

JAMESTOWN PUBLIC SCHOOL BOARD
Regular Meeting
Official Minutes

School board meeting on Tuesday, September 15, 2025 at 5:30 pm in the Thompson Community room at the Middle School, 203 2 Ave SE, Jamestown, ND.

Present: Heidi Larson, President, Dan Tweten, Vice President, Jamie Bear, Owen McKenna, Jacob Meier, Aaron Roberts, Jason Rohr, Superintendent, Robert Lech and Kristi Grounds, Business Manager. Melissa Gleason and Steve Veldkamp were absent.

Guests: McKenna Pettys

President Larson called the meeting to order and welcomed the audience, Jason Linz, Jamestown Video and Amy Neustel, Administrative Assistant.

Mr. Rohr moved, seconded by Mr. Tweten to approve the consent agenda which consisted of September 2, 2025 regular board minutes, payment of bills, pledged securities, job description for maintenance director, open enrollments of 1st grader to Montpelier School, 5th and 8th graders to Pingree Buchanan School for the 25-26 school year, September 4, 2025 Communication Committee Meeting notes, May 19, June 13 and June 30, 2025 Health Insurance Committee Meeting minutes, August 28, 2025 Sick Leave Committee meeting minutes, and September 8, 2025 Finance Committee Meeting minutes. Roll call with unanimous "yes" vote. Motion carried.

President Larson reported the board received a thank you note from the Graves Family.

President Larson informed the board members of some switching to the agenda due to the budget hearing needing to start at 6 pm. Reports and strategic plan progress monitoring prior to the hearing and if time permits the Superintendent report.

McKenna Pettys, Vice President of Student Council reported the council is planning the homecoming and parade. They have decided not to have a float for the parade.

Mr. Gehlhar reported on the strategic plan progress focus goal 2.1 guaranteed and viable curriculum. The metrics are from our teams reporting across the district. Elementary has 55.2% proficiency, middle school has 33.3% proficiency, and high school has 17.8% proficiency on priority standards. Elementary has a platform to keep working on, middle school has embedded time for teachers to meet on curriculum, and the high school has a harder timeline to work through the curriculum. Dr. Lech reported that the dashboard that has been created will help the board understand the information given and the goal progress. Peg Portscheller, an outside consultant, helps analyze the information and make a schedule for professional development to support the curriculum. Dr. Lech reported the dashboard has attached information on the chronic absenteeism data from EDUclimber. The data shows an increase in high school and all other buildings are decreased.

Dr. Lech reported the enrollment report shows the decline in numbers. Kindergarten class is abnormally smaller and high school graduating a larger class in 2025 shows a significant decrease in numbers.

Dr. Lech reported that the communication committee set a running agenda to address areas from negotiations.

Dr. Lech reported he sent out a poll for board members to complete to establish a board retreat date.

Dr. Lech reported on a change with the district notification system use for non-school users. A virtual bulletin board will be made available for all policy-compliant flyers and announcements which will be posted on our website for families. Outside partners, groups or agencies can contact Stacy Jamtgaard to get the information on the process for this bulletin board.

Dr Lech reported on dual credit and advanced placement courses for our students. In 2024-2025, 106 students took AP tests and 89 received a passing score. In 2024-2025, 138 students enrolled in Dual Credit courses.

Dr. Lech reported Southeast Education Cooperative operates an Innovation Fund which is a \$125,000 annual grant designed to support innovation projects for members. Jamestown Public Schools has joined in a collaboration of districts looking to enhance our use of Artificial Intelligence through the development of self-contained AI tools and dashboards. Once this product is created, it will be the district's to manage, and no future subscription costs are required.

Dr. Lech spotlighted Mr. Jerome Wegner for his service of 29 years to the district as Maintenance and Grounds Director. Thank you for your long-term commitment to JPS. President Larson thanked Mr. Wegner for all his knowledge and service to JPS.

The budget hearing began at 6 pm. Dr. Lech invited people who have questions to contact him at the district office. He reported that the finance committee met several times to review the preliminary budget. House Bill 1176 affected the budget because of the changes made to primary residence tax credit and the 3% tax limit. Actual state funding payment per pupil is \$6,573, a decrease of \$604.00 per pupil for Jamestown.

Mrs. Grounds provided the general fund balance sheet and monthly financial reports to the board members.

Mrs. Ground summarized the preliminary 2025-2026 budget for board members.

Mr. Roberts moved, seconded by Mr. Tweten to approve the school compliance reports and submission of the LEA compliance report. Roll call with unanimous "yes" vote. Motion carried.

President Larson informed the board 2025-2026 Wilson and Eagles Arena Agreement will be postponed until the next meeting to clarify one area.

Mrs. Bear moved, seconded by Mr. Meier to approve tuition agreements for Pre-K, Kindergarten and 3rd grade students to attend Montpelier Public School for the 2025-2026 school year. Roll call with unanimous "yes" vote. Motion carried.

No further business, President Larson adjourned the meeting.

GENERAL FUND

7 MINDSETS ACADEMY	7,875.00
ACE HARDWARE	41.99
AMAZON.COM	5,695.54
ANDERSON, JADA	30.00
ANNE CARLSEN CENTER	96,470.62
APPLE INC	262.98
ARMITAGE, MICHAEL	30.00
BACKGROUND INVESTIGATION BUR	414.00
BATA, BRANDON	30.00
BSN SPORTS	1,245.00
CARRINGTON SCHOOL	838.13
CARSTICKERS	237.60

LORIG, JANE	1.05
MACK, JEANA	280.00
MANEUVERING THE MIDDLE	1,825.00
MARCIA BRENNER ASSOCIATE	6,954.00
MARCO TECHNOLOGIES	533.47
MARCO TECHNOLOGIES	3,607.47
MEIER, LEIGH	285.00
MEISSNER, JEFF	30.00
MENARDS	167.90
MICHALENKO, JENNIFER	8.40
MICROBRIC	106.00
MN VALLEY TESTING LABS	85.00
MONTANA DAKOTA UTILITIES	2,243.25

CENGAGE LEARNING	29,496.50	NAPA AUTO PARTS	23.74
CENTRAL REGIONAL EDUC ASSOC	900.00	ND ATTORNEY GENERAL	315.00
CENTRAL VALLEY HEALTH	8,600.00	ND CENTER FOR DISTANCE ED	0.00
CHARACTERSTRONG	7,996.00	ND COUNCIL EDUC LEADERS	3,254.00
CHAT GPT	80.00	ND SCHOOL BOARDS ASSOC	1,020.00
CITY OF JAMESTOWN	7,919.11	NELSON, TAMMY	5.81
CITY OF JAMESTOWN	20.00	NEWMAN, JENNA	196.00
COLE PAPERS INC	5,774.87	NORTHWEST TIRE	367.74
COLUMN SOFTWARE PBC	864.12	OMEGA LABS	49.99
CONNELL, JUSTIN	30.00	OSLUND, ANDREW	30.00
COUNTRY GARDENS	67.00	OTTERTAIL POWER CO	21,985.93
CURRICULUM THAT MATTERS	132.00	PEARCE DURICK PLLC	3,278.10
DACOTAH PAPER CO	593.40	PEARSON EDUCATION	3,196.64
DAKOTA BOYS & GIRLS RANCH	6,053.00	PETTY, QUENTIN	30.00
DAKOTA CENTRAL	1,766.73	PITNEY BOWES	1,000.00
DAKOTA COUNTRY	25.00	PLANBOOK EDU	120.00
DAKOTA DUST TEX	615.80	PREMIUM PROPERTY MANAGEMENT	41.57
DELTA MATH SOLUTIONS	170.00	PRO-ED INC	380.00
DELZER, EDDY	30.00	PROJECT READ AI	2,525.00
ECKROTH, KAREN	250.00	QUIZMOS SUB	926.65
EDUCATION STANDARDS & PRACTICES	799.00	RAINBOW GAS	8.45
EDUTECH	40.00	RECORD KEEPERS	115.00
ET SYSTEMS	154.00	RECYCLING CENTER	700.00
FAIRFIELD INN & SUITES	875.20	RHI SUPPLY	1,158.04
FAR-MOOR ACOUSTICS & FLOORS	942.40	SAAFE LLC	975.00
FARMERS UNION COOP OIL	84.00	SALISBURY, KAIDEN	30.00
FARSTAD OIL	10,540.74	SCHMIDT, SHERRY	30.00
FLINN SCIENTIFIC	122.07	SCHOLASTIC INC	2,062.56
FOLLETT CONTENT SOLUTIONS	3,757.30	SCHOLASTIC READING CLUB	2,152.96
FOLLETT SOFTWARE	6,368.40	SCHOOL SPECIALTY	549.94
GEHLHAR, ADAM	30.00	SCOTTS ELECTRIC	3,091.60
GROUNDS, KRISTI	30.00	SENRD WOOLY	199.00
HARLOW'S BUS SERVICE	31,943.52	SIVASUBRAMANIAN, GOVINDARAJULU	135.00
HAWKINS INC	1,876.50	SOFTCHOICE CORPORATION	18,657.28
HEGGERTY PHONEMIC AWARENESS	1,513.00	SOUTH EAST ED COOP	7,750.00
HEINERT, DARBY	30.00	SPIRITS BAR & GRILL	74.12
HIGH POINT NETWORKS	115.00	SUBSCRIPTION SERVICES OF AMERICA	1,700.15
HOLIDAY INN FARGO	748.00	SUCCESS BY DESIGN	150.50
HOME OF THE RANGE	11,578.24	SUN LIFE	7.55
HORN, ANJANETTE	168.00	SURVEYMONKEY INC	372.00
HOUGHTON MIFFLIN HARCOURT	27,380.00	T-MOBILE USA INC	171.36
HUGO'S FAMILY MARKETPLACE	479.97	TEACHERSPAYTEACHERS.COM	15.20
INFORMATION TECH DEPT	1,617.00	THEMES & VARIATIONS	800.00
INNOVATIVE OFFICE SOLUTIONS	7,010.07	THOM, DENISE	171.09
INSTRUCTIONAL EMPOWERMENT	11,000.00	TYPING CLUB	1,687.50
JAMES RIVER SPECIAL ED	97,330.83	UNITED AIRLINES	3,877.22
JAMES RIVER TRANSIT	50.00	UNIVERSITY OF NORTH DAKOTA	5,177.89
JAMES VALLEY MULTI DIST	75.00	VANDAL, PEGGY	250.00
JAMESTOWN PARKS & REC	5,300.00	VILLAGE FAMILY SERVICE	5,417.00
JAMESTOWN PLUMBING	9,297.16	VITAL NETWORK INC	99,600.00
JAMESTOWN PUBLIC SCHOOL	738.83	WALMART	1,029.92
JAMESTOWN SUN	326.89	WEGNER, JEROME	30.00
JAMTGAARD, STACY	60.00	WELLS FARGO	19.82
JONNY B'S BRICKHOUSE	218.45	WEX HEALTH INC	146.16
KAMI	3,450.00	WOLF, TODD	300.00
KLINE, DAVID	375.00	WORKFORCE SAFETY & INS	41,861.68
LEAF	2,745.00	WORLD BOOK INC	1,264.12
LECH, ROBERT	30.00	Fund Total:	680,364.78
BUILDING FUND		LUX CONCRETE INC	39,596.77
BORDER STATES PAVING	2,627.06	MENARDS	52.98
CENTRE STAGE MFG CO	22,900.00	SUMMIT COMPANIES	8,134.20
GOLDADE FLOORING	24,354.00	TECTA AMERICA DAKOTAS	28,285.00
JAMESTOWN PLUMBING	7,306.55	Fund Total:	133,256.56
STUDENT ACTIVITY			

ADOBE	32.24	LA CARRETA	416.99
AMAZON.COM	2,688.32	LEE, MEGAN	35.00
ASTORIA HOTEL	396.00	MAINSTAY SUITES	476.00
BARNICK, SADIE	95.00	MASON, DENA	205.00
BAYMONT INN & SUITES	495.00	MEDCO SUPPLY	356.52
BLANCHARD, ZACHARY	312.00	MEDINA PUBLIC SCHOOL	100.00
BOX OUT SPORTS	1,500.00	MENARDS OF JAMESTOWN	598.04
BULOW, TARA	144.00	METRO AREA TOURNAMENT COMMITTEE	240.00
CARIBOU COFFEE	7.38	MOTTER, AARON	255.00
CARRINGTON SCHOOL	250.00	MYERS, PRESTON	300.00
CASEY'S GENERAL STORE	12.28	MYRICH, ERIC	75.00
CASHWISE	114.85	ND COUNCIL EDUC LEADERS	695.00
CENTRAL CASS HIGH SCHOOL	150.00	ND HIGH SCHOOL COACH ASSN	120.00
CONNELL, JUSTIN	120.00	NDACS	495.00
COOK, PAMELA	600.40	NEWMAN SIGNS INC	645.00
DAHLBERG, PAUL	542.00	NFHS NETWORK	105.00
DAKOTA CENTRAL	104.95	NOLD, BRADLEY	105.00
DEAVER, BRIAN	283.00	OLSON, PAUL	231.00
DELZER, EDDY	205.00	ORRIGINALS	536.00
DICKINSON PARK AND REC	240.00	OSTER, ARIN	450.00
DIETZ, SHELBY	268.00	POPPLERS MUSIC INC	311.08
DOMITROVICH, CHRISTOPHER	714.00	QUICHOCHO II, BOYA	80.00
DRAMATIC PUBLISHING	440.25	RANUM, TIMOTHY	200.00
ECKROTH MUSIC	127.06	REPAK, ZIJAD	312.00
EVERSPRING INN & SUITES	1,540.00	REXIN, KACIE	35.00
EXPRESSWAY SUITES	396.00	RIEDELSEL, TYLER	168.00
FASTNACHT, JOSHUA	105.00	ROALDSON, JAMES	30.00
FENWORKS INC	4,200.00	ROBBINS, JACKSON	35.00
FRITZ, BETH	188.00	SCHWARTZENBERGER, MORGAN	205.00
GERRELLS SPORTS CENTER	3,267.62	SCRIPPS NATL SPELLING BEE	995.00
GOLL, AVERY	120.00	SHILOH CHRISTIAN SCHOOL	150.00
GREAT PLAINS FOOD BANK	261.62	SKUNBERG, ERIC	300.00
HAGLUND, BRET	301.00	SKUNBERG, MADDEN	380.00
HARLOW'S BUS SERVICE	7,618.87	SOUKUP, CHRISTOPHER	264.00
HELLAND, MACKAYLA	144.00	STAIGER, SCOTT	312.00
HIGHLAND SUITES	1,683.00	TARGET.COM	32.29
HOFF, DENNIS	222.00	UKESTAD, MARK	360.00
HOLIDAY INN EXPRESS	1,091.88	UNISON BANK	7,364.00
JAMESTOWN COUNTRY CLUB	6,450.00	UNIVERSITY OF JAMESTOWN	500.00
JAMESTOWN PARKS & REC	30,250.00	VALLEY CITY PUBLIC SCHOOL	400.00
JAMESTOWN PUBLIC SCHOOL	250.00	WAGNER, KEVIN	160.00
JAMESTOWN PUBLIC SCHOOL	2,914.00	WALKER, KEVIN	255.00
JOSEPH, SAMUELU	80.00	WALMART	1,222.02
JW PEPPER & SON INC	219.29	WORKMAN, ANDREW	105.00
KREBS, CHARLES	60.00	Fund Total:	91,818.95
HEALTH INSURANCE		MEDALLUS	54,823.96
HAYS COMPANIES	2,796.00	Fund Total:	57,619.96
JAMESTOWN DOLLARS FOR SCHOLARS		DOLLYWOOD FOUNDATION	656.05
BLUE JAY FOOTBALL BOOSTERS	1,000.00	Fund Total:	1,656.05
SCHOOL LUNCH		MIKKELSON, TINA	148.60
BACKGROUND INVESTIGATION BUR	20.00	ND DEPT OF PUBLIC INSTRUCTION	1,043.01
BADLANDS DISTRIBUTION	553.12	PLUNKETT'S PEST CONTROL	701.44
BRIGHTSTAY AI	960.00	RUSSELL, JACKIE	62.09
COCA COLA BOTTLING	3,610.50	SALBAR, MELISSA	31.92
CULINEX	1,021.63	SNA EMPORIUM LLC	110.50
DACOTAH PAPER CO	5,304.83	SYSCO NORTH DAKOTA	49,900.88
HEIDT, ROBBYN	140.00	VESTIS SERVICES LLC	2,038.36
JAMESTOWN PLUMBING	1,679.57	Fund Total:	68,213.13
JAMESTOWN PUBLIC SCHOOL	886.68	MENARDS OF JAMESTOWN	3,445.01
JAMES VALLEY CAREER AND TECHNICAL CENTER		MIELKE, BONNIE	215.00
ADVANCED BUSINESS METHODS	219.55	MONTANA DAKOTA UTILITIES	533.02
AMAZON.COM	2,940.16	NEWMAN SIGNS INC	16,050.00
AUTO VALUE	299.00	NORTHWEST TIRE	48.87
CEV MULTIMEDIA	2,750.00	OLSON, TERESA	299.00
CITY OF JAMESTOWN	643.61		

COLE PAPERS INC	280.55	OTTERTAIL POWER	1,966.39
CRAGUN'S LODGE & RESORT	(252.33)	PRO PLAYGROUNDS	5,750.00
DAKOTA CENTRAL	217.14	RECYCLING CENTER	43.00
DAKOTA DUST TEX	59.00	REED, RENE	215.00
EDE, SHANE	262.00	RHET ARCHITECTURE	1,335.00
EVENTBRITE INC	268.61	ROCHELEAU-ECKART, HEIDI	357.00
HILLERUD CONSTRUCTION	312,075.00	SAM'S CLUB	313.32
I-CAR	1,200.00	SANFORD HEALTH EMS EDUCATION	42.00
JAMESTOWN PUBLIC SCHOOL	852.84	STAMPS.COM	20.99
JETSTREAM CAR WASH	38.09	TEACHERSPAYTEACHERS.COM	53.32
KLEMETSRUD, KATHERINE	262.00	THORESON, ROBERT	206.00
KRAPP, AMBER	234.00	WALMART	199.52
LAKESHORE LEARNING MATERIALS	1,232.12	WINGATE BY WYNDHAM	1,479.60
LIFESTYLE APPLIANCE	3,147.00	WORKFORCE SAFETY & INS	1,467.00
LINDE GAS & EQUIPMENT	49.62	WW GRAINGER INC	12.80
MARINKOVITS, WALTER	212.00	Fund Total:	361,041.80