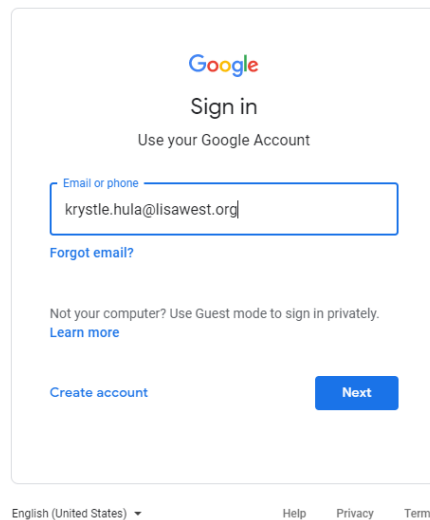


Logging into Student Emails, Clever, and Learning Platforms

1. Log into the secure student email account through gmail.com. The school email format is firstname.lastname@lisawest.org. All emails have been reset to a temporary password: lisawest. Once the student logs in for the first time, you will be prompted to change this.
 - a. If a student has two last names, please be sure to type both (example: John Smith-Johnson jonn.smithjohnson@lisawest.org).
 - b. If a student has any special characters in their name, please do not type these (example: Ja’Niya Smith janiya.smith@lisawest.org).
 - c. If you continue to have email issues, you may email Ms. Hula at hula@lisaacademy.org.



2. Once you are logged into Gmail, you can then access Clever. From Clever, a student can log into our online learning platforms including Schoology (virtual learning platform). [Clever Link Here](#) (be sure to bookmark this link as it is specific to our school)

