unfinished Term Position

E. Adjournment

Recorded Reg. & Special BOE meetings will be posted to:
https://www.youtube.com/channel/UCX-_ZlomWmjG81dc_QM3rfg

Gmail

Sara Voghel <voghels@newhtfd.org>

New Hartford BoE Vacancy - Application & Cover Letter

Amanda Chelsea <achelsea018@gmail.com> Mon, Nov 17, 2025 at 8:44 AM
To: voghels@newhtfd.org
Cc: sousaj@newhtfd.org, Amy Kennedy <kennedya@newhtfd.org>, CarrollK@newhtfd.org

Ms. Voghel,

As a newly unaffiliated voter, I am enthusiastically submitting my resume and cover letter for the New Hartford Board of Education vacancy. Please let me know if you have any questions and I'm appreciative of your time and the board's consideration!

Thank you for all you do!
Amanda

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Amanda Audia, PMP, CBCC-KA, SBA

2 attachments

AAudia Resume 2025.pdf
174K

BoE Cover Letter_Audia.pdf
66K

Amanda C. Audia, PMP, CBCC-KA, SBA
10 Blueberry Ln
New Hartford, CT
06057
E: achelsea018@gmail.com
C: 860.965.3699
November 17, 2025

Dear Members of the New Hartford Board of Education Selection Committee,

I am writing to express my sincere interest in serving on the New Hartford Board of Education (BoE). As a long-time advocate for strong public education, a parent in the New Hartford school system, and a professional with more than seventeen years of experience in strategy, operations, project management, and nonprofit leadership, I would be honored to bring my skills and commitment to the students, educators, and families of our town.

In my current role as **Director of Operations Initiatives** for Mars Science & Diagnostics, I oversee an international portfolio of strategic and operational projects, including in the areas of construction, manufacturing, laboratory operations, and quality assurance. I lead a global project management office responsible for governance, budget allocation, resource planning, and execution of large-scale and multi-year initiatives with budgets exceeding $30M. As **Chief of Staff and Director of Strategy** for BluePearl Specialty & Emergency Pet Hospital, I collaborated with senior leaders to develop the organization's first multi-year strategic roadmap and executed on a portfolio of initiatives that drove the company's business objectives. I believe both of these experiences directly align with the BoE's responsibility to develop a clear, forward-looking strategy for the district, and its obligation to evaluate programs, prioritize investments, and ensure responsible financial governance.

My nonprofit career has deeply shaped my belief in responsible stewardship of resources. In addition to my positions with the Humane Society of Pinellas, Connecticut Humane Society, and the ASPCA, **I've also served on a variety of boards** including BluePearl Cares, Meow Now!, the IDEXX Shelter Advisory Board, and the New England Federation of Humane Societies. These experiences have strengthened my ability to develop balanced budgets that directly support mission execution—a critical responsibility of any governing body—as well as balance my time between my professional obligations and volunteer work.

Additionally, my time as **PTO President of Dunedin Elementary** provided firsthand insight into the challenges and needs of public schools, particularly for a Title I school serving an under-resourced community. I partnered closely with school leadership to raise funds, prioritize spending, improve access to educational resources, and enhance the overall student experience. This experience reinforced the profound impact community engagement can have on students and teachers alike.

Most importantly, **I am the parent of a special needs student in the New Hartford school system**. Navigating his educational journey has given me a deep appreciation for the extraordinary educators, specialists, and support staff who make our schools not just academically strong but nurturing, safe, and inclusive spaces for all children. I have seen firsthand how individualized support, compassion, and collaboration can transform a child's confidence and success. This personal perspective fuels my commitment to ensuring that every decision made by the Board of Education strengthens the environment in which all students—regardless of need—can learn, grow, and thrive.

I am eager to contribute my strategic mindset, operational expertise, project management skillset, and personal dedication to the continued excellence of the New Hartford schools. Thank you for considering my application. I would be honored to serve our community in this capacity and welcome the opportunity to discuss how my experience aligns with the Board's needs.

Warm regards,

Amanda C. Audia

Amanda C. Audia, PMP, CBCC-KA

Phone: 860.965.3699 🐾 Email: achelsea018@gmail.com 🐾 LinkedIn

EXECUTIVE SUMMARY

Veterinary and animal welfare professional with **17+ years experience in operations, strategy, and project management** with an emphasis on relationship building, promoting a positive work culture through effective people leadership, and making a difference in the lives of pets and the people that care for them.

CAREER HIGHLIGHTS

Antech Diagnostics (Mars Science & Diagnostics) - *Director, Operations Initiatives (Global)*

May 2025 - PRESENT | Reporting to VP, Operations | Team Size: 5

Oversee global project management office with a portfolio of operational and strategic **projects and programs including construction, manufacturing, laboratory operations, medical operations, and quality assurance in the US, Canada, UK, EU and Asia.**

- Successfully launched clinical and CX updates to MIC panels in Antech laboratories in US, CAN, UK and Asia requiring significant cross-functional collaboration between medical, operations, IT, and commercial.
- Established PMO structure, protocols and governance for global RefLab portfolio to ensure proper initiation, budget allocation, resource management, risk identification, and stage gates for all operations projects across international ops portfolio.

Mars Veterinary Health - *Sr. Manager, Strategic Initiatives*

June 2024 - April 2025 | Reporting to VP, Strategy

Promoted to MVH to oversee strategic **projects and programs with multi-million dollar budgets deployed across multiple international veterinary, diagnostic and CPG business units** within Mars Veterinary Health. Research and report on industry and market trends and recommend business optimization opportunities to leadership.

- Led enterprise-wide GP hospital productivity pilot consisting of 38 hospitals nationwide, successfully **expanding appointment availability by 63%, increasing productivity by +2.05 pets/doctor day,** and **realizing 1.6pp improvement in no-show rates**

BluePearl Pet Hospital - *Chief of Staff/ Director, Strategy & Operations*

Jan 2022 - June 2024 | Reporting to President | Team Size: 7

Promoted to lead strategy function, serving as chief of staff to the president and supporting the senior leadership team through **organizational strategy development and execution for a $1.3B organization with 110 specialty and emergency hospitals in US & Singapore.**

- Established first-ever strategic planning roadmap for senior leaders, resulting in **comprehensive strategy house, corresponding KPIs, and periodic reporting** on strategic execution
- Prioritized project portfolio based on the business's strategic

CERTIFICATIONS

Project Management Professional (PMP) - Project Management Institute

Six Sigma, Yellow Belt - Six Sigma Global Institute

Certified Behavior Consultant, Canine (CBCC) — Certification Council for Professional Dog Trainers

Shelter Behavior Affiliate (SBA) — International Association of Animal Behavior Consultants

Euthanasia Certified — FL Animal Control Association

Carbon Literacy Certificate — Carbon Literacy Project

MEMBERSHIPS AND COMMITTEES

BluePearl Cares - Board Secretary
2023 - Present

New England Federation of Humane Societies - Advisory Board Member
2024 - 2025

PTO President, Dunedin Elementary
2022 - 2023

Florida Leaders in Lifesaving — Steering Committee Director
2021 - 2023

No Kill Pinellas — Board Chair
2020 - 2021

Certification Council for Professional Dog Trainers (CCPDT) Exam Committee — Committee Member
2019 - 2020

- priorities, **reducing project expenditure while increasing ROI and impact**
- Created **new divisional project manager roles**, embedding project management into hospital field operations

Humane Society of Pinellas, Clearwater, FL — *Director of Operations*

2014 - 2020 | Reporting to CEO | Team Size: 15 directs, 55+ total

Oversee **$3M operating budget for three sites,** directly managing all operations and programming including adoptions, animal care, behavior, intake, facilities, foster, veterinary services, humane education, outreach, volunteers, and community medicine and overseeing 55+ staff.

- **Established all operating SOPs** in line with ASV guidelines
- Modified animal management software setup to **optimize animal flow and establish KPI-driven operational reporting**
- **Increased annual adoptions by 450+,** while **decreasing length of stay by 76%** (<7 days for dogs, <14 days for cats) and maintaining live outcomes of 99%

Connecticut Humane Society, Newington, CT — *Behavior Department Manager*

2011 - 2014 | Reporting to Director, Operations | Scope: Team Size: 5

Create and implement all departmental policies and programming, as well as directly manage behavior and training teams in three separate facilities. Create and manage the behavior department P&L, as well as aid in the intake and adoption of pets with special needs.

EDUCATION

University of Central Florida, Orlando, FL - *Master's in Nonprofit Management*

Degree not completed

American College of Applied Science, Crescent City, FL - *Graduate Program, Companion Animal Behavior*

University of Connecticut, Storrs, CT - *Psychology, Bachelor's Degree*

St. Petersburg College Biotechnology Advisory Board — Board Member
2017 - 2019

IDEXX Shelter Advisory Board — Board Member
2017 - 2020

Meow Now! Inc. — Board Director
2015-2017

RESEARCH

Research study on shelter dog playgroups — with Dr. Lindsay Merkham
2017 - 2018

SPEAKING ENGAGEMENTS

New England Federation of Humane Societies - April 2023 - "Behavior Programs for Shelters" and "Increasing Access to Foster Care through Professional Fosters" + Roundtable
2023

Humane Society of the United States Animal Care Expo — "Good Help, Good Dogs: Developing a Volunteer Behavior Program" Presenter + Roundtable
2019

Gmail

Sara Voghel <voghels@newhtfd.org>

Ben Keeler — Fwd: Board of Education Membership Vacancy

Ben Keeler <ben.keeler@gmail.com> Mon, Nov 17, 2025 at 4:02 PM
To: voghels@newhtfd.org

Good afternoon, Board of Education team. Find attached my resume for consideration for the open Board of Education vacancy.

I'm currently registered as either an independent or democrat (I forget) but have been seeking to change my affiliation since moving to New Hartford in August of 2024 but have not yet done so.

I will do this first thing in the morning at the New Hartford Town Hall.

Please let me know if you have any questions or need more information to consider me for the position.

Kind regards,
Ben Keeler

---------- Forwarded message ---------
From: **Ben Keeler** <ben.keeler@gmail.com>
Date: Fri, Nov 14, 2025 at 5:35 PM
Subject: Fwd: Board of Education Membership Vacancy
To: Ben Keeler <ben.keeler@gmail.com>

---------- Forwarded message ---------
From: **Jeffrey Sousa** <sousaj@newhtfd.org>
Date: Wed, Nov 12, 2025 at 9:09 AM
Subject: Board of Education Membership Vacancy
To: <benkeeler@gmail.com>

NEW HARTFORD PUBLIC SCHOOLS

NEW HARTFORD TOWN HALL
530 MAIN STREET P. O. BOX 315
NEW HARTFORD, CONNECTICUT 06057
OFFICE (860) 379-8546 FAX (860) 738-1766

Jeffrey Sousa	Michael Lynch	Amy Kennedy	Kelly Carroll, Ed.D.
Superintendent of Schools	Director of Student Services	Principal Bakerville & New Hartford Elementary	Principal Ann Antolini School

Board of Education Membership Vacancy

As a result of a current vacancy on the New Hartford Board of Education, the Board will be accepting resumes from individuals who are interested in serving as a member of the Board for the unexpired portion of the term of office, through November 4, 2027. Any member of the Board must reside in

New Hartford and, pursuant to Board bylaws, the Board must select an individual "of the same political party or an independent voter to fill such a vacancy." The former Board member whose departure from the Board created this vacancy was a member of the Republican Party. Accordingly, pursuant to Board bylaws, for this particular Board vacancy, an individual appointed by the Board to fill the vacancy must be a member of the Republican Party or an independent voter.

Resumes from interested candidates must be received by 4:00 p.m. on Monday, November 17, 2025. Please send via email to voghels@newhtfd.org or mail to the below address.

New Hartford Board of Education - Chair
530 Main Street, New Hartford
P.O. Box 315
New Hartford, CT 06057

Candidates are invited to address and answer questions from the Board at a special meeting of the Board to be held on **November 25, at 6:00 PM at Antolini School Library.**

Sincerely,



Superintendent
New Hartford Public Schools

530 Main Street | P. O. Box 315 | New Hartford, Connecticut 06057 | Phone: 860-379-8546 | Fax: 860-738-1766
https://www.newhtfd.org/

The New Hartford School District uses email as our main way of communicating and sharing important information with you in a timely fashion.

To stop receiving all email messages distributed through our SchoolMessenger service, follow the link and confirm:
ATTENTION: BY CLICKING Unsubscribe YOU WILL NO LONGER RECEIVE ANY ELECTRONIC COMMUNICATIONS FROM THE NEW HARTFORD PUBLIC SCHOOLS, WHICH MAY RESULT IN YOUR MISSING IMPORTANT INFORMATION REGARDING YOUR CHILD'S SCHOOL COMMUNITY. If you have any questions please reach out to the school office.

Ben Keeler - Resume - Nov 2025 v2.pdf
85K

BEN KEELER

New Hartford, CT | 802-735-7314 | benkeeler@gmail.com | https://www.linkedin.com/in/benkeeler

PROFESSIONAL SUMMARY

Strategic Enterprise Account Manager with over 9 years of experience driving growth and retention in the corporate IT talent, healthcare SaaS data infrastructure and K12 ed tech sectors. Proven track record of exceeding quota by farming and expanding large enterprise accounts, including Fortune 100 banking and health insurance clients. Expert in building trusted-advisor relationships with C-level executives down to hiring managers to drive multi-million-dollar revenue growth, retention, and upselling.

EXPERIENCE

Account Manager | Smile Digital Health (Remote) | March 2025 – June 2025

(Late-stage Series-B B2B SaaS for healthcare data infrastructure) (Team eliminated due to company restructuring)

- Acted as the primary point of contact for a $4.5M portfolio of 10 enterprise health insurance payers (ACV $250k), aligning on business goals and strategic success plans.
- Drove product adoption and 22% ARR expansion in 3 months by cultivating multi-level strategic relationships with client IT and business teams.
- Proactively managed escalations and improved stakeholder satisfaction by implementing new SLAs and meeting cadences, reducing technical support communication by 85% in one week on a $1M+ data infrastructure implementation.

Account Manager, Banking & Financial Services | Revature (Remote) | Aug. 2021 – Mar. 2025

(Late-stage Series-A B2B IT talent development company)

- Achieved consistent quota over-attainment: 130% (2022), 166% (2023), 86% (2024 - industry-wide hiring freezes), 144% (Q1 2025).
- Drove 300% ARR expansion at Revature's largest enterprise client by developing trusted-advisor relationships with Managing Directors (CIO-1) and senior tech leaders across the IT, talent acquisition, and staff augmentation organizations.
- Managed a portfolio at a peak of $12M in annual revenue (ACV $130k) through effective deal closure, upselling, and pro-active customer success activities.
- Retained $2.4 million in extra revenue in 2024 (above finance forecasts) through pro-active upselling of Revature's expanding value proposition to managers across 50+ teams.
- Recovered over $500k in at-risk revenue from timesheet delays within 3 months by partnering with internal and client teams to implement repeatable processes.

Principal / Dean of Students / Lead Math Teacher | Covenant Prep School & others - CT, MA | July 2016 – July 2021

- As Principal, led a team of 5 through COVID shutdown remote learning to an 18% increase in students meeting standardized test growth targets and beating national "COVID slide" learning loss projections in Math by 5%.
- As Lead Math Teacher, beat performance projections in 1st year on MA state math test by 3% with 45 historically underperforming students.
- As Dean of Students, drove relaunch of parent survey, translating into Portuguese & Spanish for the first time to ensure equity.

Director of Sales & Customer Success | EduMetrics - Natick, MA | Feb. 2011 – Apr. 2016

(K12 Ed Tech startup that built technology tools to collect, analyze, & report strategic data for school leaders.)

- Served as the primary customer contact and software product owner for a K12 SaaS data collection platform, managing the full sales lifecycle, customer success, and professional services.
- Secured multi-year partnerships through product demos and strategic planning with district leaders.
- Gathered customer feedback to collaborate with engineers and psychologists, sharing actionable insights to guide the product roadmap and feature development.

Team Lead / Teacher / Soccer Coach | ACS Abu Dhabi & The Field School | July 2002 – July 2010

- Drove school-wide adoption of a redesigned Behavior Rubric, achieving 100% staff buy-in for its first-time inclusion on report cards.

EDUCATION

Ed.M., Adolescent Social, Emotional & Moral Development | Harvard Graduate School of Education
B.A., History | University of Vermont | Magna cum laude, GPA 3.8

CERTIFICATIONS

Technology Sales Development Bootcamp | Victory Lap (Remote)
Google Generative AI Leader Professional Certificate *(In Process, Completion expected 12/15/25)* | Coursera

ED TECH SALES PRESENTATIONS

Hartford Area Boarding Schools Association Conference - *The Future of Assessing Applicants*	2015
MassCUE Annual Technology Conference - *Measuring School Climate with Smartphones*	2014
LearnLaunch EdTech Conference - *iNOTED: Experience Sampling of Student Character*	2014
International Boys' School Coalition Conference - *Measuring Student Character In Schools*	2013

Gmail

Sara Voghel <voghels@newhtfd.org>

New Hartford Board of Education Position

Jenn Kruczek <jnh1288@hotmail.com> Sun, Nov 16, 2025 at 8:33 PM
To: "voghels@newhtfd.org" <voghels@newhtfd.org>

Good Evening,

Please find attached my cover letter and resume for the vacant Board of Education position.

Thank you,

Jenn

2 attachments

Cover Letter.docx
20K

Resume1.docx
32K

Jennifer Kruczek
27 Little Brook Rd
New Hartford, CT 06057
860-810-3879
Thekruczeks17@gmail.com

11/16/2025

Dear Board of Education,

I am writing to express interest in the vacant Board of Education position.

With over 10 years of leadership experience in Pediatrics I am confident that my skills and expertise align with the requirements of this role.

Attached is my resume, which further details my qualifications and experience.

Sincerely,

Jennifer Kruczek

Jennifer N. Kruczek

27 Little Brook Rd, New Hartford, CT, 06057 | 860-810-3879 | Thekruczeks17@gmail.com

Objective

Highly motivated healthcare leader that is responsible for financial, strategic, and qualitative initiatives.

Education

Masters in healthcare administration | November 2022 | capella university

Bachelor of arts | august 2012 | Westfield state university

- Major: Liberal Studies
- Concentration: Movement Science, Biology, Psychology

Certification

Lean six sigma | August 2016 | Villanova university

Experience

CONNECTICUT CHILDREN'S MEDICAL CENTER FEBRUARY 2013- PRESENT

sENIOR mANAGER, PRACTICE OPERATIONS | JANUARY 2019-pRESENT

HEMATOLOGY-ONCOLOGY

- Oversight of over 70 team members including 28 providers, 23 nurses, and 10 administrative staff
- Fiscally responsible for annual budget of $4-$5 million
- Implemented and currently oversee a Hemophilia Treatment Center and federal 340b program which nets over $4.5 million annually of program income
- Responsible for the strategic oversight and growth of the Division which includes building a bone marrow transplant program and expanding both ambulatory and hospital-based services into Farmington, CT
- Meet with Senators and State Representatives annually to discuss advocacy for patients and families
- Participates in four Family Advisory Councils: Cancer, Sickle Cell, Hemophilia, and Adolescent Young Adult
- Collaborates with organizational foundation and marketing teams on philanthropy and external events

Practice manager ii | may 2017-january 2019

HEMATOLOGY-ONCOLOGY

- Oversight of daily operations including administrative and medical assistant staff
- Participates on four family advisory councils including co-chairing the Cancer Care Family Advisory Council
- Oversight of both outpatient and hospital-based budgets and expenses to include 13 physicians, 14 nurse practitioners and 21 nurses

- Collaborates with foundation and marketing to manage external funding and events
- Implemented Fertility Preservation Division to capture lost revenue and provide efficient fertility care to Oncology patients
- Established specialty clinics in Western Massachusetts and Southern Fairfield County

NEPHROLOGY

- Oversight of daily operations including administrative and medical assistant staff
- Expanded Hypertension Program across 5 locations with automatic blood pressure monitoring
- Collaborated with Ambulatory Nursing Director to provide nursing education to patients and families across 3 sites
- Oversight of profit and loss of annual operating budget to include 4 physicians, 2 advanced practitioners and 3 nurses.
- Collaborated with internal and external resources to open the only Pediatric Dialysis Center in Connecticut
- Established specialty clinic in Western Massachusetts
- Implemented Care Team Model

MEDICAL ASSISTANT FLOAT POOL

- Expanded the medical assistant float pool from 4 floats to 10 floats
- Broadened the scope of medical assistant floats from outpatient to hospital based services
- Collaborated with Human Resources and Nursing to expand the medical assistant recruitment pool

PRACTICE MANAGER I | FEB 2013-MAY 2017

HEMATOLOGY-ONCOLOGY

- Oversaw front office staff and daily operations of the registration process
- Partnered to implement a daily management system within the division
- Collaborated with practice manager to ensure patient volumes and budgets were met
- Implemented Care Team Model

505 FARMINGTON SATELLITE

- Created a full-time staff to support patient care
- Expanded the patient practices from 3 practices to 5 practices
- Implemented a daily management system
- Completed 5S to standardize every exam room
- Created a fiscal year budget to support the supply and demand of each practice and staff member

Professional Membership

NATIONAL SOCIETY OF LEADERSHIP AND SUCCESS | NOVEMBER 2020

Gmail

Sara Voghel <voghels@newhtfd.org>

BOE Vacancy

Morante, Kirby R <kirby.morante@optum.com> Wed, Nov 12, 2025 at 9:55 AM
To: "voghels@newhtfd.org" <voghels@newhtfd.org>

Hello,

My name is Kirby Morante and I would like to fill the vacancy for the Board of Education. I am a registered republican and I live in the south end district of New Hartford at 3 Sloan Street. I am married to my husband Dan and we have two daughters – ages 5 and 3. My older daughter is a kindergartener at Bakerville Elementary. I am also a volunteer firefighter for the South End Volunteer Fire Department – I am a certified interior firefighter and I am also the secretary and treasurer for the department. I work full-time as an accountant for UnitedHealth Group and have much experience with financials and bookkeeping. I can be reached at 860-899-8604. Thank you for your consideration – please let me know if you have any questions.

Kirby Morante

This e-mail, including attachments, may include confidential and/or proprietary information, and may be used only by the person or entity to which it is addressed. If the reader of this e-mail is not the intended recipient or intended recipient's authorized agent, the reader is hereby notified that any dissemination, distribution or copying of this e-mail is prohibited. If you have received this e-mail in error, please notify the sender by replying to this message and delete this e-mail immediately.

K. Morante Resume.docx
19K

Kirby R. Morante
Home Address:
3 Sloan Street
New Hartford, CT 06057

Phone: 860-899-8604
Email: kmorante19@yahoo.com

Work Experience

UnitedHealth Group, Hartford, CT May 2022 - Present

- Accounting Manager, Optum Technology Controllership
  - Manage the infrastructure chargeback billing process for Optum Technology.
  - Create, implement, manage, and analyze processes in the billing application (MPWR) utilizing SQL and Access.
  - Work with segment business contacts to assess changes in infrastructure charges month over month.
  - Review all chargeback processes, journal entries and invoices to ensure accurate billing for intersegment transactions.
  - Implement annual changes in MPWR to account for changes in the Optum Technology Rate Card, new technology services and new datasets created and delivered by service teams for each managed service.
  - Work closely with FP&A to assess actuals when compared to forecasted amounts.
  - Coordinate M&A passthrough entries to account for IT organizations merging into the various business segments.
  - Create estimates to be provided to leadership and present as SME for all infrastructure chargeback processes.
  - Continuously focus on process improvements/automation opportunities in the MPWR billing system.
  - Manage two direct reports and one offshore employee to ensure team deliverables are met.

UnitedHealth Group, Hartford, CT August 2018 – May 2022

- Accounting Consultant, Optum Technology Controllership
  - Ran processes in MPWR billing system to initiate the chargeback process each month.
  - Created work orders and tested changes by developers in MPWR to address changes in billing methodology.
  - Created invoices for each segment to review their monthly infrastructure chargebacks.
  - Prepared journal entries related to intersegment agreements (ISAs) and M&A Passthroughs.
  - Worked with business finance contacts to address customer concerns of chargebacks.
  - Managed two team members in this role.

KPMG LLP, Hartford, CT January 2015-August 2018

- Senior Associate, Business Tax Services
  - Primary focus was in the insurance industry related to life insurers, property and casualty insurers, health insurers, captives and reinsurers, with additional experience in aircraft leasing and manufacturing.
  - Prepared and reviewed sales and use returns, federal and state returns, quarterly estimates, tax provisions, and tax footnotes.
  - Knowledgeable in ASC 740 reporting, SSAP 101, Sarbanes-Oxley requirements, and SEC registrant requirements.
  - Worked with all areas of the annual statement from a tax return and provision position – specifically face financials, Exhibit of Net Investment Income, Schedule D, Schedule BA, Schedule P, Schedule B, Exhibit of Capital Gains/(Losses), and Underwriting and Investment Exhibit.
  - Reviewed forecasting and tax planning strategies on a GAAP and Statutory basis.

Education

- Master of Science in Accounting and Taxation – Cumulative GPA: 3.40 May 2015-December 2016
  University of Hartford, West Hartford, Connecticut – Barney School of Business

- Bachelor of Science in Business Administration – Accounting – Cumulative GPA 3.86 September 2012-May 2015
  University of Hartford, West Hartford, Connecticut – Barney School of Business

Skills

- Communication and team building
- Decision making
- Organizational and time-management
- Process analysis and improvement
- Microsoft Office and other programs (Word, Excel, PowerPoint, Access, MPWR, Essbase/Hyperion, PeopleSoft, Power BI)
- Strong understanding of SQL and database development in the implementation of accounting processes

Gmail

Sara Voghel <voghels@newhtfd.org>

Board of Education

Melanie Ollett <melollett@gmail.com> Mon, Nov 17, 2025 at 11:34 AM
To: voghels@newhtfd.org, kleppst@newhtfd.org

Dear Ms. Voghel, Mr. Klepps, and members of the Board of Education,

Attached please find my resume, which I am sending in regards to the vacant position on the BoE. I am an unaffiliated voter (Town Hall may still be in the process of changing my registration, but I have filed all of the necessary documents online for a change in registration.)

My family and I moved to New Hartford in 2022. I have four children, three of which have been in New Hartford Public Schools (my oldest is graduating from Region 7 this year!) In my time here, I have become an active member of the New Hartford community through my work at the Beekley Community Library. I have partnered with the schools and spend time volunteering at each of our schools. I consider it one of the greatest privileges of my job to be able to build community around us and support students in their education both at school and outside of school at the library. I have seen how much the New Hartford educators care about our students in my time as a parent; my children couldn't wait to go to school each day at Antolini. My children felt cared for, safe, and heard when they were at school. I want this environment to be fostered for all of our New Hartford students.

I love our school community very much, and I would be honored to serve our students and families on the Board of Education. I believe that my perspectives as a parent and community leader would be a valuable contribution to the excellent work that the Board is doing. I understand acutely some of the challenges our schools, children, and families face at the moment in regards to balancing the resources required to thrive with budgetary concerns and the wide variety of needs present in our student body.

Thank you for your consideration. I would be thrilled to answer any questions the Board may have for me on Nov. 25, however I will be traveling. My fiance's father is very ill so we are going to be spending Thanksgiving week in Arkansas with his parents. If a ZOOM/Google Meet/Phone option is available, I can certainly set aside time to attend the meeting remotely.

Please reach out with any questions.

Thank you,
Melanie Ollett

Melanie Resume.docx
11K

Melanie Ollett

Mobile: 631-740-0145
Email: melollett@gmail.com

Education

MLIS, Queens College, 5/2021
M.Div, Wesley Theological Seminary, 5/2015
B.A., American University, International Studies, , 5/2012
NY State Advanced Regents Diploma, William Floyd High School, 6/2009

Experience

1/2024 -
Director, Beekley Community Library, New Hartford, CT
In addition to my duties as children's/young adult librarian, I also supervise a staff of library assistants and perform the daily managerial duties of a public library director. This includes overseeing all of the collection, community outreach, weeding, applying for grants and fundraising, and working with the library board of directors.

8/2023-
Minister of Faith Formation, First Congregational Church, Watertown CT
Under the direction of the Senior Minister, I oversee the Christian Education program for all ages within the congregation. This has included the church school for grades PreK-8, adult book studies, multigenerational faith formation activities, and Vacation Bible School. I also perform baptisms, serve communion, and preach/plan worship when the Senior Minister is unavailable.

9/2022-
Children and Young Adult Library Assistant, Beekley Community Library, New Hartford CT
As the part-time children's and teen librarian, I am responsible for ordering materials for these age groups, planning and implementing programs, supervising volunteers, soliciting feedback, and finding/applying for grants. I also provide excellent customer service to library patrons of all ages and backgrounds.

7/2022-10/22
Sabbatical minister, First Congregational Church, Watertown CT
I was a temporary minister while the senior minister was on sabbatical leave. I planned worship series, led meetings, performed baptisms and funerals, and offered pastoral care in addition to regular worship duties.

7/2018 – 6/2022
Pastor, United Methodist Church, Huntington Station NY
I served two suburban congregations in a very multicultural setting. In addition to counseling, planning worship, preaching, coordinating service activities, creating and leading children's programs, supervising staff as well as 30+ volunteers, and serving on committees within my own church and denomination, I also represented my churches on the town interfaith council and in a multitude of community organizations and settings.

9/2015- 7/2018
Pastor, United Methodist Church, Waterport and West Barre NY
As the sole pastor and employee of two rural churches, I was responsible for the daily administrative tasks of the two churches in my charge, including detailed planning and organizing week by week. My duties included writing sermons, lessons, and counseling visits, and finding ways to engage the churches with the needs of their communities. I served on the town's ecumenical council and formed interfaith partnerships.

2013-2015, Student Librarian
Wesley Theological Seminary
At my first graduate institution, I fostered a love for library science while working as a student librarian. I assisted my peers and the university faculty in finding materials for research and publication, taught fellow students how to navigate the library website and use the databases available, shelved and catalogued materials using both the LOC and DD classification systems, and managed print and non print materials from the library. I also assisted with new acquisitions to the library.

Gmail

Sara Voghel <voghels@newhtfd.org>

Board of Education Vacancy - Application

Elisabeth Swanson <elisabeth@gofflawgroup.net> Wed, Nov 12, 2025 at 3:15 PM
To: "voghels@newhtfd.org" <voghels@newhtfd.org>
Cc: "kleppst@newhtfd.org" <kleppst@newhtfd.org>, "buzzit@newhtfd.org" <buzzit@newhtfd.org>, "millerp@newhtfd.org" <millerp@newhtfd.org>, "perottie@newhtfd.org" <perottie@newhtfd.org>, "puzj@newhtfd.org" <puzj@newhtfd.org>, "rodenbergf@newhtfd.org" <rodenbergf@newhtfd.org>, "russellt@newhtfd.org" <russellt@newhtfd.org>, "youngk@newhtfd.org" <youngk@newhtfd.org>

Dear Chairman Klepps and Honorable Members of the Board,

I am writing to express my interest in serving on the New Hartford Board of Education. I have four children in our school district (Ann Antolini and Northwestern Regional 7 Middle and High) and am committed to their educational excellence and our community as a whole. My kids are all thriving in school, but I have seen many areas where our educational system could be greatly enhanced, particularly with regard to the use of technology.

In addition to my personal experience as a mom, I bring a background as a lawyer and former employee at the state legislature. I am well-versed in the interplay between state and local politics and believe this background, combined with having four children in the district, would make me an asset to the Board.

By way of political affiliation, I worked for the republican party at the legislature many years ago, but have remained an independent voter since I first registered at the age of 18. My resume is attached.

I look forward to hearing from you.

Liz

GOFF law GROUP

Elisabeth M. Swanson, Esq.

Goff Law Group LLC

433 South Main Street, Suite 328

West Hartford, Connecticut 06110

Office: 203-399-0000

Cell: 860-480-0138

Fax No: 203-295-3666

Bio: Goff Law Group | Elisabeth M. Swanson

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Resume November 2025.pdf
140K

ELISABETH M. SWANSON
340 Town Hill Rd, New Hartford, Connecticut
Elisabeth.madin@gmail.com • (860) 480-0138

EXPERIENCE

Goff Law Group, LLC, West Hartford, CT
Senior Trial Attorney, March 2020 – Present

- Lead counsel on complex and catastrophic cases at the firm including complicated wrongful death, medical malpractice, and sexual abuse claims.
- Managing a docket of more than 200 cases, including drafting lawsuits, briefs and other memoranda, oversaw discovery, conducted legal research and writing, attended court proceedings, and conducted mediations, arbitrations and trials.
- Conducting a thorough review of potential cases including medical research, medical record review, legal research and analysis, and final determination on case selection
- Communicating directly with potential, current, and declined clients regarding traumatic experiences with thoughtfulness, empathy and compassion.
- Spearheaded a complete overhaul of the firm's case management system including the development of: a comprehensive automatically generated document creation system; formalized processing of every case from opening to closing; and statute of limitations tracking system.

RisCassi & Davis, P.C., Hartford, CT
Associate Attorney, June 2016 – March 2020

- Drafted lawsuits, managed litigation, oversaw discovery, conducted legal research and writing, attended court, and conducted mediations, arbitrations and trials.
- Analyzed, advised, briefed, published, and conducted seminars on complicated legal issues involving coverage disputes, subrogation rights, lien resolution, medical malpractice and evidentiary rulings.
- Conducted thorough review of potential cases including medical research, medical record review, legal research and analysis, and final determination on case selection.
- Conducted initial client intakes, management of document procurement necessary to file claims, settlement negotiations, and client advisement.

Law clerk January 2011 – August 2011

- Drafted legal documents, conducted legal research and writing, reviewed medical records and advised on case selection.

State of Connecticut, Litchfield, CT
Public Defender (Per Diem) January 2016 – July 2016

- Represented indigent individuals in family matters, and particularly issues arising from non-payment of child support.

ELISABETH M. SWANSON
340 Town Hill Rd, New Hartford, Connecticut
Elisabeth.madin@gmail.com • (860) 480-0138

Wall, Wall & Frauenhofer, Torrington, CT
Associate Attorney, January 2014 – March 2015

- Reviewed potential cases, met with potential clients and made final determinations on case selection.
- Managed document procurement necessary to file claims and consulted clients.
- Drafted lawsuits, oversaw discovery, conducted legal research and writing, attended court, and conducted mediations and arbitrations.
- Analyzed, advised and briefed on complicated legal issues involving subrogation rights and lien resolution.

Law Clerk, January 2013 – November 2013

- Drafted legal documents, conducted legal research and writing, prepared cases for settlement negotiations.

Carmody & Torrance, Waterbury, CT
Summer Associate, May 2012 – August 2012

- Collaborated on litigation and business services projects;
- Performed legal research; wrote memoranda, motions, and complaints; prepared for and attended depositions and other court proceedings; and performed various special projects as needed.

Connecticut General Assembly, Hartford, CT
Various Positions, January 2007 – January 2011
Press Secretary, January 2009 – January 2011

- Generated press releases, other media publications, direct mailings, and scheduled media appearances.
- Performed policy advisement, legislative research, and participated in caucus meetings.
- Supervised all communications efforts related to assigned senators.

Legislative Aide, June 2007 – January 2010

- Drafted legislation, tracked bills, and researched legislative issues.
- Worked with constituents and acted as their liaison to state agencies, and answered all written communication on the senator's behalf.
- Managed an intern, and assisted the senator as needed.

Legislative Intern, January 2007 – May 2007

- Worked on special research projects, performed secretarial tasks, attended committee meetings, and assisted the senator and his staff as needed.

EDUCATION
University of Connecticut School of Law, Hartford, CT
Juris Doctorate, with honors, 3.67 GPA, May 2013

ELISABETH M. SWANSON
340 Town Hill Rd, New Hartford, Connecticut
Elisabeth.madin@gmail.com • (860) 480-0138

- CALIs in Criminal Law and Business Organizations
- The Connecticut Law Review, *Notes and Comments Editor*
- Teaching Assistant – Legal Profession
- *Moral Considerations of Tax Policy: The Past, Present, and Future Role of the Religious Right and Left*, 45 Conn. L. Rev. 2013

University of Connecticut, Storrs, CT
Bachelor of Arts: English, Magna Cum Laude, 3.82 GPA, May 2007

- *Phi Beta Kappa*
- *Phi Kappa Phi*
- Golden Key National Honors Society
- 2004 New England Scholar
- Violette Kauffman Scholarship Recipient
- Dean's List every semester

BAR ADMISSIONS: Member of the Connecticut Bar and the Connecticut Federal Bar

PROFESSIONAL AFFILIATIONS: Board of Directors, Hartford County Bar Association; Board of Directors, Connecticut Trial Lawyers Association's Women's Caucus; Barrister, Oliver Ellsworth Inn of Court; Hartford Judicial District Grievance Panel

Gmail

Sara Voghel <voghels@newhtfd.org>

Resume for BOE Vacancy

Samantha Wald <waldsamantha@gmail.com> Wed, Nov 12, 2025 at 7:05 PM
To: Sara Voghel <voghels@newhtfd.org>

Hi Sara!

I'm throwing my hat into the ring!

Please see attached my resume for the Board of Education Vacancy.

I will need to be remote for the interview process on 11/25 as I will be in Florida with my family for Thanksgiving vacation.

Please let me know if you need anything else from me!

Thank you so much!

--
Samantha Wald

S Wald- Resume for BOE.pdf
80K

Samantha Wald

New Hartford, CT ♦ 860-601-5780 ♦ waldsamantha@gmail.com

New Hartford Board of Education

Chair

530 Main Street

PO Box 315

New Hartford, CT 06057

November 15, 2025

Dear Mr. Klepps,

I am writing to express my interest in serving on the New Hartford Board of Education. With more than sixteen years of experience in administrative leadership, financial management, and community involvement—along with my role as President of the New Hartford PTO—I am committed to supporting student success, responsible budgeting, and transparent communication across the district.

In my current position as Chief Financial Officer and Office Manager at Walker Electrical Contractors, I oversee budgeting, forecasting, payroll, compliance, and long-term financial planning. This work has strengthened my ability to analyze data, manage resources wisely, and collaborate with diverse stakeholders—skills directly relevant to responsible district governance.

Previously, as Administration Manager at Elevator Service Company, I coordinated operations, HR functions, contract administration, and financial reporting. I developed efficient processes, supported staff across departments, and ensured alignment between organizational goals and daily operations. These experiences have prepared me to evaluate policies, support strategic planning, and maintain accountability within a public school system.

My foundation in education began at Rumsey Hall School, where I taught Earth Science and Biology, mentored students, and supported residential life. This perspective helps me understand what students and teachers need to thrive both academically and socially.

As President of the New Hartford PTO, I lead fundraising initiatives, manage budgets, coordinate events, and work closely with administrators and families. I value open communication, follow-through, and community partnership—qualities I will bring to the Board of Education.

I am eager to contribute my leadership experience, financial expertise, and commitment to public service to support informed, student-centered decision making. Thank you for your consideration. I welcome the opportunity to further discuss how I can serve the New Hartford Board of Education.

Sincerely,

Samantha Wald

Samantha Wald

waldsamantha@gmail.com | (860) 601-5780 | New Hartford, CT

SUMMARY

Dynamic operations and financial manager with 16+ years of experience leading teams, managing budgets, and improving processes across education, service, and construction industries. Recognized for strategic planning, collaborative leadership, and clear communication. Current New Hartford PTO President with a strong commitment to community engagement, educational advocacy, and thoughtful, data-informed decision-making.

WORK EXPERIENCE

Walker Electrical Contractors, LLC — Torrington, Connecticut
Chief Financial Officer/Office Manager — Oct 2024- *Present*

- Oversee financial operations, budgeting, and long-term planning to support company growth and project workload.
- Manage cash flow, job costing, and forecasting to ensure profitability and operational efficiency.
- Maintain accurate accounting records and financial reporting through QuickBooks and internal controls.
- Partner with project managers and estimators to monitor job costs, labor utilization, and margin performance.
- Administer payroll, benefits, insurance to ensure compliance and cost control.
- Coordinate with external accountants, banks, and vendors to maintain financial health and stability.
- Advise ownership on capital investments, equipment purchases, and strategic business planning.

Elevator Service Company — Torrington, Connecticut
Administration Manager — Jul 2013 – Oct 2024

- Coordinate installation schedules and manage logistics for the sales team, and service call triage.
- Develop and implement project management tools, maintain accurate commission records, oversee contract administration and streamline lead intake processes.
- Administer accounts payable/receivable, generate financial reports using QuickBooks, and manage office operations, including supply procurement and vendor relations.
- Facilitate human resources functions, including recruitment, training, payroll support, and compliance with OSHA and labor regulations.

Rumsey Hall School — Washington Depot, CT
Athletic Trainer/Teacher/Advisor/Dorm Parent — Jul 2008 - Aug 2013

- Delivered comprehensive Sixth Grade Earth Science and Ninth Grade Biology curricula, fostering student understanding of scientific principles and promoting health and fitness education.
- Provided expert care in the prevention, diagnosis, and treatment of musculoskeletal injuries, contributing to the wellbeing of the school community.
- Mentored students in academic and personal development, while coordinating extracurricular programs and offering residential support as a dormitory supervisor.

COMMUNITY LEADERSHIP

President, New Hartford PTO — 2023–*Present*

- Lead fundraising initiatives, manage budgets, and coordinate events supporting district schools and families.
- Collaborate with school administration, teachers, and community partners to enhance educational programs.
- Oversee communications, volunteer coordination, and community engagement efforts.

EDUCATION

Southern Connecticut State University — New Haven, CT
B.S., Athletic Training — 2008

CERTIFICATIONS

Public Notary, State of Connecticut
Justice of the Peace, State of Connecticut

SKILLS

Budget & Financial Management • School & District Operations • Staff Supervision & Development • Payroll & Benefits Administration • Contract & Vendor Management • HR Compliance & Employee Relations • Project Scheduling & Coordination • Community & Stakeholder Engagement • QuickBooks & MS 365 Suite • Strategic Planning • Organizational Leadership • Strong Interpersonal Communication • Problem Solving & Decision Making