

**STILLWATER TOWNSHIP BOARD OF EDUCATION**

Regular Meeting- 7:00 P.M.-Library

Agenda-November 17, 2025

A. **CALL TO ORDER**

Mrs. Galante

In accordance with the New Jersey Open Public Meetings Law, the time, date and location of this meeting was provided to the New Jersey Herald & Star Ledger on January 7, 2025. Notices were posted in the Stillwater School, Town Hall, Stillwater Post Office, Swartswood Post Office and the Stillwater School Website.

B. **FLAG SALUTE**

Mrs. Galante

C. **ROLL CALL**

Mrs. Metzgar

BOARD MEMBERS	PRESENT	ABSENT
Dennis DeGroat		
Darrick Franek		
Margaret Frey		
Krista Galante		
Jennifer Kraft		
Karen Thibault		
Amy Valeich		
Christine Voris		
Cheryl Williver		

D. **BOARD BUSINESS**

Mrs. Galante

1. 2024-2025 Audit Presentation- Anthony Ardito from Ardito & Company

**That the following Board Business resolution be approved:**

2. Motion to approve the Committee of the Whole Board of Education Meeting minutes and Executive Session Meeting minutes from November 3, 2025. (attachment)

Moved By: \_\_\_\_\_ Seconded By: \_\_\_\_\_

Vote:

E. **SUPERINTENDENT’S REPORT**

Dr. Papa

F. CORRESPONDENCE

Mrs. Galante

G. PRESIDENT'S COMMENTS

Mrs. Galante

H. PUBLIC PARTICIPATION

Mrs. Galante

*This public session is designed for members of the public to speak on items for Board consideration. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive its right thereafter not to respond. Members of the public are asked to state their name and address for the record. \*\*\*Members of the public are requested to keep their comments to a maximum of 5 minutes. \*\**

I. ACTION ITEMS:

PERSONNEL

Mr. DeGroat

**That the following Personnel resolutions be approved as recommended by the Superintendent:**

1. Motion, upon the recommendation of the Superintendent, to approve attached professional days. (attachment)
2. Motion to accept with regret, the resignation of Anne Lousie Waitzman, Paraprofessional, effective November 12, 2025.
3. Resolution for René Metzgar to attend the New Jersey Association of School Administrators Techspo conference on January 28-30, 2026 as per contract:  
WHEREAS, The Stillwater Board of Education is required pursuant to *N.J.S.A. 18A:11-12* to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and  
WHEREAS, The board of education has determined that the conference and informational programs sponsored by New Jersey Association of School Administrators Techspo and set forth below are directly related to and within the scope of the employees

duties; and

WHEREAS, The board of education has determined that the workshop, training and informational programs sponsored by New Jersey Association of School Administrators Techspo forth below are directly related to and within the scope of the traveler’s current responsibilities and the board’s professional development plan; and

WHEREAS, The board of education has determined that participation in the New Jersey Association of School Administrators Techspo workshop, training and informational programs requires school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and

WHEREAS, The board of education has determined that the school district travel expenditures to New Jersey Association of School Administrators Techspo programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provisions of Title 18A of the New Jersey Statutes; and

WHEREAS, The board of education finds that a mileage reimbursement rate equal to that of the mileage reimbursement rate of [\$.47] per mile is a reasonable rate; and

WHEREAS, the board of education has determined that participation in the New Jersey Association of School Administrators Techspo workshop training and informational programs is in compliance with the district policy on travel; therefore be it

RESOLVED, That the Stillwater board of education hereby approves the attendance of the listed district employees at the listed New Jersey Association of School Administrators Techspo Network conference training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

RESOLVED, That the Stillwater Board of Education authorizes in advance, as required by statute, attendance at the following New Jersey Association of School Administrators Techspo, training programs and informational events:

- New Jersey Association of School Administrators Techspo
- January 28-30, 2026
- Registration \$610.00
- Hotel Room- \$97/night plus occupancy fees
- Mileage- \$0.47/mile plus tolls
- M&IE- \$68 per full day, First & Last: \$51/day

**Moved By:** \_\_\_\_\_ **Seconded By:** \_\_\_\_\_

**Roll Call Vote:**

**POLICY**

**Mrs. Frey**

**EDUCATION & CURRICULUM**

**Mrs. Williver**

**That the following Education & Curriculum resolution be approved:**

1. Motion to approve contract with Creative Speech Solutions, LLC to provide speech and occupational therapy services for student#27504027 at a rate of \$97.00/session for a total of \$291.00 per month from November 2025 to June 30, 2026.

**Moved By: \_\_\_\_\_ Seconded By: \_\_\_\_\_**

**Vote:**

**BUILDING & GROUNDS**

**Mr. Franek**

1. Building & Grounds Update- Mrs. Metzgar

**That the following Building & Grounds resolution be approved:**

2. Motion to approve building and use calendar for December 2025. (attachment)

**Moved By: \_\_\_\_\_ Seconded By: \_\_\_\_\_**

**Vote:**

**TRANSPORTATION**

**Mrs. Valeich**

**BUDGET & FINANCE**

**Mrs. Thibault**

**That the following Budget & Finance resolutions be approved:**

1. Motion to approve the following checks from October 15, 2025-November 17, 2025 as attached: (attachment)

<b>Account</b>	<b>Check Numbers</b>	<b>Amount</b>
Funds 10, 11, 12, 20	30492-30543, N1014, N1015, N1031, N1114, void ck#30389	\$866,892.98
Student Activities	6708-6713, void CK#6711	\$5,739.00
Cafeteria	2751-2755	\$17,062.61
<b>Grand Total</b>		<b>\$889,694.59</b>

2. Motion to approve the attached list of purchase orders over \$1,000 for the 2025-2026 school year. (attachment)
3. Motion to approve monthly travel as attached. (attachment)
4. Motion to accept the annual audit for the Stillwater Township Board of Education for the year ended June 30, 2025. There were no audit findings or recommendations. (attachment)

Moved By: \_\_\_\_\_ Seconded By: \_\_\_\_\_

**Vote:**

J. **LEGISLATION** **Mrs. Kraft**

K. **COMMUNITY RELATIONS** **Mrs. Voris**

L. **UNFINISHED BUSINESS** **Mrs. Galante**

1. Board member required training- Due December 31, 2025

M. **NEW BUSINESS** **Mrs. Galante**

N. **PUBLIC PARTICIPATION** **Mrs. Galante**  
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O. **EXECUTIVE SESSION** **Mrs. Galante**

P. **ADJOURN**