Nazareth ISD BOE
Regular Meeting
October 8, 2025

The meeting was called to order by President Alan Birkenfeld at 7:30 p.m. Other members present were Vice President Jenny Schulte, Secretary Jennifer Heiman, Marty Gerber, Maegan Rowland, Keith Hoelting, and Mac Annen. Also present was Elementary Principal Kelly Howell and Superintendent Dr. Kara Sue Garlitz. Guests included Richard Constancio and Ernesto Guzman from Shiver Megert & Associates and Brent Ham & Nathan Culwell from Page & Associates. The prayer was led by Jennifer, the pledge by Mac, and the mission statement was read by Maegan.

Under the Principals' Reports, Mrs. Howell discussed enrollment, presented important dates on upcoming calendar, and gave an academic update. Mrs. Howell left the meeting at 7:40 pm.

There was a discussion on the construction projects and costs with input from the board, the architects and the construction manager. Richard and Brent will be workin up different cost options for the board's consideration. There was no action taken.

Dr. Garlitz presented the Superintendent's Report, which included the regular reports of District's current bills, financial reports, bank reconciliations, Castro CAD monthly tax collection, and a facilities and operations report. Approval of the check lists, financial reports, and quarterly report will be considered under the Consent Agenda. Cash flow and investments were presented. The pledged securities with Peoples Bank were reported and presented. Castro County Appraisal District collections were reset in preparation for the new tax collection year.

Dr. Garlitz gave updates on facilities and operations, and and personnel. Donations to consider for approval from the Education Foundation, Booster Club, and Peoples Bank will be considered under the Consent Agenda. The fall proposed list of book titles to purchase for the library was presented to the board and will be considered under the Consent Agenda. The Perdue Brandon Property Value Study Service update and an upcoming BOE training opportunity was presented

A motion to approve the Consent Agenda including the September 10 regular meeting minutes as presented, current check payments lists, the financial reports, and approving the acceptance of donations from the Education Foundation, Booster Club, and approving the list of proposed book titles to purchase for the library was made by Jenny. The motion was seconded by Mac, and the motion carried 7-0.

A motion to raise all substitute pay levels by $10 per day was made by Mac and seconded by Marty. The motion carried 7-0.

Dr. Garlitz presented a discussion regarding Nazareth ISD's property values. This is a FIRST requirement.

Jenny made a motion, and Maegan seconded it to adjourn. The motion passed unanimously. The meeting adjourned at 9:09 p.m.

Alan Birkenfeld, BOE President

Jennifer Heiman, BOE Secretary