1920 West Clark Avenue Burbank, CA. 91506
(818) 729-6900 Fax (818) 729-6981

John Burroughs Students, Families, Faculty, and Support Staff, please see the JBHS weekly email below;

Please see the schedule for this week below;

Monday November 17 – We will be on an "Academic Excellence Schedule".

Tuesday November 18 – We will be on an "Early Release Schedule"

Wednesday November 19 – We will be on an "Academic Excellence Schedule".

Thursday November 20 – We will be on a an "Academic Excellence Schedule".

Friday November 21 – We will be on a "Traditional Bell Schedule".

For your reference, the bell schedule can be found at https://jbhs.burbankusd.org/academics/bell-schedules

The Following weeks schedule is;

Monday November 24 – We will be on a "Traditional Bell Schedule".

Tuesday November 25 – We will be on a "Traditional Bell Schedule".

Wednesday November 26 – **No School** – Thanksgiving

Thursday November 27 – **No School** – Thanksgiving

Friday November 28 – **No School** – Thanksgiving

The next weeks schedule is;

Monday December 1 – We will be on an "Academic Excellence Schedule".

Tuesday December 2 – We will be on an "Early Release Schedule"

Wednesday December 3 – We will be on an "Academic Excellence Schedule".

Thursday December 4 – We will be on a an "Academic Excellence Schedule".

Friday December 5 – We will be on a "Traditional Bell Schedule".

Holiday in the Park - Link Crew and ASB will be having a table at the Holiday in the Park event on Nov. 21, Friday from 5-9 pm at Magnolia Park in Burbank. Start your holiday shopping with us. ASB will be raffling holiday baskets, selling teddy bears in holiday attire, and new school merchandise like baseball caps, parent t-shirts, handmade bracelets and key chains. See you there, Bears!

City of Burbank Crest Program - Applications for the Spring Crest Program are now available. Students ages 15-17, Paid, Hands-on work experience, Professional Growth. Applications available: November 7, 2025 - December 5, 2025 www.governmentjobs.com/careers/burbankca. Any questions regarding the Crest Program, please contact Burbank Youth Employment, BurbankYouthEmployment@BurbankCA.gov or call (818)238-5324.

Food Drive - **The ASB Food Drive** starts on November 6th and goes through the 19th. Drop your donations off at the box in the office with your grade level written somewhere on the donations. The grade with the most amount of donations will get ice cream in the quad. Suggested items to donate are on the flyers around campus.

Hello all, On behalf of the **California Chapter of the American College of Cardiology (CA ACC)**, we are excited to invite your female students who are interested in exploring a career in cardiology to register for the Annual Women in Cardiology(WIC)Career Development Event for students and trainee. This inspiring virtual event will take place on Saturday, December 6, 2026, from 9:00 AM to 12:00 PM (PT) and is completely free. This special event is designed to motivate and encourage women at all stages of their educational journey—high school, undergraduate, medical students, and residents—to consider cardiology as a rewarding career path. Attendees will have the chance to hear from accomplished women cardiologists, learn about their areas of expertise, and hear their personal journeys in the field. We are honored this year to feature keynote speaker Dr. Vivian Mo, Professor of Medicine and Chief of the Division of Cardiology at USC and CMO at Keck Medical Center of USC as well as a diverse panel of women cardiologists practicing across various specialties and settings. The program includes small-group breakout sessions, offering excellent networking opportunities for students to ask questions, learn more about cardiology, and gain insights into the many paths within this exciting specialty. We hope your students will seize this wonderful opportunity to be inspired and explore the world of cardiology!

Registration link:https://us06web.zoom.us/meeting/register/pGbdFZp1QkO_6PAeIqzC-w#/registration and by QR code on the attached flyer.

Copied on this email are all the members of the organizing committee for this program: Megan Pelter MD, and Purvi Parwani MD)

CSU Application Help - Seniors! Get firsthand assistance on your CSU application from an expert and learn about the CSU college process. Wednesday, November 19, 2:00pm - 4:00p there will be a short presentation and an opportunity to work on your college application with the help of a CSU Representative. Please sign up through the QR code found in the counseling office.

Jazz Band Funk Night - Get ready to move and groove with the award winning JBHS Jazz Band! Join us for an evening filled with Latin rhythms and funky beats that will have you dancing the night away. Come join us Friday, November 14th at 7PM in the Brian Hurst Gym. Student Tickets are $10 at the door

or can be purchased online at jbhsima.org . Bring you best Latin or Funk attire and get ready to feel the rhythm!

As part of our ongoing **commitment to fostering a safe**, **respectful, and inclusive learning environment**, we want to remind all students, families, faculty, support staff, and community members of the importance of reporting concerns and formal complaints through the appropriate channels. Ensuring the safety and protection of every individual in our district, students, teachers, support staff, administrators, and families, is foundational to our mission. We believe that transparency, accountability, and timely response to concerns are essential to maintaining trust and integrity across our schools. To support this commitment, we have updated and streamlined the resources available on our district website to make it easier for you to report issues and understand your rights. We encourage everyone to familiarize themselves with the following:

- **Uniform Complaint Procedures (UCP):**
  These guidelines provide a process for filing complaints related to discrimination, harassment, and violations of state or federal laws.
    - For **elementary school matters**, please contact:
      Dr. Rebecca Harris, Director of Elementary Education and Diversity, Equity, and Inclusion
      Email: rebeccaharris@burbankusd.org
    - For **secondary school matters**, please contact:
      Ms. Julie Markussen, Director of Secondary Education and Diversity, Equity, and Inclusion
      Email: juliemarkussen@burbankusd.org
        - UCP Form
- **Title IX – Student Rights and Protections Against Sex-Based Discrimination:**
  For concerns related to Title IX, including sex-based discrimination, harassment, or misconduct, please contact:
    - **Dr. Peter Knapik**, Title IX Coordinator and Assistant Superintendent of Educational Services
      Email: peterknapik@burbankusd.org
- **Anonymous Tip Line:**
  A confidential way to report safety concerns or suspicious activity.
    - (844)-818-3275
- **Anonymous Online Report Form:**
  A secure platform for submitting concerns without revealing your identity.
    - BUSD Anonymous Tip Form
- **Email Online Report:**
  A direct email for submitting concerns
    - tipline@burbankusd.org

These tools are designed to empower our community to speak up and ensure that every voice is heard. Whether you are a student experiencing bullying, a staff member with workplace concerns, or a parent with questions about district practices, we are here to listen and respond. Please visit our website at to access these resources and learn more about how we are working together to uphold the values of safety, equity, and respect.

Tip Line can be found at https://www.burbankusd.org/community/tip-line

Title IX can be found at https://www.burbankusd.org/parents-and-students/student-rights-under-title-ix

Uniform Complaint Procedures can be found at https://www.burbankusd.org/departments/human-resources/uniform-complaints

We can't stress this enough, if you see something, say something! These tools are designed to empower our community to speak up and ensure every voice is heard. Thank you for your continued partnership in making Burbank Unified a safe, equitable, and supportive place for all.

We also strongly encourage families to first reach out directly to classroom teachers when concerns arise about instruction, grading, or student experience. Many matters can be resolved effectively at this level through open and respectful dialogue. If further support is needed, site administrators are available to assist.

Kenny Knoop – Principal

Tori Cuseo – Curriculum and Instruction

Jessica Palaski – Counseling and Special Education, including the 504 Process.

Victor Ledesma – Athletics, Activities and Facilities

Bryan Henriquez – Student Services and Attendance

Please do not hesitate to reach out!

GO BEARS!

Kenny Knoop, M.Ed.
Principal, John Burroughs High School
John Burroughs High School

Attachments:

CA_ACC_WIC_2025_Event.pdf (828.4 KB)