

SCHOOL DISTRICT OF PITTSBURGH
REQUEST FOR PROPOSALS FOR LEGISLATIVE AND GOVERNMENTAL CONSULTING SERVICES

The School District of Pittsburgh is the second largest school district in Pennsylvania. The District is seeking proposals from qualified firms to provide legislative and governmental consulting and lobbying services

Scope of Services

The firm which is selected will provide ongoing advice and strategies to the District's Administration and Board of Public Education on legislative and regulatory matters at the state and federal levels. These services will include:

- Develop strategies to address the District's needs including the Hold Harmless subsidy and funding provisions, School Code amendments and relations with the Department of Education and all other Commonwealth Departments as the needs arise.
- Develop specific strategies on tax and revenue matters including the Earned Income Tax Diversion to the City of Pittsburgh.
- Develop focused information on legislative developments and guidance on effective communication with state and county legislative delegations.
- Coordinate intergovernmental matters with the City of Pittsburgh and the County of Allegheny.
- Attendance at regular update meetings with the Board of Public Education or relevant committees and the Administration.
- Guidance and updates on state and federal grant opportunities.

Selection Criteria

The firm must have a proven record of work with local governments, especially school districts.

The firm must identify the principal contact for the District who shall work through the Superintendent or his designee and the Solicitor.

The cost of such services with an explanation of the handling of costs. The proposal should be based on a monthly retainer and the services covered by the retainer.

The firm must disclose all other consulting relationships at governmental levels and private sector clients so as to insure there is no conflict of interest with the District priorities.

Required Information

1. A resume for all principals in the firm.
2. A description of the team who will work with the District.
3. A fee proposal based upon a monthly retainer and an explanation of any additional fees or costs.

Submission of Proposals

All proposals should be received electronically no later than 3:00 p.m. on January 12, 2026 and directed to:

Ira Weiss, Esquire, Solicitor
Weiss Burkardt Kramer LLC
iweiss@wbklegal.com

Tricia Stadterman, Legal Assistant to Ira Weiss
tstadterman@wbklegal.com

There shall be no contact with any Board Member nor District employee in the proposal process.

Questions should be directed by email to Ira Weiss at iweiss@wbklegal.com.