

**Monadnock Regional School District
Finance and Facilities Meeting
November 13, 2025
SAU Conference Room**

Committee Members Present: Cheryl McDaniel-Thomas, Jeff Cesaitis and Betty Tatro

Absent: Eric Stanley

Administration Present: J. Morin, Business Administrator

C.McDaniel-Thomas opened the meeting at 6:29 PM.

1. Public Comments: There were no public comments.

2. Approval of Minutes of October 20, 2025: MOTION: J. Cesaitis **MOVED** to approve the October 20, 2025 Finance/ Facilities Committee Meeting Minutes as presented. **SECOND:** B.Tatro **VOTE:** Unanimous for those present. **Motion passes.**

3. Old Business:

a. Review progress on Elementary Renovation building project: J. Morin reported that Emerson School has wrapped up and the Board will be meeting there on November 18, 2025 for their meeting. She attended a construction meeting regarding MTC and they will be applying for the occupancy permits. Troy is on schedule and budget. They are laying the ground work and the steel is going up this week.

b. Receive updates on any immediate repair needs: C. McDaniel-Thomas asked about the water filtration system at Emerson. J. Morin reported that it had been done over the summer and the funds came from the Trust. She also commented that the district is very happy with the new plumber. He is able to do a lot of this work. J. Morin reported that the district had to do life safety repairs.

c. Receive financial report of Business Administrator: J. Morin explained that there is 6.08% of the FY26 budget remaining. She commented that there is nothing causing immediate concern. Most of the items have been encumbered. There are 3 paras, a welding teacher, case manager and SRO for open positions.

4. New Business:

a. Planning around routine upkeep of newly renovated schools: J. Morin informed the committee that there is the Annual Facility Conference in February and she felt it would be good for the person who will be taking T. Breen's place to attend the conference. Information from the conference may help with the routine upkeep to the renovations. We have time. J. Morin explained that the Maintenance Supervisor job description will need to be updated. The posting for the position will go out in January.

b. Warrant Articles known to date: J. Morin mentioned that there are adjustments to the CIP. The 800s roof is in need of repair. We have \$43,000 left over from a roof warrant article so since the estimate is \$142,860 the warrant article for the 800s roof should be \$100,000. Part of the parking lot is estimated at \$80,254. The committee discussed the generator and J. Morin assured the committee that it has enough power for what they need in case of an emergency. A roof warrant article and parking warrant article were recommended. The committee will also recommend a Special Ed. Trust for \$1.00, School Building Maintenance Trust for \$50,000, a District Vehicle Trust for \$25,000 and a Building and Grounds Trust for \$1.00. The CBA for MESSA will also be on the ballot. J. Morin explained that she will present a draft of the warrant articles based on the discussion tonight.

c. Appraisal for Cutler: J. Morin explained that the district has one estimate for the appraisal for Cutler. The appraisal charge has come in at \$3500.00. J. Morin would like to move quickly and not have the building sit vacant. Every July the district has to report to the State on any vacant room within the district. If they are vacant a Charter School can rent them. J. Morin explained that the district should move forward. The \$3500.00 amount to have the appraisal done is below the policy requirement. She mentioned that the Town of Swanzey has also shown interest in the Cutler School.

5. Public Comments: There are no public comments.

6. Next meeting's agenda: The committee's next goal is not due until February. J. Morin will check to see what policies are being recommended for review from the auditors. She said the district has been at a stand still since August due to the Federal Government.

7. Adjourn MOTION: J. Cesaitis **MOVED** to adjourn the meeting at 7:20 PM.
SECOND: B. Tatro **VOTE:** Unanimous for those present. **Motion passes.**

Respectfully submitted,

Laura L. Aivaliotis
Recording Secretary