



PINE GROVE AREA SCHOOL DISTRICT

Promoting Growth, Achievement, Success, and Direction for ALL Children!



Corey Mentzer, Transportation Director
April Reinbold, Transportation Secretary

570-345-2731, ext. 337
570-345-2731, ext. 320

cmentzer@pgasd.com
areinbold@pgasd.com

TRANSPORTATION CHANGE FORM

BUS STOP CHANGES MUST BE COMPLETED & SUBMITTED TO THE TRANSPORTATION OFFICE 3 DAYS PRIOR TO THE REQUESTED CHANGE DATE.

Parent Contact Information

Parent/Guardian Name: _____

Date of Request: _____

Home Phone: _____

Cell Phone: _____

Email: _____

Student Information

Student Name: _____

Teacher: _____

Grade: _____

BUS STOP CHANGE INFORMATION (NOTE: REQUESTS MUST BE SUBMITTED 3 DAYS PRIOR TO THE REQUESTED DATE)

Check One of the Following

Permanent Change of Residence: _____

Permanent Change of Sitter: _____

Temporary: _____

Alternate: _____

Requested Pick-Up Location: _____

Requested Drop-Off Location: _____

Reason for Change: _____

Parent Signature: _____ Date: _____

(I understand that unless this is a temporary situation, this change will remain in effect until I notify the District.)

For Transportation use only:

Date request received:

AM PICK-UP LOCATION: _____

PM Drop-Off Location: _____

Notified: Newhurst: ___ ES ___ MS ___ HS ___ Teacher ___ Parent: ___

Date: _____ Time: _____