

GREEN TOWNSHIP BOARD OF EDUCATION AGENDA

Regular Meeting November 19, 2025

Time: 6:30 p.m.

Place: Green Hills School - Library

I. CALL TO ORDER

A. FLAG SALUTE

B. OPEN PUBLIC MEETINGS ACT STATEMENT

“This is a regular meeting of the Green Township Board of Education held for the purpose of transacting appropriate Board business. In compliance with Chapter 31, Laws of 1975, the New Jersey Herald was properly notified and copies of the agenda of this meeting were appropriately posted and made available for the public.”

C. ROLL CALL

		Term	Roll Call
Mr.	CJ Bilik	2025	
Mrs.	Marie Bilik	2026	
Mrs.	Ann Marie Cooke	2027	
Mrs.	Alyssa Eisner	2027	
Mrs.	Heather Ellersick	2027	
Mrs.	Amy Jones	2025	
Mrs.	Maureen McGuire	2026	
Mrs.	Kristin Post	2025	
Dr.	Melissa Vela	2026	
Dr.	Jennifer Cenatiempo, Superintendent		
Mrs.	Karen Constantino, SBA		

D. Mission

Green Township School District educates every student to become a confident and caring life-long learner who communicates effectively and contributes positively to the evolving needs of society. The district, in partnership with the community, promotes academic excellence and equitable opportunities for all students.

E. 2025-2026 District Goals

Goal 1: Bolster student performance in Mathematics through an efficient use of intervention and support, data collection and analysis, and grade level attention to skill development for all students.

Goal 2: Bolster student performance in English Language Arts through an efficient use of intervention and support, data collection and analysis, and grade level attention to skill development for all students.

Goal 3: Amplify the good through connectivity and belonging for all students by focusing attention on positive attributes, understanding challenges through the student lens, and empowering student voices and perspectives.

Goal 4: Analyze current and projected trajectory of fixed and known budget related data and develop a strategic plan to address short term financial stability in the district and longitudinal analysis to generate a financial forecast.

II. CLOSED MEETING

Closed Meeting Motion was read by _____ at _____ pm.

The Board of Education of the Green Township School District in the County of Sussex will adjourn into closed meeting to discuss item(s) which fall within an exception of our open meetings policy and permits the Board to have private discussion, since it deals with specific exceptions contained in

- a Matters rendered confidential by Federal Law, State Law, or Court Rule
- b Individual privacy
- c Collective bargaining agreements
- d Purchase or lease of real property if public interest could be adversely affected
- e Investment of public funds if public interest could be adversely affected
- f Tactics or techniques utilized in protecting public safety and property
- g Pending or anticipated litigation
- h Attorney-client privilege
- i Personnel–employment matters affecting a specific prospective or current employee

Be it resolved that the Board will now go into private session to discuss matters rendered confidential due to the nature of pending or anticipated litigation, attorney-client privilege and personnel – employment matters affecting a specific prospective or current employee privilege. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified.

Motion to enter into executive session for the purpose of discussing _____

Motion..... Second.....

Roll Call/

III. RECONVENE

Motion to reconvene into public session at _____pm.

Motion..... Second.....
/Roll Call/

IV. PRESENTATIONS

A. 2024-2025 Annual Audit, Presented by Nisivoccia Partner, Man Lee

- 1. Motion to accept the Annual Comprehensive Financial Report (ACFR) for the fiscal year ended June 30, 2025 (Attachment – audit synopsis/summary).

Motion..... Second.....
/Roll Call/

- 2. Motion to accept the Auditor’s Management Report for the fiscal year ended June 30, 2025 (Attachment – audit synopsis/summary).

Motion..... Second.....
/Roll Call/

V. CORRESPONDENCE

Email received from Monika Weissensee-Revised Newton Bus Routes

VI. PUBLIC PARTICIPATION ON AGENDA TOPICS

This public session is designed for members of the public to speak on this evening's agenda topics. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive its right thereafter not to respond. Length of comments is limited to three minutes to the individual who has been recognized by the Board president. Each individual may be limited to one opportunity to speak per topic. Members of the public are asked to state their name and address for the record.

VII. VARIOUS REPORTS

A. NEWTON BOARD OF EDUCATION UPDATE - Mrs. Cooke

B. PTA UPDATE - Mrs. Post

C. SCESC UPDATE-Mrs. Bilik

D. LEGISLATIVE UPDATE-Mrs. Eisner

E. BOARD PRESIDENT’S REPORT - Mrs. Bilik

F. SUPERINTENDENT’S REPORT - Dr. Cenatiempo

HIB: There are 2 unfounded HIB cases to report since the last BOE meeting.

Drills: Fire Drill - 10/22/25
Security Drill - 10/14/25

Security Events: 10/30/25 - Shelter in Place - Medical Emergency
11/12/25 - Fire Alarm Activated Due to Dust (Prior to start of school day)

Bus Evacuation Drills:

Supervised by: JP Bollette, Principal, On-Site SSO (Jeff Shotwell/Scott Wikander), and Linda DeGraw, Transportation Coordinator

Location: Front parking lot of Green Hills School:

11/10/25 8:00 - 8:15 am; Routes 13 (32 Students 1:19) & 17 (40 students 1:25)

11/11/25 8:00 - 8:15 am; Route 12 (27 students 1:10)

11/13/25 at 8:00 - 8:15 am; Routes 7 (41 students 2:09) & 14 (39 students 1:24)

11/14/25 at 8:00 - 8:15 am; Routes 10 (39 students 1:41) & 11 (43 students 1:44)

G. BUSINESS ADMINISTRATOR/BOARD SECRETARY’S REPORT - Mrs. Constantino

VIII. DISCUSSION ACTION ITEMS

IX. BOARD BUSINESS - Mrs. Ann Marie Cooke

A. Motion to accept minutes of the following meetings:

1. Regular Meeting of October 15, 2025. (Attachment)

Motion..... Second.....
/Roll Call/

2. Executive Meeting of October 15, 2025.

Motion..... Second.....
/Roll Call/

3. Special Meeting of October 30, 2025.

Motion..... Second.....
/Roll Call/

4. Executive Meeting of October 30, 2025.

Motion..... Second.....
/Roll Call/

- B. Motion to accept the HIB report of 0 HIB from the October 30, 2025.

Motion..... Second.....
/Roll Call/

X. UNFINISHED BUSINESS

XI. NEW BUSINESS

Initial Discussion 2026/2027 Calendar

XII. COMMITTEE REPORTS

- A. CURRICULUM - Mrs. Maureen McGuire, Chairperson**

1. Motion to approve the following professional development request(s):

<u>Staff Member</u>	<u>Conference Name</u>	<u>Provider/Location</u>	<u>Date</u>	<u>Costs</u>
Kristen Sylvester	Wilson Dyslexia Conference	Virtual	2/26/26	Registration Fee \$79.00

Motion..... Second.....
/Roll Call/

- Motion to approve a disbursement from the Student Activities 8th grade account in the amount of \$13,404.84, payable to Double Tree, for two nights accommodations, two breakfasts and one dinner during 8th grade the class trip to Washington DC, in June 2026.

Motion..... Second.....
/Roll Call/

- Motion to approve a disbursement from the Student Activities 8th grade account in the amount of \$2,500 payable to Old Town Trolley Tours during 8th grade the class trip to Washington DC, in June 2026.

Motion..... Second.....
/Roll Call/

- Motion to approve a disbursement from the Student Activities 8th grade account in the amount of \$8,300 payable to My Limousine Service for transportation during the 8th grade class trip to Washington DC, in June 2026.

Motion..... Second.....
/Roll Call/

- Motion to accept the following donations by grade level to be used towards field trips/transportation from the PTA:

- 8th Grade: \$1,500
- 7th Grade: \$1,500
- 6th Grade: \$1,500
- K-5th Grade: Up to \$200 per grade

Motion..... Second.....
/Roll Call/

B. FINANCE - Mrs. Kristin Post, Chairperson

October 2025 Financial Reports (attachment)

- 1. Motion to approve the General Fund bills list for October 16, 2025 through November 19, 2025 for a total of \$1,827,038.21 (attachment)

Motion..... Second.....
/Roll Call/

- 2. Motion to accept the Board Secretary’s monthly certification, as attached, and that as of October 31, 2025, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.6A:23A-16.10(c)3.

Motion..... Second.....
/Roll Call/

- 3. Pursuant to N.J.A.C. the Green Township School District Board of Education, after review of the Board Secretary’s and Treasurer’s monthly financial reports certify that as of September 30, 2025 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-16.10(c)4 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Motion..... Second.....
/Roll Call/

- 4. Motion to accept the financial reports from the Board Secretary and the Treasurer of School Monies for the month of October, 2025.

Motion..... Second.....
/Roll Call/

- 5. Motion to approve transfers for October, 2025.

Motion..... Second.....
/Roll Call/

- 6. Motion to approve the disbursements from October 16, 2025 through November 19, 2025 for the Student Activities Account in the amount of \$4,340.39 Cafeteria Account of \$0.00, and the Business Office Petty Cash Account in the amount of \$0.00. (Attachment)

Motion..... Second.....
/Roll Call/

- 7. Motion to approve the tuition contract for Student ID#4041 to attend Green Brook Academy commencing on July 7, 2025 through June 30, 2026 with the following costs:

ESY-Tuition (7/7/25-8/31/25)	\$ 9,474.60
Tuition (180 Days) (9/1/25-6/30/26)	\$85,271.40
Total Cost	\$94,746.00

Motion..... Second.....
/Roll Call/

- 8. Motion to approve the contract with Newton High School for Student ID#2353 to attend Windsor School, contract commencing July 2025 through June 2026, for 210 days, at a daily rate of \$475/day, an annual rate of \$99,750.00

Motion..... Second.....
/Roll Call

- 9. Motion to approve the contract with Newton High School for Student ID#1917 to attend Educational Services Commission of Morris County (Central Park School) for the 2025-2026 school year, educational Services shall begin September 1, 2025 and terminate on June 30, 2026.

Tuition	\$92,922/year
Additional Therapy Services	(Estimated) \$2,300/Year
Personal Aide	\$35,433/Year
Total Estimated Cost	\$130,655/year

Motion..... Second.....
/Roll Call

10. Motion to retroactively approve the contract with Newton High School for Student ID#1719 to attend Educational Services Commission of Morris County (Central Park School) for the 2025-2026 school year, Extended School Year Program from July 1, 2025 through August 8, 2025.

Tuition	\$5,239.00
Personal Aide	\$4,160.00
Total ESY Cost	\$9,399.00

Motion..... Second.....
/Roll Call

11. Motion to retroactively approve the tuition contract with Lakeland Andover School for the 25-26 school year for student ID #2512. This contract shall commence on October 22, 2025, with a per diem rate of \$360, and an annual cost of \$64,800 for 180 days, with tuition due the no later than the first day of each month prior to services rendered.

Motion..... Second.....
/Roll Call/

12. Motion to accept the revised financial reports from the Board Secretary and the Treasurer of School Monies for the month of September, 2025.

Motion..... Second.....
/Roll Call/

13. Motion to approve the homeless tuition contract with the Netcong Board of Education for student ID# : 2995 for the following:

Contract Terms:

Commence on 9/2/2025 and Terminate on 6/17/2026 (tentative last day of school)

Tuition: \$23,545.00

Co-Teacher: \$21,321.67

Speech Services: \$1,980.00

Occupational Therapy Services: \$2,366.28

Total Contract Cost: \$49,212.95

Payment Terms: 1/10 of the tuition due on the 1st day each month

Motion..... Second.....
/Roll Call/

14. Motion to approve the tuition contract with the Newton Township Board of Education for the 25-26SY in accordance with the following:

Newton Tuition	25-26 School Year
Regular Education	\$2,785,887 (Estimated 117 students at \$23,811/student)
Resource Center	\$26,077
Special Education	\$31,905
Reg. Education Prior Year Credit	(\$28,584)
Special Education Prior Year Credit	(\$ 6,268)
Deferral 25-26 Tuition (\$50K/year starting in FY27)	(\$200,000)
Total Tuition Due to Newton 25-26SY	\$2,609,017

Motion..... Second.....
/Roll Call/

15. Motion to pay Newton Board of Education \$239,076.30 for tuition in arrears for the months of September- November and the December Tuition at the contractual monthly rate of \$260,901.70

Motion..... Second.....
/Roll Call/

C. OPERATIONS - Mr. CJ Bilik, Chairperson

1. Motion to retroactively approve the adult volleyball program, to take place in the Green gymnasium starting in September, running every Friday night through June, with the exception of Friday evenings where the school has a scheduled event, which will always take precedence.

Motion..... Second.....
/Roll Call/

2. Motion to approve the Newton recreation basketball program to take place in the Green gymnasium with practices running every Tuesday and Thursday and games being played every

Saturday for the months of November 2025 to March 2026, with the exception of Tuesday and Thursday evenings and Saturday's where the school has a scheduled event, which will always take precedence.

Motion..... Second.....

/Roll Call/

3. Motion to approve the Newton Soccer Club program, to take place in the Green gymnasium starting in January 2026 and running through March 2026, with practices running every Wednesday evening, with the exception of Wednesday evenings where the school has a scheduled event, which will always take precedence.

Motion..... Second.....

/Roll Call/

D. PERSONNEL - Dr. Melissa Vela, Chairperson

1. Motion to approve Carly Van Skiver, substitute school nurse for the 2025-2026 school year, pending criminal history background check and paperwork, as the recommendation of the Superintendent.

Motion Second

/Roll Call/

2. Motion to accept, with regrets, the resignation of Christine Bollman-Decker, effective November 30, 2025.

Motion Second

/Roll Call/

3. Motion to accept, with regrets, the retirement of Amelia O'Neill, effective the last day of the 2025-2026 school year.

Motion Second

/Roll Call/

4. Motion to approve the medical leave of employee# 1138 from December 3, 2025 to Dec 19, 2025 utilizing 13 sick days.

Motion Second
/Roll Call/

5. Motion to approve the rate of \$28.84 for ABA services for the 25-26 SY. If ABA services are administered during the school day, the rate will be the difference in the approved hourly rate of \$28.84 less the employee’s hourly rate. If ABA is administered after school, it will be paid at \$28.84/hour. Time sheets must be submitted with hours.

Employees to administer ABA: Amelia O’Neill, Angela Manni

Motion Second
/Roll Call/

6. Motion to approve Suzanne Ludwig, PSD/Integrated PreK paraprofessional for the 2025-2026 school year, at a rate of \$15.49 per hour, with an additional \$1.00 per hour for diapering, through December 31, 2025. As of January 1, 2026 the rate of pay will go to \$15.92 per hour, with an additional \$1.00 per hour for diapering, due to the minimum wage increase, 4 days per week, 8:00 - 3:00, no benefits, pending paperwork, at the recommendation of the Superintendent.

Motion Second
/Roll Call/

7. Motion to approve Elzbieta Kusek, Integrated PreK paraprofessional for the 2025-2026 school year, at a rate of \$15.49 per hour, with an additional \$1.00 per hour for diapering, through December 31, 2025. As of January 1, 2026 the rate of pay will go to \$15.92 per hour, with an additional \$1.00 per hour for diapering, due to the minimum wage increase, 4 days per week, 8:00 - 3:00, no benefits, pending paperwork, at the recommendation of the Superintendent.

Motion Second
/Roll Call/

8. Motion to approve Anita Lance as substitute paraprofessional and teacher at the district approved substitute rate of \$115 a day with no benefits, pending paperwork, at the recommendation of the Superintendent.

Motion Second
/Roll Call/

9. Motion to approve Jude Ashley as a Substitute Custodian for the 2025-2026 school year, at a rate of \$16/hour, at the recommendation of the Superintendent.

Motion Second
/Roll Call/

- 10. Motion to approve the CDL staff contract as attached.

Motion Second
/Roll Call/

- 11. Motion to approve the extension of unpaid leave of absence for employee #1168 from October 1, 2025 through December 1, 2025 to October 1, 2025 through December 15, 2025, at the recommendation of the Superintendent.

Motion Second
/Roll Call/

- 12. As of January 1, 2026, the New Jersey minimum wage will increase from \$15.49/hour to \$15.92/hour. The district values all paraprofessionals, the services they provide and their impact to the district. The district will increase all paraprofessionals' hourly rates by \$.43/hour effective January 1, 2026 for the remainder of the 25-26 school year.

Motion Second
/Roll Call/

- 13. Motion to approve Maryann Smith as substitute paraprofessional and teacher at the district approved substitute rate of \$115 a day with no benefits, pending paperwork, at the recommendation of the Superintendent.

Motion Second
/Roll Call/

E. POLICY - Mrs. Heather Ellersick, Chairperson

- 1. Motion to approve the first reading of the following policies and regulations.

P 2530	Resource Materials
R 2530	Resource Materials
P 2535	Library Materials
R 2535	Library Materials
P 9130	Public Complaints and Grievances
R 9130	Public Complaints and Grievances

Motion Second
/Roll Call/

F. NEWTON TUITION COMMITTEE

XIII. PUBLIC PARTICIPATION ON NEW BUSINESS TOPICS

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XIV. CLOSED MEETING

**** HIB Appeal - Confidential Student Matters ****

Closed Meeting Motion was read by _____ at _____ pm.

The Board of Education of the Green Township School District in the County of Sussex will adjourn into closed meeting to discuss item(s) which fall within an exception of our open meetings policy and permits the Board to have private discussion, since it deals with specific exceptions contained in

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- g Pending or anticipated litigation
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- i Personnel–employment matters affecting a specific prospective or current employee

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Motion to enter into executive session for the purpose of discussing _____

Motion..... Second.....
Roll Call/

XV. RECONVENE

Motion to reconvene into public session at _____pm.

Motion..... Second.....
/Roll Call/

XVI. BOARD COMMENTS

XVII. ADJOURNMENT

Motion that the Board of Education shall adjourn at _____pm.

Motion..... Second.....
/Roll Call/

Next Meeting Date:

December 10, 2025

Vision

Empower students and staff to embrace their individual strengths in a safe, supportive environment that fosters a love of learning while pursuing their full potential.