

SAN YSIDRO SCHOOL DISTRICT

TITLE: School Psychologist
DEPARTMENT: Special Education
FLSA: Exempt
Revised: March 2016

REPORTS TO: Director of Special Education
CLASSIFICATION: Certificated
SALARY: Educator's Salary Schedule
Board Approved: March 10, 2016

BASIC FUNCTION: Under the direction of the Director of Special Education and Services, and in cooperation with the school principal, the psychologist is responsible for the assessment of students and other activities to meet the needs of the school staff, children, and parents served in accordance with district and state law and as part of the multidisciplinary team.

REPRESENTATIVE DUTIES: (Incumbents may perform any combination of the essential functions shown below. This position description is not intended to be an exhaustive list of all duties, knowledge, or abilities associated with this classification, but are intended to accurately reflect the principal job elements.)

- Assesses and observes the pupil in the classroom or other pertinent settings for further data.
- Reviews cum records and/or work samples that are relevant for the understanding of the pupil's: health, growth development, and educational history; prior and recent levels of adaptive, social, and/or behavioral skills; prior and recent interventions that have occurred in the general education setting; basic psychological processes; and intellectual abilities.
- Organizes all data and develops a written report on the pupil to be presented to the Individualized Education Program (IEP) team, along with strengths and weaknesses.
- Interprets test findings to parents in an understandable manner; counsels with parents regarding their child's potential, achievement level, and personality adjustment.
- Discusses recommendations and plans for assisting the pupil with the parents.
- Assists the IEP team in determining the pupil's eligibility for special education, along with recommendations for classroom placement, programs, or services, while considering the Least Restrict Environment (LRE).
- Actively participants in the Student Study Team (SST).
- With parent consent, conducts individual and/or group counseling, as required.
- Acts as a resource to personnel within the districts in areas of behavior and learning.
- Conducts and provides recommendations on manifestation determinations.
- Keeps informed of local, state, and federal legislation relating to children with particular reference to special education and children utilizing/needing psychological assistance.
- Attends informational meetings for psychologists and disseminates information to appropriate staff members.
- Seeks and takes opportunities to better himself professionally via in-service and interagency meetings, conferences, seminars, classes, and other avenues for self-improvement.
- Adheres to professional ethics.
- Understands and reflects the philosophy adopted by the district.
- Exhibits expertise in the utilization of psychological materials and techniques.
- Serves as a member of the District Eligibility and Planning Committee.
- Prepares individual pupil's psychological information as needed for records, accurately and promptly.
- Maintains close contact and acts as a liaison with community and other agencies involved in psychological services for children.
- Understands and adheres to school district regulations.
- Performs other duties as assigned

KNOWLEDGE

- Demonstrated knowledge of oral and written communication skills.
- Demonstrated knowledge of local, state, and federal legislation with respect to special education to be able to interpret and apply the law.

ABILITIES

- Ability to meet plan, organize, coordinate and prepare clear, accurate and timely written and oral reports.
- Ability to provide technical expertise to others regarding special education procedures
- Ability to establish and maintain cooperative and effective working relationships with others.
- Ability to maintain a variety of reports and files related to assigned activities.

MINIMUM QUALIFICATIONS:**EDUCATION AND EXPERIENCE**

- Standard Designated Services Credential, or General Pupil Personnel Services Credential (with school psychologists authorization)
- Two years classroom teaching experience

DESIRED QUALIFICATIONS:

- Bilingual and Biliterate (English / Spanish)
- Master's Degree
- Educational Psychological License

WORKING CONDITIONS

Indoor and outdoor school settings which can include office and outdoor interactions.

PHYSICAL REQUIREMENTS:

Hearing and speaking to exchange information; seeing to perform assigned duties; sitting or standing for extended periods of time; hearing in a noisy environment and locate the source of a sound; dexterity of hands and fingers to operate a computer keyboard and other office equipment; kneeling, bending at the waist, and reaching overhead, above the shoulders and horizontally, to retrieve and store files and supplies; lifting light objects and monitor student activities.