HERITAGE SOUTHWEST INTERMEDIATE S/D
61682 Dailey Road
Cassopolis, Michigan 49031
269-445-6204

MINUTES OF THE BOARD OF EDUCATION
October 15, 2025

Call to Order — Mr. Dyes called the regular meeting of the Heritage Southwest Intermediate School District Board of Education to order at 10:00 a.m. in Conference Room #1 of the Administrative Services Center on Wednesday, October 15, 2025.

Roll Call
Members present: Ms. Dodd, Mr. Ross, Mr. Dyes, Mr. Garber, Ms. Cripe
Members absent: None
Administrators Present: Mr. Hubbard, Ms. Butchbaker, Mr. Jasper, Mr. Townsley, Ms. Spagnoli, Mr. Vaughn

Declaration of a Quorum — Mr. Dyes declared a quorum of the Board.

Pledge to the Flag — Pledge to the Flag was recited.

Approval of Agenda — Moved by Mr. Ross, supported by Ms. Dodd, to approve the agenda as presented. All in favor. Motion carried.

Communications to the Board
Captains of the Month for Trustworthy
Brookside: Cameron Gardner, Wynn Howe, teacher; and Princeton Johnson, Pam Sova, teacher. Each received an award.

Communication from the Audience — None

Presentations
Special Education Update
Superintendent discussed some listed topics on department handout.
Instructional Services Update
Staff Member, Josh Townsley, discussed department updates.

Approval of Minutes — Moved by Mr. Garber, supported by Mr. Ross, to approve the minutes of September 24, 2025, as presented. All in favor. Motion carried.

Treasurer's Report — Moved by Ms. Dodd, supported by Ms. Cripe, to accept the Treasurer's Report as presented. All in favor. Motion carried.

Payment of Bills — Moved by Mr. Ross, supported by Ms. Cripe, that the Board of Education hereby approves payment of bills which includes General Fund totaling $98,664.44 and Special Ed Fund totaling $786,393.62.
Roll Call Vote. Ayes: Mr. Garber, Ms. Dodd, Mr. Dyes, Ms. Cripe, Mr. Ross
Nays: None
All in favor. Motion carried.

Hirings — Moved by Mr. Ross, supported by Mr. Garber, that the Board of Education approve the hiring of Whitney Lee and Dana Walker upon appropriate unprofessional conduct review and criminal background check as recommended by the administration.
Roll Call Vote. Ayes: Mr. Dyes, Ms. Dodd, Ms. Cripe, Mr. Garber, Mr. Ross
Nays: None
All in favor. Motion carried.

Adjournment — Moved by Mr. Ross, supported by Ms. Dodd, to adjourn at 12:17 p.m. All in favor. Motion carried.

Respectfully submitted,

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Debra Cripe
Secretary

These minutes are subject to board approval.