

# UPPER LAKE MIDDLE SCHOOL (ULMS)

## UPPER LAKE HIGH SCHOOL (ULHS)

### CLOVER VALLEY HIGH SCHOOL (CVHS)

Site Council 2025-2026  
SITE COUNCIL MINUTES  
October 28, 2025

#### Attendance:

Administration: Dr. Petrie (ULHS & CVHS Principal), Mike Smith (ULMS Principal), Becky Toback (ULHS & CVHS Dean), Anna Sabalone (ULMS Dean)

Students: SoWi (7), LoLe (12), DaCr (11)

Teachers: Paul Holt (ULHS), Maia Duncan (ULHS), Megan Verstoppen (ULMS), Wyatt Hensley (ULMS)

Classified Staff: Chelsea Perez (ULMS)

Parent/Guardians: Jaclyn Ley (ULHS), Tara Suzor (ULHS), Shauna LaBrash (ULMS), Lydia Cramer (ULHS), Logan Burnet (ULHS), Suzanne Feeley (ULMS), Esther Stipp (ULHS)

#### Not Present:

Administration:

Teachers: Kathleen O'Rourke (ULHS), Alex Stabiner (CVHS)

Classified Staff: Ashley Dooley (ULHS)

Parent/Guardians: Mike Dounhour (ULMS), Chelsea Foley (ULMS), Catherine Bisaccio (CVHS)

Students: JaKn (11)

#### Guests:

AnMc(9), LuVi (9)

The meeting was called to order by Suzanne Feeley at 3:30 pm.  
Everyone introduced themselves.

Shauna LaBrash reviewed the norms.

- a. Ask questions
- b. Engage fully
- c. Integrate new information
- d. Open your minds to diverse views
- e. Utilize what you learned

#### Review and Approve September 2025 Minutes

Megan Verstoppen's name is without the h in Megan and remove her from minutes, she was not in attendance.

Jaclyn motioned to approve the minutes with the amendment. Tara seconded the motion.

#### Public Input

Reminder clocks go back one hour

#### State of The School

ULMS

## Academics

- The middle school provided an update on academic progress and support.
- Our coach, Chris Briggs-Hale, continues to coach and support the 6th- and 7th-grade teacher teams.
- Eighth graders who are showing up ready to learn get to participate in college field trips.
- Elks Lodge Essay Contest — a schoolwide writing project open to all grade levels. Students have earned tangible cash prizes in past years.

## Activities

- The Student Center continues to evolve, now offering expanded counseling support.
- Red Ribbon Week was recognized and supported schoolwide.
- The Halloween Dance was held in the ULHS cafeteria. Parent chaperones were present throughout the event to help supervise and support students.
- Yearbooks are now available for purchase online. Families can personalize their yearbooks and add optional extras such as autograph pages, a name plate, and a protective plastic cover.

## Athletics

- Fall sports (Volleyball and Golf) are wrapping up, and winter sports are beginning.
- The LCJHHL Volleyball Tournament was a success.

## Yearbook Share Out

Mrs. Verstoppen is the yearbook advisor for ULHS and ULMS. She and two high school yearbook students presented Yearbook Ads and Family Tribute Ads for 8th grade and 12th Grade. Emails will be sent to 12th Grade and 8th Grade for Tribute Ads.

Full Page \$125.00, Half Page \$75.00 Quarter Page \$40.00 Eight Page \$25.00

## ULHS

### Academic Progress and Student Engagement

- The end of the grading period is Friday, with grades to be released next Thursday, November 6th.
- Staff have been working diligently to keep students engaged in class. While many are showing improvement, a small group of ninth graders and some upperclassmen continue to struggle with consistent attendance and engagement.
- To address this, Ms. Toback and Mrs. Petrie have restructured their schedules so that one administrator is always visible and available on campus to provide real-time support for students. This strategy will continue through the semester and likely for the rest of the year.

### Parent and Community Communication

- Communication with parents has been strong and supportive. Many parents have expressed appreciation for proactive contact and collaboration to help their students succeed.
- There has been a noticeable shift in student behavior patterns, particularly in how some students respond to adult direction. The school is addressing this through consistent expectations and increased family partnerships.

### Extracurricular and Co-Curricular Reset

- The school is developing a comprehensive plan to clarify expectations and strengthen accountability across extracurricular and co-curricular programs.

- By November, a draft plan will be shared with stakeholders for feedback. The goal is to ensure transparency and consistency for students, families, and coaches.
- The process will include input from staff, students, and parents, beginning with a small group of student leaders through the Athletes as Leaders and Learners program.
- The focus is to rebuild culture and commitment, ensuring all programs reflect school values of teamwork, accountability, and follow-through.

#### School Climate and Next Steps

- The school climate remains positive but fragile. The team recognizes the importance of uniting around shared expectations and values.
- Staff discussions on this work will begin during early release tomorrow.
- Ongoing collaboration will guide the school in maintaining a healthy ecosystem of support and consistency for students and staff

#### Comprehensive School Safety Plan

Mrs. Toback and Ms. Sabalone presented the Safety Plan. They reported that there are 50 elements of the safety plan and this plan is reported out each time.

Tara Suzor motioned to approve the Comprehensive School Safety Plan. Logan Burnett seconded. All approved. Motion carried.

Next Meeting, Tuesday, November 18, 2025.

Tara Suzor Motioned to adjourn the meeting. Jaclyn Ley seconded the motion. All approved. Meeting adjourned at 4:33 pm.